The Smart GUIDE
Upcoming Acquisitions
May 2017
The **Smart GUIDE**

**OBJECTIVE**

Enhance communications between members of Industry and the Air Force Life Cycle Management Center Armament Directorate (AFLCMC/EB), Air Force Research Lab Munitions Directorate (AFRL/RWK), Air Force Nuclear Weapons Center (AFNWC/PZNE), and Air Force Test Center 96th Test Wing (AFTC/96TW)

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**DISCLAIMER:**

The following opportunities are speculative and the appearance of this information in this document or website in no way guarantees a contract action will be awarded.
The **Smart** GUIDE

An outline of acquisition information for upcoming business opportunities in each Agency for the next 18 months

8  Air Force Life Cycle Management Center
    Armament Directorate (AFLCMC/EB)

8  PEO Weapons Systems
    8  Joint Munitions Effectiveness Manuals (JMEMS)

9  Rapid Acquisition Cell
    9  Rapid Acquisition Cell (RAC) Omnibus BAA
    11  Target Vehicles BPA
    13  Towable Target Trailers BPA
    14  Agile Acquisition MAC IDIQ (SB Set-Aside)
    15  Agile Acquisition MAC IDIQ (Full and Open Competition)

16  Air Force Research Lab Munitions Directorate
    (AFRL/RWK)
    16  Armament Technology BAA

21  Air Force Nuclear Weapons Center (AFNWC/PZNE)

22  Air Force Test Center 96th Test Wing (AFTC/96TW)

22  Test Range
    22  Aerospace Ground Equipment (AGE) Services
    25  Backshop Aircraft Maintenance
    37  Technical and Management Advisory Services (TMAS) for the Test Enterprise
    38  SEEK EAGLE Modeling, Analysis, and Tools Support (SEMATS)
    41  Eglin Operations & Maintenance Services (E-OMS)
43 **Specialized Contracting**
- 43 Base-Level Software Support (BLSS) Services
- 44 Electronic Warfare Squadron Simulators
- 45 Comprehensive Cost and Requirements (CCaR) System Support
- 46 Armored Targets Powertrain Component Overhaul, Rebuild, Refurbish, Fabricate and/or Acquire BPA
- 49 Legacy IRIG-106 Data Replay Systems (DRS), Ground Recorder-Reproducer System (GRS), and Airborne Data Recorder (ADR) Sustainment and Repairs
- 52 Advanced Aircraft Compatibility Science and Technology Expansion BAA
- 54 Test & Evaluation Technologies for Ranges, Armaments & Spectrum (TETRAS)

56 **Base Operational**

56 **Civil Engineering**
- 56 Exhaust Cleaning/Hoods and Ducts
- 57 Simplified Acquisition of Base Engineering Requirements (SABER) IDIQ
- 59 Maintain Automatic Doors
- 61 Prescribed Burn – Helicopter Service
- 62 Building Demolition IDIQ
- 64 Service Water Separators, Grease Traps and Lift Stations
- 66 Hand-Planting Seedlings
- 69 Concrete Target Demolition and Removal IDIQ
- 71 GeoIntegration Office Technology Support Services
- 73 Paving IDIQ
- 74 Protective Coating IDIQ
- 76 Construct Concrete Targets IDIQ
- 77 Roofing IDIQ

78 **Medical Group**
- 78 Bioenvironmental Engineer (BEE) Technician (1 FTE)
- 79 Licensed Practical Nurse (LPN) (1 FTE)
- 80 Licensed Practical Nurse (LPN) (3 FTE)
- 81 Registered Deployment Health Assessment (DHA) Nurse Practitioner (1 FTE) and Licensed Vocational Nurse-Outpatient (1 FTE)
- 82 Referral Management Registered Nurse (1 FTE)
- 83 Licensed Practical Nurse (LPN) (1 FTE), Family Health Nurse (1 FTE), Clinical Nurse (1 FTE) (FMRC & Family Health), Operating Room (OR) Nurse Manager (2 FTE), and Emergency Services Nurse (2 FTE)
- 85 Physician Assistant Pain Management (1 FTE)
- 86 Physical Therapist (1 FTE)
<table>
<thead>
<tr>
<th>Code</th>
<th>Position Description</th>
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<td>87</td>
<td>Registered Clinical Nurse (3 FTE) and Family Medicine Residency Clinical Nurse (1 FTE)</td>
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<td>88</td>
<td>Outpatient Medical Coder (6 FTE), Outpatient Medical Coder Team Lead (1 FTE), and Medical Coding Trainer (1 FTE)</td>
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<tr>
<td>89</td>
<td>Family Health Physician (1 FTE)</td>
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<tr>
<td>90</td>
<td>Orthopedic Technician (4 FTE)</td>
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<tr>
<td>91</td>
<td>Occupational Medicine Nurse (1 FTE)</td>
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<tr>
<td>92</td>
<td>Physician Assistant IPAP Phase II Assistant Program Director (1 FTE)</td>
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<tr>
<td>93</td>
<td>Orthopedic Physician Assistant (1 FTE)</td>
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<tr>
<td>94</td>
<td>Post Anesthesia Care Unit/Ambulatory Care Unit (PACU/ASU) Nurse (Clinical Nurse) (1 FTE)</td>
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<tr>
<td>95</td>
<td>Surgical ENT (Otolaryngology) Technologist (1 FTE)</td>
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<tr>
<td>96</td>
<td>Radiologist (1 FTE)</td>
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<tr>
<td>97</td>
<td>Post Anesthesia Care Unit/Ambulatory Care Unit (PACU/ASU) Nurse (Clinical Nurse) (1 FTE)</td>
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<tr>
<td>98</td>
<td>Intensive Care Unit (ICU) Critical Care Nurse (1 FTE)</td>
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<tr>
<td>101</td>
<td>Family Medicine Physician (4 FTE)</td>
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<tr>
<td>106</td>
<td>Post Anesthesia Care Unit/Ambulatory Care Unit (PACU/ASU) Nurse (Clinical Nurse) (2 FTE)</td>
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<td>109</td>
<td>Medical Transcription/Dictation Services (Inpatient/Outpatient)</td>
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<tr>
<td>113</td>
<td>Obstetrical/Gynecological (OB/GYN) Clinical Nurse (1 FTE)</td>
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<td>116</td>
<td>Medical Supplies BPA</td>
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<td>117</td>
<td>Medical Logistics Technician (1 FTE)</td>
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<tr>
<td>120</td>
<td>Licensed Practical Nurse (2 FTE)</td>
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<tr>
<td>122</td>
<td>Family Practice Physician/Residency Instructor (1 FTE)</td>
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<tr>
<td>125</td>
<td>Dermatology Physician (1 FTE)</td>
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<tr>
<td>128</td>
<td>Dental Assistant (2 FTE)</td>
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<tr>
<td>131</td>
<td>Dentist (2 FTE)</td>
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<tr>
<td>132</td>
<td>Chiropractor (1 FTE)</td>
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<tr>
<td>135</td>
<td>Medical Administrative Technician (6 FTE) and Defense Medical Human Resource System (DMHRSi)/Medical Expense and Performance Report System (MEPRS) Technician (1 FTE)</td>
</tr>
<tr>
<td>140</td>
<td>Medical Gases BPA</td>
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<tr>
<td>141</td>
<td>Clinical Nurse Utilization Manager (2 FTE)</td>
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<td>145</td>
<td>Clinical Nurse Case Manager (2 FTE)</td>
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<tr>
<td>148</td>
<td>Family Health Nurse Practitioner (2 FTE)</td>
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<tr>
<td>151</td>
<td>Psychological Testing Materials BPA</td>
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<tr>
<td>152</td>
<td>Biomedical Equipment Maintenance Technician (1 FTE)</td>
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<tr>
<td>154</td>
<td>Pathology Technician (1 FTE)</td>
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<tr>
<td>156</td>
<td>Lumbar Fusion System BPA</td>
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<tr>
<td>157</td>
<td>Podiatrist (1 FTE)</td>
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<tr>
<td>160</td>
<td>Emergency Room Clinical Nurse (2 FTE)</td>
</tr>
<tr>
<td>163</td>
<td>Medical Waste Disposal</td>
</tr>
</tbody>
</table>

**165 All Others**

165 Lease and Maintenance (56 Washers and 64 Dryers)
166 Maintenance/Preventative Maintenance (Various Air Compressors, Filters and Air Dryers)
167  Target Vehicle BPA  
168  Land Mobile Radio Maintenance  
169  Shop Towel Service  
170  Transient Alert Support Services Bridge Contract  
171  Computer/Network Support Services  
172  Target Watercraft BPA  
173  Protestant Traditional Service Musician  
175  Mass Musician 11:00 a.m. Service  
177  Mass Musician 08:00 a.m. Service  
179  Mass Music Director 11:00 a.m. Service  
181  Mass Music Director 08:00 a.m. Service  
183  Gospel Musician  
185  Catholic Youth Coordinator  
186  Catholic Religious Education Coordinator  
187  Flight Test Support IDIQ  
188  Protestant Traditional Service Music Director  
190  Office Furniture BPA  
191  Systems and Modular Furniture BPA  
192  Maintenance of Small Appliances  
193  Information Technology Services 3 IDIQ  
194  Sports Official Services BPA  
196  Base Information Learning Center Operations  
198  Mortuary Services BPA  
203  Animal Control Services BPA  
205  Lodging Facility Services BPA  
208  Language Laboratory Supplies BPA  
210  Automotive Assets BPA  
211  Repair Aircraft Parts Through Air Force Repair Enhancement Program BPA  
212  Sports Field Grass Maintenance  
214  Logistics Material Control Activity (LMCA)  
218  Munitions Directorate Technical Library  
227  Specialized IT Support for 53rd Wing (Eglin AFB and Nellis AFB)  
229  Hurricane Evacuation Coach Bus Transportation BPA
LEFT BLANK INTENTIONALLY
**Project Name:** Joint Munitions Effectiveness Manuals (JMEMS)

**Program Description:** Develop, revise and document software, conduct special research projects and produce electronic media and paper for publication referred to as Joint Munitions Effectiveness Manuals (JMEMs). Collect, store and retrieve data such as Reliability, Delivery Accuracy, Systems Characteristics, Target Vulnerability, Target Acquisition, Gun Evaluation and Collateral Damage Estimates used in the production of the tri-service products.

