

Office Supply Commodity Council

The Office Supply Commodity Council, part of the Enterprise Sourcing Group, is a cross-functional team utilizing strategic sourcing to bring value and cost efficiency to Air Force Office Supply procurement. By combining and leveraging spend analysis at the highest level possible, the Office Supply Commodity Council can maximize benefits to Air Force users.

History

The Air Force has historically used a tactical approach to purchasing office supplies and many other cross installation products and services. This approach is fragmented and does not leverage overall enterprise-wide buying power. The result is multiple, decentralized processes, and procurement strategies that increase overall costs for the Air Force. In many cases, the supporting processes are also inefficient and unresponsive for users. To overcome these obstacles, the Secretary of the Air Force mandated the major commands begin building a strategic sourcing capability in 2009. This mandate resulted in the creation of the Enterprise Sourcing Group. The Enterprise Sourcing Group focuses on Continental United States cross-installation spend categories (e.g. office supply, furniture, medical service, facility services, etc.) while the Major Commands focus their efforts on MAJCOM specific sourcing opportunities.

Goals

The goals of the OSCC are:

- Reshape Air Force office supplies acquisition
- Generate savings from more efficient business processes and leverage spend effectively
- Deliver the best value to our customers by providing increased buying power, lower prices, an e-ordering capability, small

business and green initiative support, and lower overhead and administrative costs.

Industry Impact

The OSCC works with industry to implement contract vehicles that maximize cost and manpower efficiencies for the Air Force. The ESG regularly communicates with industry to obtain information and valuable market insight concerning technological changes and other market forces that impact the Office Supply marketplace.

Office Supplies Current and Future Initiatives

Adhesives/glue, binders/ binding accessories, correction fluids/tapes, desk accessories, envelopes, file folders, forms, labels/label makers, mailroom/shipping supplies, markers, notebooks, paper, pens, organizers, Post-It Notes, hole punches, scissors, staplers, storage, tape, ergonomic products, toner, shredders, etc.

Contact Us

Office Supplies Point of Contact

office.supply.cc@wpafb.af.mil

Fact Sheet Point of Contact

88th Air Base Wing [Public Affairs Office](#)