**Objective:** This procurement directly supports the Joint Technical Coordinating Group for Munitions Effectiveness (JTCG/ME).

**Scope:** The products include weapon effectiveness data for air-to-surface and surface-to-surface non-nuclear ordnance and other non-nuclear weapons systems, and weapon effects and tactics training for anti-air non-nuclear ordnance. The munitions effectiveness data and target vulnerability data are produced to support the war fighter, weapon program offices, and research and development. Revisions, changes, updates and graphics work for the tri-service products must be of the same or higher quality and format as the original publications.

**Acquisition Approach:** Full and Open Competition on FBO; Presolicitation: [https://www.fbo.gov/notices/3c48d2e73f95b922f647c4e9cc05d968](https://www.fbo.gov/notices/3c48d2e73f95b922f647c4e9cc05d968)

**Period of Performance:** 31 May 2012 – 1 June 2017 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 2Q FY2017

**Estimated Dollar Value:** $66M

**NAICS Code:** 541712 - Research and Development in the Physical, Engineering, and Life Sciences (except Biotechnology)

**Small Business Set Aside:** No

**Incumbent:** Applied Research Associates, FA9200-12-D-0289

**POCs:** Contracting Officer – Erik Urban
  
  [erik.urban@us.af.mil](mailto:erik.urban@us.af.mil)
  
  850-882-5261; DSN 875-5261
**Project Name:** Rapid Acquisition Cell (RAC) Omnibus Broad Agency Announcement (BAA)

**Program Description:** Technologies that enhance weapon system and or platform capacity, standoff, accuracy, flexibility, and allow for rapid integration on both legacy and next generation platforms are of special interest. The ability to identify and communicate the value of these technologies in a campaign analysis is important in understanding the merit of proposed technologies. Tools that advance the USAF’s ability determine the value of various technologies are also desired.

**Objective:** Covers, in general nature, all research areas of interest related to programs currently managed at Eglin AFB by the Armament Systems Development Division (AFLCMC/XZW), Special Operations Command (SOCOM) Det-1, and the Armament Directorate (AFLCMC/EB), including the Warfighter Integration Brank (AFLCMC/EBDQ).

**Scope:** Specifically looking for system concepts and the characterization of critical enabling technologies. Efforts will: 1) Support SOCOM Det-1 and needs for Special Operations, including (but not limited to) Special Operations Forces (SOF), including (but not limited to) direct and indirect fire weapons for employment from air platforms and/or ground fire employment, emerging technology with SOF applications, and 2) Support XZW in developing concepts, analyzing mission effectiveness (including affordability), and demonstrating prototypes for innovative Air Force Armament materiel solutions to mitigate capability gaps. Mission areas for gap mitigation include base defense, Long Range Strike, Close Control Strike, Intra-Theater Strike, and Offensive & Defensive Counter-Air (to include Suppression of Enemy Air Defenses (SEAD)/ Destruction of Enemy Air Defenses (DEAD)). Desired weapon capabilities include (but are not limited to) defeat of fighters, bombers, support aircraft, unmanned aerial vehicles, cruise missiles, integrated air defense systems, ballistic missiles, fixed and moving targets, hard & deeply buried targets, area targets, maritime systems, and weapons of mass destruction. Desired weapon technologies include, but are not limited to advanced kinetic warheads, non-kinetic weapons/warheads (e.g. electro-magnetic pulse (EMP), High Power Microwave (HPM), lasers), fuzing, guidance, navigation, control, seeker, propulsion, datalinks and any other potential technology that provides U.S. forces the ability to retain air superiority and global precision attack capabilities.

**Acquisition Approach:** Full and Open Competition on FBO Solicitation: [https://www.fbo.gov/notices/0524f99823c423423d49beddf1401f8a](https://www.fbo.gov/notices/0524f99823c423423d49beddf1401f8a)

**Period of Performance:** 6 April 2017 – 6 April 2018 (1-yr white paper submission period)

**Anticipated RFP Release Date:** 2Q FY2018

**Estimated Dollar Value:** $45M
**NAICS Code:** 541712 – Research and Development in the Physical, Engineering, and Life Sciences (except Biotechnology)

**Small Business Set Aside:** No

**Incumbent:** Various; based on white paper submissions that are selected for award

**POCs:** Contracting Officer – Arnette Robinson

[arnette.robinson.3@us.af.mil](mailto:arnette.robinson.3@us.af.mil)

850-883-3933; DSN 875-3933

Contract Specialist – Todd Davis

[todd.davis.16@us.af.mil](mailto:todd.davis.16@us.af.mil)

850-882-4228; DSN 872-4228
**Project Name:** Target Vehicles Blanket Purchase Agreement (BPA)

**Program Description:** Target Vehicles

**Objective:** Provide target vehicles when ordered.

**Scope:** Provide target vehicles to White Sands Missile Range-Stallion Range Center, Bingham NM when ordered.

**Required Vehicles:**
- Light colored sedans, with sun roofs
- Light colored SUVs, with sun roofs
- Light colored trucks (pickups)
- Medium colored sedans
- Medium colored SUVs, with sun roofs
- Medium colored trucks (pickups)
- Dark colored sedans, with sun roofs, at least 4 out of 11 must be Black
- Dark colored SUVs, preferably black, with sun roofs
- Dark colored trucks (pickups)

**Color Code:**
- Light: White, Silver, or Grey
- Medium: Red, Yellow, Green, or Light Blue
- Dark: Black, Dark Blue, or Brown

**Acquisition Approach:** Total Small Business Set-Aside on FBO

**Period of Performance:** 24 September 2013 – 23 September 2018 (Five year ordering period)

**Anticipated RFP Release Date:** 4Q FY2018

**Estimated Dollar Value:** $400K

**NAICS Code:** 441120 – Used Car Dealers

**Small Business Set Aside:** Yes
**Incumbent:** One Community Auto, LLC, FA8656-13-A-0280
Mike Floyd U.S. Solutions, LLC, FA8656-13-A-0281

**POCs:** Contracting Officer – David Fondacaro
david.fondacaro.3@us.af.mil
850-882-0507; DSN 872-0507
**Project Name:** Towable Target Trailers Blanket Purchase Agreement (BPA)

**Program Description:** Towable Target Trailers

**Objective:** Provide towable target trailers to three locations when ordered.

**Scope:** Provide towable target trailers to any one of the following locations when ordered.

- China Lake, Baker Range, China Lake CA
- Stallion Range Center, Bingham NM
- Tonopah Test Range, Tonopah NV

**Trailer Specifications:**

- Axle – 6,000 lb. and be able to modify as needed
- Length – total 49 feet
- Jack
- Pintle Hook/Eye
- Tie Downs – 8 locations
- Spare Tire – 2 per trailer

**Acquisition Approach:** Total Small Business Set-Aside on FBO

**Period of Performance:** 26 November 2013 – 25 November 2018 (Five year ordering period)

**Anticipated RFP Release Date:** 1Q FY2019

**Estimated Dollar Value:** $2.2M

**NAICS Code:** 336212 – Truck Trailer Manufacturing

**Small Business Set Aside:** Yes

**Incumbent:** Western Fleet Services, Inc., FA8656

**POCs:** Contracting Officer – David Fondacaro
david.fondacaro.3@us.af.mil
850-882-0507; DSN 872-0507
**Project Name:** Agile Acquisition Multiple Award Contract (MAC) Indefinite Delivery Indefinite Quantity (IDIQ)

**Program Description:** Contract vehicle for Eglin armament customers to execute non-program contracts related to established or potential programs related to the armament mission.

**Objective:** Provide a viable product to support weapons studies/requirements. Under the competition of each DO, the customer will determine the vendor with the best technical solution.

**Scope:** Includes weapon/capability studies, demonstration of weapon capabilities, production reports and various ancillary products associated with existing systems.

**Acquisition Approach:** Total Small Business Set-Aside on FBO

**Period of Performance:** 10 September 2015 – 9 September 2020 (5-year ordering period)

**Anticipated RFP Release Date:** 2Q FY2020

**Estimated Dollar Value:** $490M

**NAICS Code:** 332993 – Ammunition (Except Small Arms) Manufacturing

**Small Business Set Aside:** Yes

**Incumbent:**
- Cummings Aerospace, Inc., FA8656-15-D-0273
- Intuitive Research and Technology Corporation, FA8656-15-D-0278
- Survice Engineering Company, LLC, FA8656-15-D-0279
- Systima Technologies, Inc., FA8656-15-D-0280
- Yulista Aviation, Inc. (YAI), FA8656-15-D-0281

**POCs:** Contracting Officer – Justin Manchester
[justin.manchester.3@us.af.mil](mailto:justin.manchester.3@us.af.mil)
850-882-4228; DSN 872-4228
**Project Name:** Agile Acquisition Multiple Award Contract (MAC) Indefinite Delivery Indefinite Quantity (IDIQ)

**Program Description:** Contract vehicle for Eglin armament customers to execute non-program contracts related to established or potential programs related to the armament mission.

**Objective:** Provide a viable product to support weapons studies/requirements. Under the competition of each DO, the customer will determine the vendor with the best technical solution.

**Scope:** Includes weapon/capability studies, demonstration of weapon capabilities, production reports and various ancillary products associated with existing systems.

**Acquisition Approach:** Full and Open Competition on FBO

**Period of Performance:** 10 September 2015 – 9 September 2020 (5-year ordering period)

**Anticipated RFP Release Date:** 2Q FY2020

**Estimated Dollar Value:** $490M

**NAICS Code:** 332993 – Ammunition (Except Small Arms) Manufacturing

**Small Business Set Aside:** No

**Incumbent:** Aerojet RocketDyne, Inc., FA8656-15-D-0260
BAE Systems Information and Electronic Systems Integrated, FA8656-15-D-0261
The Boeing Company, FA8656-15-D-0262
General Dynamics Ordnance and Tactical Systems, FA8656-15-D-0263
L-3 National Security Solutions, Inc., FA8656-15-D-0264
MBDA Incorporated, FA8656-15-D-0266
Northrop Grumman Aerospace Systems, FA8656-15-D-0267
Alliant Techsystems Operations, LLC, FA8656-15-D-0268
Raytheon Company, Missile Systems, FA8656-15-D-0269
Rockwell Collins, Inc., FA8656-15-D-0270
Sierra Nevada Corporation, FA8656-15-D-0271
Textron Systems Corporation, FA8656-15-D-0272
Dynetics, Inc., FA8656-15-D-0275

**POCs:** Contracting Officer – Jonathan Esquivel
jonathan.esquivel.2@us.af.mil
850-882-0170; DSN 872-0170
**Project Name:**  Armament Technology Broad Agency Announcement (BAA)

**Program Description:**  Scientific study and experimentation directed at increasing knowledge and understanding in relation to long term national security needs. It needs to be an enhancement to related exploratory and advanced development programs. A program should be designed to demonstrate well-defined and substantive research results, should not be overly ambitious or open-ended, and should not be a paper study that inherently requires a substantial testing effort. Any significant testing is unlikely; however, there is a possibility of experimental testing to support battle lab experiments proposed under this BAA. Programs to support Team Eglin Technology Demonstration Programs may also be considered under this BAA.

Under some circumstances, it is expected that narrowly focused proposals for specific research interests under the research areas outlined in this BAA may be required during the time of this open announcement. Under those circumstances, proposal call announcements (CALLS) may be issued in FedBizOpps under FA8651-17-S-0003 to request proposals for specific topic areas. These subsequent CALLS will contain specific objectives and descriptions of the specific topic area to be addressed, anticipated period of performance, information peculiar to the specific topic area, and the expected dollar range for proposals received under a CALL.

**Objective:**  This BAA is intended to cover, in general nature, all research areas of interest to three divisions within the Munitions Directorate that conduct research and development (R&D). The three divisions are:

1)  Ordnance Division (AFRL/RWM):
   - Energetic Materials Branch (AFRL/RWME)
   - Fuze Branch (AFRL/RWMF)
   - Lethality, Vulnerability, and Survivability Branch (AFRL/RWML)
   - Damage Mechanisms Branch (AFRL/RWMW)

2)  Strategic Planning and Integration Division
   - Capability Planning Branch (AFRL/RWPB)
   - Capability Concept Integration and Management Branch (AFRL/RWPI)

3)  Weapon Engagement Sciences Division
   - Integrated Guidance Simulations (AFRL/RWWG)
   - Integrated Sensing and Processing (AFRL/RWWI)
   - Weapon Dynamics and Control Sciences (AFRL/RWWN)
   - Weapon Seeker Sciences (AFRL/RWWS)
   - Munitions Aerodynamics Sciences (AFRL/RWWV)

**Scope:**  White papers found to be consistent with any of the BAA’s 18 Research Areas, which are organized by scientific discipline. The following is a list of the 18 Research Areas.
RESEARCH AREA 1 – Weapon Airframe Systems Technology Research (AFRL/RWMV)

RESEARCH AREA 2 – Bioprincipic Sensors, Information Processing, and Control (AFRL/RWWI)

RESEARCH AREA 3 – Autonomous Target Recognition (AFRL/RWWI)

RESEARCH AREA 4 – Hardware-In-The-Loop Simulation Technologies (AFRL/RWWG)

RESEARCH AREA 5 – Advanced Scene Generation (AFRL/RWWG)

RESEARCH AREA 6 – EO/IR/Ladar Component Research (AFRL/RWWS)

RESEARCH AREA 7 – Navigation and Control Technology (AFRL/RWWN)

RESEARCH AREA 8 – Modeling, Simulation, & Analysis (MS&A) of Advanced Weapon Concepts (AFRL/RWWG)

RESEARCH AREA 9 – Lethality, Vulnerability, and Survivability (AFRL/RWML)

RESEARCH AREA 10 – Damage Mechanisms Research (AFRL/RWMW)

RESEARCH AREA 11 – Fuze Research (AFRL/RWMF)

RESEARCH AREA 12 – Munitions Energetic Materials (AFRL/RWME)

RESEARCH AREA 13 – Facilities and Equipment Enabling Micro Munitions and Advanced Energetics (AFRL/RWME)

RESEARCH AREA 14 – Multi-Function, Multi-Mode Radar Research (AFRL/RWWS)

RESEARCH AREA 15 – Revolutionary Research (AFRL/RW)

RESEARCH AREA 16 – Science, Technology, Engineering and Mathematics (STEM) for Education Outreach (AFRL/RW)

RESEARCH AREA 17 – Weapons Autonomy Technology Research (AFRL/RWWN)

RESEARCH AREA 18 – Technology Transfer Innovative Collaboration (AFRL/RWPB)

**Acquisition Approach:** Full and Open Competition on FBO

**Period of Performance:** 13 March 2017 – 12 March 2022 (5-year white paper submission period)

Solicitation: [https://www.fbo.gov/notices/00b707d51b9c1218469e0d11a9c2739b](https://www.fbo.gov/notices/00b707d51b9c1218469e0d11a9c2739b)

**Anticipated RFP Release Date:** 2Q FY2022
Estimated Dollar Value:  Funding specific to proposed research area

NAICS Code:  541712 – Research and Development in the Physical, Engineering, and Life Sciences (except Biotechnology)

Small Business Set Aside:  No

Incumbent:  Various; based on white paper submissions that are selected for award

POCs:  Contracting Officer – Ashley Marie Haslauer
        ashley.haslauer@us.af.mil
        850-883-2682; DSN 875-2682

RESEARCH AREA 1 – Weapon Airframe Systems Technology Research (AFRL/RWMV)
Technical Expert – Dr. Daniel Reasor
        daniel.reasor@us.af.mil
        850-882-8809; DSN 872-8809

RESEARCH AREA 2 – Bioprincipic Sensors, Information Processing, and Control (AFRL/RWWI)
Technical Expert – Dr. Nicholas Rummelt
        nicholas.rummelt@us.af.mil
        850-882-3344; DSN 872-3344

RESEARCH AREA 3 – Autonomous Target Recognition (AFRL/RWWI)
Technical Expert – David Gray
        david.gray.20@us.af.mil
        850-882-3344; DSN 872-3344

RESEARCH AREA 4 – Hardware-In-The-Loop Simulation Technologies (AFRL/RWWG)
Technical Expert – Dr. Tony Thompson
        rhoe.thompson@us.af.mil
        850-882-4128; DSN 872-4128

RESEARCH AREA 5 – Advanced Scene Generation (AFRL/RWWG)
Technical Expert – Charles Coker
        charles.coker@us.af.mil
        850-882-4128; DSN 872-4128

RESEARCH AREA 6 – EO/IR/Ladar Component Research (AFRL/RWWS)
Technical Expert – James Savage
        james.savage.2@us.af.mil
        850-882-4260; DSN 872-4260
RESEARCH AREA 7 – Navigation and Control Technology (AFRL/RWWN)
Technical Expert – Steven Stockbridge
steven.stockbridge@us.af.mil
850-882-0715; DSN 872-0715

RESEARCH AREA 8 – Modeling, Simulation, & Analysis (MS&A) of Advanced Weapon Concepts (AFRL/RWWG)
Technical Expert – Reed Young
richard.young.26@us.af.mil
850-882-2563; DSN 872-2563

RESEARCH AREA 9 – Lethality, Vulnerability, and Survivability (AFRL/RWML)
Technical Expert – Dr. Kirk Vanden
kirk.vanden@us.af.mil
850-883-2658; DSN 875-2658

RESEARCH AREA 10 – Damage Mechanisms Research (AFRL/RWMW)
Technical Expert – Matthew Matyac
matthew.matyac@us.af.mil
850-883-1380; DSN 875-1380

RESEARCH AREA 11 – Fuze Research (AFRL/RWMF)
Technical Expert – George Jolly
george.jolly.1@us.af.mil
850-882-2707; DSN 872-2707

RESEARCH AREA 12 – Munitions Energetic Materials (AFRL/RWME)
Technical Expert – Dr. C. Michael Lindsay
c.lindsay@us.af.mil
850-882-1543; DSN 872-1543

RESEARCH AREA 13 – Facilities and Equipment Enabling Micro Munitions and Advanced Energetics (AFRL/RWME)
Technical Expert – Charles Sprague
charles.sprague@us.af.mil
850-882-4482; DSN 872-4482

Facilities Expert – Jaime Pinto
jaime.pinto@us.af.mil
850-882-3918; DSN 872-3918

RESEARCH AREA 14 – Multi-Function, Multi-Mode Radar Research (AFRL/RWWS)
Technical Expert – Tom Lewis
thomas.lewis.12@us.af.mil
850-882-8101; DSN 872-8101
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RESEARCH AREA 16 – Science, Technology, Engineering and Mathematics (STEM) for Education Outreach (AFRL/RW)
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Technical Expert – Lynn Zanow
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850-882-3920; DSN 872-3920
Project Name:

Program Description:

Objective:

Scope:

Acquisition Approach:

Period of Performance:

Anticipated RFP Release Date:

Estimated Dollar Value:

NAICS Code:

Small Business Set Aside:

Incumbent:

POCs:
**Project Name:** Aerospace Ground Equipment (AGE) Services

**Program Description:** AGE Services

**Objective:** Provide AGE Services at Eglin AFB and Duke Field

**Scope:** Provide dispatching, servicing, inspecting, cleaning, corrosion control, modification and maintenance of powered/non-powered AGE, munitions material handling trailers/components, and equipment other than AGE as determined by the Contract Officer Representative (COR). Shall provide AGE familiarization training and manage flight line waste fluids program.

Maintenance of AGE: Perform maintenance of powered and non-powered AGE to include cleaning, servicing, inspecting, troubleshooting, repairing, and modifying of assigned/non-assigned equipment IAW AFI 21-101/AFMC Supplement 1, applicable Technical Orders (TO)’s, Time Compliance Technical Orders (TCTO)’s, and local directives.

Non-powered AGE Inspection: Schedule and conduct monthly inspections of all non-powered AGE and fuel/oil bowsers for serviceability and obvious defects to include forms review. Document inspections on Air Force Technical Order (AFTO) Form 244.

Power AGE Inspection: Schedule and conduct monthly inspections of all powered AGE for serviceability and obvious defects to include forms review. Document inspections on Air Force Technical Order (AFTO) Form 244.

Ready Line/Sub-pools Checks: Develop local checklist to document inspections of Ready Line/Sub-pools. Check all AGE located on the ready line and sub-pool areas within the first hour of the start of the first shift for serviceability. As a minimum, inspections shall include unit forms for discrepancies, proper fluid operating levels, Foreign Object Debris (FOD), leaks, loose hardware and obvious defects. Equipment access doors that do not require tools to open shall be opened to perform inspection. Additionally, complete a ready line equipment engine run up every two weeks and document the checklist/signoff sheet. Powered equipment shall be run for a minimum of fifteen minutes continuously.

Service Inspections: Complete the following actions prior to placing AGE equipment on the ready line or sub-pool area after any maintenance or servicing action: As a minimum, service inspections shall be Complied With (C/W) in accordance with work cards to include a check of the unit forms for discrepancies, proper fluid operating levels, leaks, loose hardware, FOD, and any obvious defects. Equipment access doors that do not require tools to open shall be opened to perform inspection.

Duke Field Sub-pool and 33rd Christmas Tree Area: Maintain a sub-pool at the 33rd Christmas Tree Area and Duke Field in support of the 33rd Fighter Wing and the 7th Special Forces. Comply with the Ready Line/Sub-pools Checks and perform these tasks every two weeks.
Contractor shall be responsible for transportation of equipment to and from Duke Field and the 33rd Christmas Tree Area sub-pools.

Corrosion Control: Accomplish corrosion control for all AGE, Electrical Environmental (E&E) section servicing carts and munitions trailers/components. Complete a minimum of eight 96 TW units per month while simultaneously supporting Time & Material (T&M) work. Maintain sufficient Manning qualified in the operation of the Aqua-Miser to provide 16 hours of operational per work day. The operation of the Aqua-Miser shall be logged on an electronic document accessible by the COR. Log shall consist of start – stop times, item description, FFP or T&M and maintenance actions. Operate paint booth, Aqua-Miser and Graco Reactor E-XP2 – Coating Proportioner to include any related equipment, in accordance with AFI 21-101, AFMCI 21-117, TO 35-1-3, TO 1-1-8, TO 1-1-691, applicable TO’s and commercial manuals. In addition, perform maintenance and repairs to the heads and filters of the Aqua-Miser in accordance with manufacturer’s technical.

Gaseous and Cryogenic Servicing Units: Perform chassis, enclosure and trailer maintenance on towable liquid oxygen, liquid nitrogen, gaseous oxygen and gaseous nitrogen servicing carts in accordance with AFI 21-101, paragraph 4.4.2.3 and applicable TO’s. Service provider shall not be responsible to service, repair, maintain or control gaseous, liquid and servicing systems of these units. In addition, service provider shall not be responsible for tracking status of the carts. The E&E section shall assist the service provider by properly preparing the units for maintenance and corrosion treatment. Service provider shall be responsible for delivery of liquid oxygen, gaseous oxygen and nitrogen carts to T&M customers, servicing stations and maintenance facilities.

Munitions Material Handling Trailers/Components: Responsible for the maintenance of munitions handling trailers/components consisting of model type MHU-110, MHU-141 and 20-mm Universal Ammunition Loading System, linkless ammunition loading system and ammunition GFU-7/E loader trailers in accordance with applicable TO’s. Responsible for the pickup and delivery of the munitions handling trailers/components. Maintain munitions and trailer components attached to or on the trailers. In addition, comply with requirements in AFI 21-101, paragraphs 2.12.25-26 for assigned Nuclear Certified Trailers to include submitting Dull Sword reports. Gun systems and munitions support equipment must be maintained by qualified Munitions or Armament Flight personnel. Schedule/coordinate maintenance of munitions trailers with munitions control and Plans and Scheduling.

Number of Equipment:
- Non-Powered AGE Maintenance – Located in B-106
  - Authorized 231 Pieces
  - Assigned 221 Pieces
- Powered AGE Maintenance – Located in B-101
  - Authorized 236 Pieces
  - Assigned 231 Pieces
  - Golf Carts – 75
- Corrosion/Aquamiser Maintenance – Located in B-455
  - Work on demand
- Duke AGE Sub-Pool – Located at Duke Field
  - Assigned 5 Pieces
- 7th Special Forces Group (7SFG) – full stripping, painting, marking and CPC application
  o 850 pieces per year
  o On-Going
- Tyndall AFB – corrosion control
  o 208 pieces
  o 14 November 2016 – 30 September 2017 (as long as Tyndall AFB gets their contract awarded)
- Numerous Test Customers and Other Support
  o Power cart – B-1 Pensacola
  o Range AGE support – Hyd Mule

**Acquisition Approach:** 8(a) Competition on FBO

**Period of Performance:** 1 April 2013 – 31 March 2018 (6-month base period plus four 1-year option periods and one 6-month option period)

**Anticipated RFP Release Date:** 2Q FY2018

Sources Sought – 11 August 2016: [link](https://www.fbo.gov/notices/5e29c9de293d64282fabeae0b7dc81d3)
Sources Sought – 28 March 2017: [link](https://www.fbo.gov/notices/f5fb08036ab030a2fc7b26e2c50f20ad)

**Estimated Dollar Value:** $23M

**NAICS Code:** 488190 – Other Support Activities for Air Transportation

**Small Business Set Aside:** Yes

**Incumbent:** Trinity Analysis and Development Corp, FA2486-13-C-0071

**POCs:** Contracting Officer – Trent Fritz
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850-882-2675; DSN 872-2675
**Project Name:** Backshop Aircraft Maintenance

**Program Description:** Services in support of the backshop aircraft maintenance for the 96th Test Wing (96 TW).

**Objective:** Provide backshop aircraft maintenance support services.

**Scope:** Backshop aircraft maintenance support services.

Maintenance Documentation: Accomplish aircraft and equipment forms documentation. Use appropriate Maintenance Information System (MIS) to document maintenance actions and AF automated status reporting, scheduling, and technical systems. Technical systems include, but are not limited to, IMDS or equivalent, Comprehensive Engine Management System (CEMS), Reliability Equipment Maintenance Information System (REMIS), Reliability-Availability-Maintainability for Pods (RAMPOD), Integrated Base-level Engine Management System, Engine Load Program, CEMS Forwarding Program, Joint Computer Aided Logistics Support, Computerized Fault Reporting System (CFRS), Comprehensive Engine Trending and Diagnostics System and Standard Base Supply System (SBSS). Maintenance actions not supported by automated systems shall be documented manually. Implement new/revised-automated programs approved and provided by the government.

Aircraft Maintenance: Accomplish on-/off-equipment maintenance of F-15, F-16, A-10, UH-1N and C-130 aircraft, and assigned engines in support of 96 TW missions. Perform modification manufacturing of prototypes; produce aircraft and engine modifications and fabrication; maintain armament systems; coordinate maintenance operations; provide required supply support; and monitor and ensure compliance with training and environmental programs.

Backshop Maintenance Production Superintendent: Perform production superintendent duties for aircraft and equipment maintenance with special emphasis on aggressively working and supporting not-mission capable aircraft. Ensure sufficient manning is available to maintain the capability of performing on-/off- equipment maintenance simultaneously during normal operating hours until no earlier than 30 minutes prior to the end of shift to allow for turnover and/or clean up.

Dispatchable Shops: Defined as shops that are dispatched outside of their facility for the purpose of evaluating, maintaining, repairing, and inspecting aircraft or equipment to accomplish the requirements. These include, but are not limited to, Egress, Fuel Shop, NDI, Corrosion Control, Aero Repair, Sheet Metal, and Machine Shop. Ensure all dispatchable shops provide qualified technicians to perform maintenance, evaluation, or troubleshooting with technical data and tools for the specific task within 30 minutes of notification through the MOC. The dispatchable shop
will notify MOC when they arrive at the site of the task. Each dispatchable shop must maintain sufficient manning to perform the requirements. The applicable Aircraft Maintenance Unit (AMU) Production Superintendent may change aircraft priority when warranted.

Red Ball Support: Ensure personnel are available to respond to any Red Ball support coordinated through MOC. The term “Red Ball” is a traditional descriptor, recognized throughout aircraft maintenance and defines a situation requiring a sense of urgency and priority actions. Red Ball maintenance in no way authorizes technicians to take shortcuts or deviate from TOs, personnel safety requirements, or fail to properly document Air Force Technical Order (AFTO) Form 781s and the MIS for completed repair actions.

Aircraft Phase Inspection: Accomplish aircraft phase inspections within the specified number of workdays on F-15, F-16, and A-10 aircraft and applicable TOs. All actions identified during the pre-dock shall be accomplished prior to the post-dock. This includes management of the inspection process and accomplishment of all look/fix, follow-on operational maintenance tasks, and engine operational checks, to include tasks identified as engines, electrical-environmental, avionics, and weapons. Responsible for maintaining engine run proficiency on engine run qualified personnel. Additionally, maintain TOs required to perform phase inspections, perform supply requisition, maintenance, and follow-on operational checks. The service provider’s inspection section personnel shall not be responsible for accomplishment of aircraft general delayed discrepancies; however, shall make the aircraft available for, and assist in, the accomplishment of delayed discrepancies by government aircraft general and/or aircraft specialist (flight line) personnel when agreed upon at the phase pre-dock meeting. Responsible for aircraft, to include aircraft movement, once the aircraft is phase prepped and positioned at the wash rack by 96 AMXS personnel for the wash prior to phase. The responsibility transfers back to the 96 AMXS upon completion of the post dock meeting and after the service provider delivers the aircraft to the respective AMU parking area. The specified numbers of workdays for aircraft phase inspections are as follows:

- F-15 (all models) HPO inspection – 10 duty days, PE inspection – 13 duty days (including NDI Requirements)
- F-16 (all blocks) - Phase inspection - 8 duty days (including Fuel Shop work cards)
- A-10 Phase inspection - 14 duty days

Periodic and Special Inspections: Support special inspection programs, such as time change items (TCI), Time Compliance Technical Orders (TCTOs), one-time inspections (OTIs), and periodic inspections (including engine flight hour inspections, e.g. 25, 50, 100, 200, and 400 hour) by accomplishing all periodic and special inspections identified and agreed upon at the pre-dock meeting and documented on the AF Form 2410 in accordance with applicable TOs. Engine flight hour inspections that fall within 20 percent of due time shall be completed by the service provider within the allotted time as agreed upon during the phase pre-dock.

Phase Inspection Special Tools, Technical Orders and Equipment: Special tools, special technical orders, and special equipment required to perform phase inspection maintenance will be available at the 96 AMXS Support Section, buildings 103A/102A and may be signed out on an as needed basis.
Propulsion Maintenance: Accomplish on-/off-equipment maintenance for engines and components, Jet Fuel Starters (JFS), Central Gearboxes (CGB), Airframe-Mounted Accessory Drives (AMAD), engine maintenance and transportation trailers, and support equipment. Provide assistance to Engine Management Section. Accommodate storage and provide handling of all engines, components, modules and major assemblies acquired by/or for the Engine Management Section, to include transport to the Traffic Management Office or Base Supply facility. Operate and maintain the support section within the Propulsion Flight. Process supply requests, maintain Supply Control Log, track MICAP due-outs, ensure a flight due-out release point and holding bins are established, and UND “A” and urgency justification code BQ requirements are verified for Jet Engine Intermediate Maintenance (JEIM), Test Cell, and Engine Management.

Aircraft Spare Engines: Manage and maintain command level authorized number of spare aircraft engines for the 96 TW assigned aircraft.

F100-PW-220/220E Maintenance: Accomplish F100-PW-220/220E tear down, to include -6 requirements, borescope inspections, repair, buildup, prescribed modification, Line Replaceable Units (LRUs) repair/replacement, TCTO, work folders, and TCI requirements.

F100-PW-229 Maintenance: Perform limited JEIM on F100-PW-229 engines, to include -6 requirements, borescope inspections, repair, prescribed modification, LRUs repair/replacement, TCTO, work folders, and TCI requirements. Accomplish OTI’s, adjustments, and Test Cell operational checks. Prepare F100-PW-229 engines for shipment to Queen Bee Facilities for major JEIM.

F100-GE-100/129, T400 and TF34 Maintenance: Perform limited JEIM on F110-GE-100/129, T400, and TF34 engines, to include -6 requirements, borescope inspections, repair, prescribed modification, LRUs repair/replacement, TCTO, work folders, TCI requirements, and adjustments not requiring Test Cell operational checks. Prepare F110-GE-100/129 and TF34 engines for shipment to Queen Bee Facilities for major JEIM.

QF-16 Engine Maintenance: Perform TCTO 2J-F100-971 at a rate of two engines per month. This shall include operational testing, preserve and re-preservation as requested, trailer maintenance as required and shipping the engine as directed by the QF-16 program office.

Small Engine Maintenance: Accomplish maintenance on JFS, CGB, and AMAD.

Hush House and Engine Test Cell: Operate and maintain the Hush House facility, two AF32T-9 test cells (used for F100-PW-200D/220/229 engines installed in the F-15 and F-16 aircraft), and JFS/CGB test stand. Test engines to evaluate the quality of maintenance and engine performance, and accomplish engine preservation. Maintain test facility records to include condition and repairs performed.

Engine Maintenance/Transportation Trailers, Adapters, and Support Equipment: Accomplish all inspections on engine maintenance/transportation trailers, engine adapters, and support equipment in possession of the 96 MXG, on or prior to the inspection due date.
Avionics Maintenance: Accomplish avionics functions. Maintain and control operational software and test software to include storage. Maintain the simple key loader.


F-15 Operational Flight Program (OFP) Loading Support: Reprogram Line Replaceable Unit (LRU) OFPs.


F-16 OFP Loading Support: Reprogram LRU OFPs using test stations and the Common Aircraft Portable Reprogramming Equipment.

Avionics System Development Support: Perform tests on newly developed avionics system software and hardware, and perform TCTO kit proofing. Allow depot personnel access to avionics equipment in support of TCTO kit proofing.

Electrical/Environmental Systems: Perform electrical/environmental systems maintenance repair, testing, modification, and inspection of aircraft and support equipment, electrical components, wiring harnesses, batteries, and charging units.

Aircraft Egress Systems: Perform limited Life Support functions and maintenance of egress systems.

Emergency Aerial Refueling Thruster Cartridges: Remove and replace emergency aerial refueling thruster cartridges on F-15 aircraft (required operational checks are performed by 96 AMXS Electro/Environmental).

Egress Technical Support: Assist system design engineers and modification dock chiefs prior to and during initial installation of aircraft research and development (R&D) T-2 modification packages to insure the integrity of the egress system.

Egress/Cockpit Familiarization Training: Conduct egress cockpit familiarization training for 96 TW, 53 WG, distinguished visitors, and contract personnel requiring entry in or access to aircraft cockpits.

Training Mock-Ups: Maintain Life Support Section’s egress training mock-ups.

Egress Explosive License: Comply with safety requirements and maintain explosive storage areas and licenses for egress explosive items located in Building 32.

Fuel Shop: Perform on-/off-equipment maintenance of fuel and hydrazine systems and components to include refueling/defueling aircraft located on the fuel pad for troubleshooting, inspections, or to facilitate fuel system maintenance.
Hydrazine Response: Ensure hydrazine response teams are formed, trained, and integrated into crash recovery operations and local in-flight emergency (IFE) procedural checklists. Respond to in-flight and ground emergencies involving actual or possible emergency power unit activation and/or actual or possible hydrazine leaks, and perform hydrazine leak/spill initial evaluation procedures. Perform hydrazine leak/spill clean-up procedures. Provide regional support, as requested by 96 TW Disaster Preparedness, for regional response to military and civilian related hydrazine spills/incidents in support of the Regional Response Centers for inland and coastal water spills. Inspect and maintain one Wells Cargo spill response trailer and associated equipment in serviceable condition.

Hydrazine Servicing: Service hydrazine fuel tanks in support of assigned F-16 aircraft and tenant organizations. Forecast hydrazine requirements, requisition new hydrazine, provide hydrazine samples for laboratory certification of old hydrazine, and ship samples to Cape Canaveral facility to ensure serviceable quantities are on hand. Maintain four serviceable F-16 hydrazine tanks on a forward supply location account; two must be fully serviced and two shall be empty and serviceable; both sets shall be on-hand to readily support on-equipment maintenance. Inspect and maintain the hydrazine servicing facility and required equipment in serviceable condition.

Confined Spaces Training: Manage confined space program and conduct confined space oversight and training for personnel required to perform duties in aircraft confined spaces (CSs).

External Fuel Tank Maintenance: Maintain all assigned external fuel tanks and manage the vertical tank storage system/external fuel tank storage area to include issue and acceptance of external fuel tanks to flight line personnel. Perform external tank modifications per test requirements. Track external fuel tank serviceability and location status and make data available when requested by the government. Provide a minimum of 80% mission ready tanks at all times.

Pneudraulic Shop: Provide on-/off-equipment maintenance of pneumatic, hydraulic, and pneudraulic components.

Autofrettage: Perform autofrettage on pressure tubing.

Aircraft Repair and Reclamation: Perform repair and reclamation functions.

Crash, Damaged or Disabled Aircraft Recovery (CDDAR): Perform primary CDDAR functions for military aircraft at Eglin AFB, to include maintenance/upkeep of the CDDAR response trailer and associated equipment. Provide CDDAR assistance to Hurlburt Field and Duke Field when beyond the expertise and scope of the local CDDAR team. Perform annual training and provide such training to the 33rd Training Wing, Duke Field and Transient Alert personnel when requested.

Preflight Integration of Munitions and Electronics System (PRIMES) Laboratory: Assist with installation of aircraft hoisting harness on aircraft within the PRIMES facility prior to aircraft hoisting.

Wheel and Tire: Accomplish wheel and tire functions.
Structural Repair: Perform on/off equipment maintenance, inspection, and repair. Provide and maintain the capability to simultaneously support on-equipment Flight line, Phase, T-2 modification projects inside/outside the work center, off-equipment maintenance task in the backshop, AME modification and repairs in shop without interfering with on/off equipment maintenance. T-2 modifications projects will only be performed 0700 until 1600 Monday - Friday unless otherwise directed.

Survival Equipment: Perform survival equipment maintenance tasks in support of the 9 SOS, 53 WG, AFSOC, Ft. Rucker, 96 TW, and other applicable 96 TW support agreements. Aircrew Flight Equipment personnel must be a graduate of the prior Aircrew Life Support (AFSC 1T1X1) and/or Survival Equipment (AFSC 2A7X4) technical training courses, sister-service equivalent courses, or FAA certified equivalent background.

Survival Training: Be available and make ready any and all equipment required and train assigned military Life Support Technicians for purposes of proficiency, qualification, and upgrade training. Document training on the AF Form 2426 and the government will be responsible for certification of their member’s training records.

Local Manufacture of Protective Covers: Manufacture and repair assorted protective covers.

Nondestructive Inspection (NDI): Accomplish on-/off-equipment inspections.

Oil Analysis Program: Comply with the oil analysis program.

Metals Technology: Perform on/off equipment maintenance, inspection, and repair. Provide and maintain the capability to simultaneously support on-equipment Flight line, Phase, T-2 modification projects, off-equipment maintenance task in the backshop, AME modification and repairs in shop without interfering with on/off equipment maintenance.

Corrosion Control: Accomplish on-/off-equipment corrosion control tasks. Operate and maintain the corrosion facility insert. Full aircraft paint shall be accomplished within the time frames specified below:

- F-16s ≤ 5 Duty Days
- F-15s/A-10s ≤ 10 Duty Days
- UH-1N’s ≤ 8 Duty Days

Aircraft Wash: Accomplish aircraft washes on 96 TW assigned aircraft to include preparation/de-preparation (e.g. tape/cover, de-tape/cover, etc.), post wash lubrication procedures, associated documentation, and post wash corrosion inspection. 96 AMXS personnel will be responsible for towing to/from (unless otherwise stated in this PWS), post wash canopy cleaning, cannon plug drying, inspection under F-16 fuel covers 5415 and 6416, operational checks, and fresh water rinses. Aircraft wash shall be accomplished within the time frames specified below:

- F-16s ≤ 4 hours
- F-15s ≤ 4 hours
- A-10s ≤ 6 hours
- UH-1Ns ≤ 4 hours
Aircraft Wash Schedule: All aircraft washes will be accomplished based on PS&D wash schedule and will not exceed two aircraft per day. The schedule shall include two time slots, 0700 hours and 1130 hours. The government will ensure that the scheduled aircraft is positioned on the wash rack on or before the scheduled wash start time. 96 AMXS will coordinate priority of the time slots the day prior to the scheduled wash to determine the applicable time slot for each aircraft. If only one aircraft is scheduled, 96 AMXS will have the option to choose either time slot. EXCEPTION: A-10 aircraft shall always be scheduled in the 0700 hours time slot.

T-2 Modifications: Perform on-/off-equipment manufacturing in support of approved R&D, T-2 Modifications, and non-aircraft related prototypes for structural repair, survival equipment, metals technology and corrosion control.

T-2 Modification Meetings: Attend T-2 Modifications meetings and if requested provide time, labor, and materiel’s cost estimates to complete the presented modification package.

Aircraft Armament System Maintenance: Perform maintenance, repair of on-/off-equipment, AME, normally installed equipment (NIE), gun systems and associated equipment, and T-2 modified equipment to include maintaining an updated list of all modified nuclear certified equipment and providing the list to the Wing Weapons Manager as changes occur. Aircraft gun systems turn time shall be accomplished within the time frame specified below:

- F-16s ≤ 3 Duty Days
- F-15s ≤ 3 Duty Days
- A-10s ≤ 4.5 Duty Days

20mm/30mm Ammunition Explosive Licenses: Comply with explosive safety requirements and maintain the armament explosive licenses for handling 20mm/30mm ammunition in Hangar 110, Room 16.

20mm/30mm Gun Room Security: Maintain and comply with 20mm/30mm gun room security requirements in Hangar 110, Room 16.

UH-1N On/Off-Equipment Maintenance: Provide on-/off-equipment systems support on the two 96 TW assigned UH-1N aircraft located at Duke Field. To expedite maintenance, various on-equipment maintenance tasks may be performed by the 919 MXS when within their capabilities on a non-interference basis. The 919 MXS will provide the use of shops and facilities to the service provider as needed for maintenance tasks beyond the capability of the 919 MXS. Off-equipment parts/equipment will be removed by 96 AMXS UH-1 personnel when within their capabilities and will deliver those parts to the applicable Eglin main backshop (e.g., fire extinguisher, battery, paints small parts, etc.). All on- and off-equipment corrosion tasks will be performed on Eglin AFB.

Maintenance Operations Flight Services: Provide Maintenance Operations Flight (MOF) services in support of the 96 TW.

Plans, Scheduling and Documentation (PS&D) and Engine Management: Perform PS&D and engine management functions. All products shall be produced electronically and printed in black and white unless otherwise directed.
Stock Record Account Number (SRAN) Engine Manager: Accomplish SRAN Engine Manager Duties. Provide a qualified SRAN Engine Manager and assistant that has held a 7 or 9 skill level (or civilian equivalent) in AFSC 2R1X1 or 2A6X1A/B.

Engine Shipments: Arrange for the shipping and receiving of engines. Remain accountable in CEMS and/or IMDS for the shipped engine until the receiver acknowledges receipt.

Aircraft, Engine, and Aircraft-Assigned Support Equipment Records: Maintain both automated and non-automated historical and current records and maintenance data on aircraft, engines, components (installed and uninstalled), and aircraft-assigned support equipment to include, but not limited to, 781 series forms, AFTO IMT 95s, and AFTO Form 244s, IAW AFCSM 21-series manuals; AFI 21-101, Chapter 15; AFI 21-101/AFMC Sup 1, Chapter 7; TO 00-20-1, Chapters 1, 2, 3, 4, 5, 6, 7, 9, 10, and 12; and applicable TOs. Update and monitor IMDS, REMIS, CFRS, SBSS, and CEMS information and provide automated management products upon request. Perform disposition of documents.


Time Compliance Technical Order (TCTO) Program: Manage the TCTO program for assigned aircraft, engines, aircraft-assigned support equipment, on-equipment, and commodities.

Depot Maintenance: Coordinate requirements with AFMC/DOM and maintain a current serial number listing of assigned aircraft, engines, aircraft-assigned equipment, and support equipment projected for depot level maintenance.

Maintenance Analysis: Establish and perform maintenance analysis. Maintain and provide the CMO analytical data involving maintenance actions, mission capable rates, and workload data when requested.

Host Data Base Management (DBM): Manage the IMDS, REMIS, CFRS, CEMS, SIMAN and SBSS databases, to include interfaces with other automated systems, to provide technical support to Eglin AFB work-centers using these databases.

Multi-Host Internet Access Portal (MIAP): Ensure the most current version of the MIAP program or government designated program is installed and operational on desktop computers requiring IMDS.

REMIS/IMDS System Security: Ensure REMIS/IMDS system security is maintained.

Maintenance Operations Center (MOC): Maintain the MOC. MOC serves as a point of contact for operations, facilities, people, in-flight emergencies, aircraft maintenance, severe weather occurrences, and flight line/backshop related emergencies. MOC shall maintain and provide facility keys/combinations (to non-secure rooms only) to authorized persons when requested after obtaining approval from CMO. MOC shall also monitor maintenance and services on aircraft (assigned and transient), and related support equipment. Additionally, MOC shall act as the maintenance “A” net manager. MOC shall track dispatchable shops, their show times and provide them to the CMO when requested. Coordinate mass aircraft movements during adverse
weather conditions with the assigned MXG representative. Update and report aircraft status. Maintain visual aids showing the status and location of each aircraft on-station, to include transient aircraft maintained or supported by the 96 TW.

Supporting the Flying Schedule: Monitor sortie and maintenance production, monitor and coordinate the flying and maintenance schedules, coordinate changes to ensure proper level of personnel are contacted, and coordinate higher level approval requirements and ensure daily flying schedule deviations are reviewed and accurately reported.

Range-22 Support: Provide Range-22 aircraft gun and Universal Ammunition Loading Assembly support.


Contractor and Air Logistics Center (ALC) Support: Perform equipment maintenance on contractor and ALC owned AME equipment in support of test mission requirements.

Special Support: Provide support to depot field teams, contract field teams, modification teams, etc. including provision of government furnished equipment and facilities.

Range Support: Assist with placement of target/test aircraft and perform required aircraft maintenance on Eglin AFB ranges. This may include towing and positioning of target aircraft.


Accomplishment of Time Compliance Technical Orders (TCTOs): Accomplish aircraft and commodity TCTOs and OTIs.

Depot Assistance: Request engineering/equipment specialists’ technical assistance and depot level assistance/maintenance for non-conforming technical data occurrences for functional areas belonging to the service provider.

Driving/Vehicles: Furnish sufficient number of vehicles to meet requirements. As a minimum, furnish and maintain the mandatory vehicles listed below. Unless otherwise stated, all flight line operated vehicles (except forklifts) shall be pintle-hook equipped, capable of towing a minimum of 2800 lbs. A list of all service provider vehicles to include their use and proposed building location will be provided to the CMO at start of performance.
### SERVICE PROVIDER VEHICLES

<table>
<thead>
<tr>
<th>TYPE VEHICLE</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crash Recover</td>
<td><strong>Pickup:</strong> 6-pack type or equivalent&lt;br&gt;Amber-light bar, 4 wheel drive, capable of carrying crew of 3 and required equipment&lt;br&gt;<strong>MB-4 type tow vehicle or equivalent</strong>&lt;br&gt;Amber-light bar, capable of towing aircraft equivalent to F-15, F-16, F-35, A-10, etc.</td>
</tr>
<tr>
<td>Hydrazine Response</td>
<td><strong>Pickup:</strong> 6-pack type or equivalent&lt;br&gt;Amber-light bar, capable of towing 8000 lbs. response trailer and capable of carrying a crew of 3</td>
</tr>
<tr>
<td>Propulsion</td>
<td><strong>Warehouse tug or equivalent</strong>&lt;br&gt;Capable of moving 4000 lbs. F-15, F-16 and A-10 jet engines around shop and to Test Cell Facility&lt;br&gt;<strong>Forklift:</strong> ≥ 6000 lbs.&lt;br&gt;With fork extensions; capable of moving engine modules and their containers</td>
</tr>
<tr>
<td>Corrosion Control</td>
<td><strong>Forklift:</strong> ≥ 4000 lbs.&lt;br&gt;Capable of moving aircraft parts and external tanks</td>
</tr>
<tr>
<td>Armament</td>
<td><strong>Forklift:</strong> 4000 lbs. with powered side shift&lt;br&gt;Capable of moving Armament equipment/caskets outside of the shop</td>
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</table>

**Vehicle Identification:** Each vehicle shall have service provider’s name/logo displayed on each side of the vehicle at start of performance.

**Flight line Drivers:** Service provider personnel who operate government owned vehicles, equipment or authorized company vehicles on the flight line and in hangars shall be properly licensed, certified, authorized and perform FOD checks. Privately owned (personal) vehicles shall not be operated on the flight line or in hangars.

**Vehicle Operation:** Ensure the safe operating condition of service provider vehicles. Vehicles shall be operated in accordance with base traffic rules and instructions. Inspection of flight line operated vehicles before, during and after use shall be consistent with TO 36-1-191. Air Force Form 1800 shall be used for vehicles to document inspection requirements to track vehicle status and document special equipment inventory. Unsafe and unserviceable vehicles shall be removed from service immediately.

**Vehicle Fuel Purchasing:** Service provider may be authorized to purchase fuel through the Defense Energy Support Center, using the Vehicle Identification Link (VIL) key encoding system.
Normal Hours of Operation: Provide sufficient manning to perform aircraft maintenance services at times during normal hours of operation. Minimum normal hours of operation for each required function is listed below, with the exception of Federal holidays. Normal hours of operation may be adjusted to support flying schedule/mission requirements. Service provider may work additional hours for managing efficiencies, re-accomplishment of work, maintaining timeliness of performance, etc. at their expense to meet the requirements, as long as the minimum hours listed below are met.

<table>
<thead>
<tr>
<th>Functional Area</th>
<th>Normal Duty Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phase</td>
<td>Monday-Friday: 0700-2400</td>
</tr>
<tr>
<td>JEIM</td>
<td>Monday-Friday: 0700-1600</td>
</tr>
<tr>
<td>Hush House/Test Cell</td>
<td>Monday-Friday: 0700-2400</td>
</tr>
<tr>
<td>F-15 Avionics</td>
<td>Monday-Friday: 0700-2400</td>
</tr>
<tr>
<td>F-16 Avionics</td>
<td>Monday-Friday: 0700-2400</td>
</tr>
<tr>
<td>Electrical/Environmental (Batteries will be issued until 2400)</td>
<td>Monday-Friday: 0700-1600</td>
</tr>
<tr>
<td>Egress</td>
<td>Monday-Friday: 0700-2400</td>
</tr>
<tr>
<td>Fuel</td>
<td>Monday-Friday: 0700-2400</td>
</tr>
<tr>
<td>Pneudraulic</td>
<td>Monday-Friday: 0700-1600</td>
</tr>
<tr>
<td>Aircraft Repair &amp; Reclamation</td>
<td>Monday-Friday: 0700-2400</td>
</tr>
<tr>
<td>Crash Recovery</td>
<td>Monday-Friday: 0700-2400</td>
</tr>
<tr>
<td>Wheel &amp; Tire (Tires will be issued until 2400)</td>
<td>Monday-Friday: 0700-1600</td>
</tr>
<tr>
<td>Structural Repair</td>
<td>Monday-Friday: 0700-2400</td>
</tr>
<tr>
<td>Survival Equipment</td>
<td>Monday-Friday: 0700-1600</td>
</tr>
<tr>
<td>NDI</td>
<td>Monday-Friday: 0700-2400</td>
</tr>
<tr>
<td>Machine Shop</td>
<td>Monday-Friday: 0700-2400</td>
</tr>
<tr>
<td>Corrosion Control</td>
<td>Monday-Friday: 0700-2400</td>
</tr>
<tr>
<td>Quality Control</td>
<td>Monday-Friday: 0700-2400</td>
</tr>
<tr>
<td>Production Super</td>
<td>Monday-Friday: 0700-2400</td>
</tr>
<tr>
<td>Wash Rack</td>
<td>Monday-Friday: 0700-1600</td>
</tr>
<tr>
<td>Armament Maintenance</td>
<td>Monday-Friday: 0700-2400</td>
</tr>
<tr>
<td>Environmental (HAZMAT will be issued until 2400)</td>
<td>Monday-Friday: 0700-1600</td>
</tr>
<tr>
<td>PS&amp;D</td>
<td>Monday-Friday: 0700-1600</td>
</tr>
<tr>
<td>Engine Management</td>
<td>Monday-Friday: 0700-2400</td>
</tr>
<tr>
<td>Maintenance Analysis</td>
<td>Monday-Friday: 0700-1600</td>
</tr>
<tr>
<td>DBM</td>
<td>Monday-Friday: 0700-1600</td>
</tr>
<tr>
<td>MOC</td>
<td>Monday-Friday: 0001-2400</td>
</tr>
<tr>
<td>Welding</td>
<td>Monday-Friday: 0700-1600</td>
</tr>
</tbody>
</table>

Other Than Normal Hours of Operation: There are mission situations that shall require service provider to work other than normal duty hours, such as but not limited to, scheduled test missions, repair of high priority test aircraft, issuing of aircraft tires, aircraft batteries, fuel tanks, accelerated inspections, military exercises, contingency operations, weather emergencies, or special events. Only actual hours that exceed 40 hours per week will be invoiced and paid as overtime.
**Acquisition Approach:** Full and Open Competition on FBO

**Period of Performance:** 1 April 2017 – 30 June 2020 (5-month transition/base period plus two 1-year option periods, one 3-month option period, and one 6-month option period)

**Anticipated RFP Release Date:** 1Q FY2020

**Estimated Dollar Value:** $27M

**NAICS Code:** 488190 – Other Support Activities for Air Transportation

**Small Business Set Aside:** No

**Incumbent:** PAE Aviation and Technical Services, LLC, FA2486-17-C-0019

**POCs:** Contracting Officer – Stacey Hughes  
  stacey.hughes@us.af.mil  
  850-883-2823; DSN 875-2823
Project Name: Technical and Management Advisory Services (TMAS) for the Test Enterprise

Program Description: Provide non-personal advisory and assistance services (A&AS) to fully support Aerospace Research, Development, Test and Evaluation (RDT&E) activities at the Air Force Test Center (AFTC).

Objective: Provide A&AS to the Government through technical and non-technical support for the armament mission area. Organizations being provided support are: Air Force Research Laboratory (AFRL) Munitions Directorate (RW), 780th Test Squadron (780TS), Air Force SEEK EAGLE Office (AFSEO), Defense Threat Reduction Agency (DTRA) Counter Weapons of Mass Destruction (WMD) Division, USSOCOM Detachment 1 (Det 1), 96th Operations Group (96OG), 96th Operational Support Squadron (96OSS), and Surety and Effects Branch (SEB), Kirtland AFB NM.

Scope: Provide any A&AS services to any present or future AFTC unit (or any successor to AFTC) and to non-AFTC organizations (or their successors) identified. The Armament scope includes engineering and non-engineering A&AS in support of the successful accomplishment of the armament mission area requirements. Provide Direct Primary Support (DPS) to accomplish the A&AS requirements (e.g. engineering and non-engineering technical services, management and professional acquisition support).

Acquisition Approach: GSA OASIS Pool 6

Period of Performance: 22 June 2016 - 31 September 2020 (4-month transition/base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2020

Estimated Dollar Value: $186M

NAICS Code: 541712 – Research and Development in the Physical, Engineering, and Life Sciences (except Biotechnology)

Small Business Set Aside: Yes

Incumbent: Torch Technologies, Inc., FA2486-16-F-0030
Colsa Corporation, FA2486-16-F-0031
DCS Corporation, FA2486-16-F-0032
Bevilacqua Research Corporation, FA2486-16-F-0033
Quantitech, Inc., FA2486-16-F-0034

POCs: Contracting Officer – Holly Deuser
holly.deuser@us.af.mil
850-882-2897; DSN 872-2897
**Project Name:** SEEK EAGLE Modeling, Analysis, and Tools Support (SEMATS)

**Program Description:** To understand overall effects on aircraft performance and weapon employment characteristics, extensive modeling and simulation, analyses, and test (both ground and flight), are required to assure safety-of-flight for aircrew and weapon employment acceptability. Expert skills and technological developments are needed for future aircraft stores certification to provide maximum operational capability for all aircraft.

**Objective:** Provide software and data based modeling, analysis and tool/product development support.

**Scope:** Includes professional engineering and technical support, management and on-technical support services for the Air Force SEEK EAGLE Office’s (AFSEO’s) compatibility evaluation and mission planning processes and to develop advanced modeling and simulation tools and high performance computing resources as well as first line standard desktop support.

Software Development and Sustainment: Provide development and sustainment of software tools and applications to support the AFSEO mission. Identify and prioritize AFSEO tool requirements; provide strategic, annual execution (5-year plan) and project planning; inputs for budgeting estimates; and execute software development and sustainment projects.

SEMSS Software Development and Sustainment: Provide database software development and sustainment for the SEEK EAGLE Management Support System (SEMSS) and any follow-on systems. Design, edit and sustain ORACLE and SQL Server relational databases and integrate Common-Off-the-Shelf (COTS) program management software to retrieve data from SEMSS database.

Computer-Aided Design and Stores Integration: Provide M&S support to include development, testing and debugging of 3-dimensional and animated modeling software. Work with advanced engineering computer hardware to produce models of aircraft, suspension equipment and stores. These duties include:

- Managing engineering and technical support personnel involved in the digital modeling of aircraft, suspension equipment and stores.
- Designing, creating and/or modifying aircraft, suspension equipment and store models using engineering drawings of aircraft, suspension equipment, stores, loading equipment and other components and associated physical interfaces.
- Using approved programming languages to develop in-house fit check tools of aircraft, suspension equipment and stores that interface with Siemens UGS NX 5 software or Government directed equivalent.
- Providing support for editing, modifying and maintaining Siemens UGS files.
- Providing configuration control for M&S data.
Computational Fluid Dynamics: Perform the evaluation of numerical solution methods, the implementation of these techniques in a production environment and the performance of Computation Fluid Dynamics (CFD) analyses for aircraft and store configurations. Produce and maintain simulation algorithms, codes and pre/post-processing software tools developed specifically for CFD investigations. These duties include:

- Creating 3-dimensional surface and volume grids necessary to generate CFD analyses.
- Investigating new and existing techniques for generating complex surface and volume grids and solving the governing fluid flow equations.
- Estimating and documenting the time and cost of CFD analysis necessary to complete the store certification process.

High Performance Computing Software Development: Develop software using an approved Government development process, targeted at High Performance Computing (HPC) hardware. Apply computer engineering principles, practices, and techniques to solve difficult and unprecedented design problems involving HPC hardware. These duties include:

- Managing projects.
- Developing software.

Project Management/Project Planning: Provide project management and project planning support using project portfolio management tools specified by the Government for compatibility recommendations to air worthiness authorities and test work requests (to include mission summaries) to test organizations. Examples of recommendations include: Recommended Flight Clearances (RFCs), Risk Assessments (RAs), Engineering Letters (ELs), and Certification Recommendations (CRs).

Compatibility Engineering and Analysis: Provide engineering and analysis to support the AFSEO with the following:

- Fit and Function
- Structural Load Engineering
- Electromagnetic Compatibility/Electromagnetic Interface Engineering
- Stability and Control Engineering
- Flutter Engineering
- Store Separation Engineering
- Ballistics Analysis
- Safe Escape Analysis

Ordnance Delivery Planning and Product Development: Provide software development, maintenance and sustainment for the Combat Weapon Delivery Software (CWDS). Duties include:

- Reviewing sources of existing technical data to keep abreast of current weapon and mission planning techniques and methodologies.
- Planning and participating in annual CWDS Requirements Review Board.
- Maintaining and sustaining CWDS to include all required software development lifecycle steps and managing multiple CWDS releases for aircraft specific Mission Planning Environments (MPEs) residing on both Joint Mission Planning System (JMPS) and on Portable Flight Planning Software (PFPS).
- Attending mission planning conferences and participating in mission planning teleconferences.

Technical Data Generation and Management: Provide support in generation and management of AFSEO’s technical data.

- Mass and Physical Properties Measurement
- Store Technical and Mass Property
- Data Management

Organizational Support: Provide AFSEO computer administration, process development/improvement, software engineering process, store compatibility enterprise management, budgeting and financial management, and logistics support.

**Acquisition Approach:** Full and Open Competition on FBO

**Period of Performance:** 22 March 2017 – 21 September 2022 (Five years and six months ordering period)

**Anticipated RFP Release Date:** 1Q FY2022

**Estimated Dollar Value:** $99M

**NAICS Code:** 541712 – Research and Development in the Physical, Engineering, and Life Sciences (except Biotechnology)

**Small Business Set Aside:** No

**Incumbent:** Engineering Research and Consulting, Inc., FA2486-17-D-0065

**POCs:** Contracting Officer – Amanda Sickels
  amanda.sickels.2@us.af.mil
  850-883-4141; DSN 875-4141
Project Name: Eglin Operations & Maintenance Services (E-OMS)

Program Description: Operate and maintain the Eglin Test and Training Complex (ETTC) in support of test and training missions. ETTC comprises over 464,000 acres of land, and controls approximately 92,000 square miles of over-land and over-water airspace and access to nearly 129,000 square miles of airspace in total. In addition, operate and maintain the Aerospace and Vehicle Survivability Facility (AVSF) and the Landing Gear Test Facility (LGTF) at Wright-Patterson AFB, OH, and the National Radar Cross Section Test Facility (NRTF) at Holloman AFB, NM.

Objective: Provide services in support of research and development, test and evaluation, and training mission involving military aerospace equipment and military weapons.

Scope: Services include operation, maintenance, and improvement of facilities, equipment, and instrumentation that support mission preparation, design, execution, and data production. The contractor will support the following five (5) major areas:

- General Support Services
- Range Support Services
- Range Instrumentation Systems
- Explosive Test Facilities
- Major Ground Test Facilities (MGTF)

The management and support of these missions include planning, provisioning, execution, analysis, and reporting. Workload can vary significantly among test and training programs because of their wide range of type, size, and complexity. Test and training activities are not limited to Eglin AFB, Wright-Patterson AFB, and Holloman AFB and may occur at other locations both inside and outside the continental United States.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 1 April 2016 – 31 September 2026 (6-month transition period, 18-month base period, four 2-year option periods, and 6-month option to extend services)

Anticipated RFP Release Date: 1Q FY2025

Estimated Dollar Value: $1.0B

NAICS Code: 541330 – Engineering Services

Small Business Set Aside: No
**Incumbent:**  Reliance Test & Technology, LLC, FA2486-16-C-0002

**POCs:**  Contracting Officer – William Worlds
william.worlds@us.af.mil
850-882-0177; DSN 872-0177
Project Name: Base-Level Software Support (BLSS) Services

Program Description: Manage and perform Base Level Software Support (BLSS) Services for Eglin AFB

Objective: Provide specialized, commercial off-the-shelf (COTS) software products and support.

Scope: Provide specialized, commercial off-the-shelf (COTS) software products and support for Eglin AFB. Numerous base-wide users develop and maintain systems that support test and training missions conducted on the Eglin Test and Training Range. To accomplish their objectives requires many commercial off-the-shelf (COTS) software products such as:

- CAD and simulation tools
- Analysis and display tools
- Operating systems for servers, workstations and desktop computers
- Databases
- Integrated Development Environments
- Etc.

Acquisition Approach: 8(a) Competitive on FBO

Sources Sought: https://www.fbo.gov/notices/2e94cb9557406be32e30ff07590851d

Period of Performance: 1 September 2012 – 31 July 2017 (11-month base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2017

Estimated Dollar Value: $20M

NAICS Code: 541519 – Other Computer Related Services

Small Business Set Aside: Yes

Incumbent: JAMSADC JV, FA2823-12-C-0074

POCs: Contracting Officer – Erik Urban
  erik.urban@us.af.mil
  850-882-5261; DSN 872-5261
Project Name: Electronic Warfare Squadron Simulators

Program Description: Provide the United States Reprogramming Laboratory (USRL) with the ability to obtain spare parts, repair parts, technical engineering telephone & on-site support, and additional components for the F-35 USRL Mission Data Development mission as future block upgrades are installed on the USRL. The mission data (MD) test facilities are located at the 513th Electronic Warfare Squadron (513EWS), Eglin AFB FL, 53rd Electronic Warfare Group (53 EWG), Eglin AFB, FL.

Objective: Contractor will furnish all labor, materials, equipment and other direct cost to provide spare parts, repair parts, technical engineering telephone & on-site support, and additional components for the F-35 USRL Mission Data Development mission as future blocks upgrades are installed on the USRL.

Scope: Provide unite components/subassemblies and support equipment; phone technical support services; on-site technical support services; non-warranty repair; spare components/subassemblies for system upgrades; warranty; and packaging, handling, storage, and transportation support.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 12 September 2014 – 11 September 2017 (3-year ordering period)

Anticipated RFP Release Date: 3Q FY2017

Estimated Dollar Value: $3.5M - $9.6M

NAICS Code: 334511 – Search, Detection, Navigation, Guidance, Aeronautical, and Nautical System and Instrument Manufacturing

Small Business Set Aside: No

Incumbent: Northrop Grumman Systems Corp, FA2487-14-D-0232
Amherst Systems, Inc., FA2487-14-D-0233

POCs: Contracting Officer – Lance Haywood
lance.haywood.1@us.af.mil
850-882-5041; DSN 872-5041
Project Name: Comprehensive Cost and Requirements (CCaR) System Support

Program Description: An automated requirement management system which assists program and financial managers in planning, budgeting and execution of requirements.

Objective: CCaR and Executive CCaR System Business Analysts (BA) and CCaR Database Administrator (DBA) support for AFLCMC/EB, AFLCMC/EB-FMS, AFTC/96TW, and AFRL/RW in funding, planning, execution, and reporting requirements within their organizations and at higher headquarters.

Scope: Operational support using CCaR and Executive CCaR associated databases and interfaces for all science & technology (S&T) and acquisition organizations, programs, and appropriations. The BAs and DBA shall be experts relative to functionality and operation of CCaR and Executive CCaR applications, and shall be well-versed in Air Force acquisition, financial and requirement management processes in order to ensure maximum use of CCaR capabilities to manage programs. The BAs and DBA shall be experienced in the various Air Force Weapon Systems and funding processes related to research, development and purchasing of these systems. The contractor shall provide program support and system integration, testing and installation, end-user training, data migration, and support of overall CCaR system. The contractor shall provide consulting services to facilitate, compile, recommend and prepare guidance regarding system Approval Flows as they pertain to acquisition/S&T business processes (including budget definition, business rules, user privileges and definable general data fields) and to prepare implementation guidance. The contractor shall also provide on-site support to program personnel who require CCaR and Executive CCaR technical and subject matter assistance.

Acquisition Approach: Large Business Sole Source

Period of Performance: 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2018

Estimated Dollar Value: $6.1M

NAICS Code: 541511 – Custom Computer Programming Services

Small Business Set Aside: No

Incumbent: Integrated Data Services, Inc., FA2487-14-C-0015

POCs: Contracting Officer – Erik Urban
erik.urban@us.af.mil
850-882-5261; DSN 872-5261
Project Name: Armored Targets Powertrain Components (Overhaul, Rebuild, Refurbish, Fabricated or New) Blanket Purchase Agreement

Program Description: Provide all powertrain components overhaul, rebuild, refurbish, fabricating and/or acquiring.

Objective: Be capable of overhauling, rebuilding, refurbishing, fabricating and/or acquiring various engines, transmissions, track components, drive train components and various parts for domestic and foreign track and wheeled assets.

Scope: Assets include but are not limited to M-60 and T-72 MBT’s, M-113 and BMP1/2 APC’s and M-900 series and ZIL/URAL trucks.

Specific Requirements:

Meet a thirty (30) day After Receipt of Order (ARO) turnaround on usable cores delivered for overhaul / rebuild, 100% ready to install upon receipt of overhauled / rebuilt engines, transmissions, power train, drive and track components, and various parts.

The government has the ability to request at a minimum from one (1) to five (5) engines, transmissions, drive train or track components per year to meet the availability requirement stated above. Additional requirements can be negotiated based at time of need. Parts will be various and will be dollar value dependent.

All overhauled/rebuilt fabricated components or supply parts will have a minimum one (1) year parts, labor and return shipping warranty. Vendor will be responsible for return shipment of failed warranted items. If a defective component or part is received the vendor shall correct the deficient component or part by warranty action within 10 working days of notification.

The government requires the record of performance test results pre and post ground testing, i.e.; oil pressure checks, compression, static values, shift pressures, clutch lockout, internal measurements, performance, and dynamometers results for all overhauled/rebuilt assets upon delivery. These will be used as part of the acceptance verification inspection criteria. Non-serviceable cores would be excluded from this requirement.

The government requires a priority delivery procedure be established with a two week delivery requirement in the event a new engine, transmission, drive train, track components or other parts are required and a core exchange is not immediately available. Items shipped using this procedure will reflect a non-core billing. Under this procedure the government will provide a core for exchange within 10 working days.
Emergency Services: On occasion, services may be available to support an off load due to a contingency plans outside the normal duty hours described above. Arrangements will be made prior to any deliveries.

Foreign Documents: When possible, provide an interpreted document in English of any foreign items provided upon request.

Records: Create, maintain, and provide detailed information regarding the components capabilities/performance of pre and post ground testing and dynamometer test reports.

Special Qualifications: Vendor required to be a “proven supplier”, meaning suppliers that are recognized as a qualified supplier by the U.S. government at a Readiness Level (RL) relevant in the Depot Maintenance Work Requirement (DMWR) environment. Examples would be DMWR 9-2815-220 and DMWR 9-2815-223. Vendor is expected to be able to show a level of competency in the area of supply for the listed components to be provided, specifically to show the Military Specification (MILSPEC) of the DMWR specified for that component.

The following list of DMWR references identifies certain equipment nomenclatures that are common; however, some of the components are utilized in multiple equipment applications.

Domestic:
TM 9-2815-202 = 8V71 Detroit Diesel Engine - M109
TM 9-2815-205 = 6V53 Detroit Diesel Engine - M113A1/A2
TM 9-2815-220 = AVDS 1790 Diesel Engines (2C, 2D, 2DR models) - AVLB, M60, M48, M88A1
TM 9-2815-247 = AVDS 1790 8CR Diesel Engine - M88A2 HERCULES
TM 9-2815-500 = Cummins NHC-250 Diesel Engine – M-900 Series Truck
TM C-30-730-U00/MP-000 = Mercedes Benz Diesel Engine
TM 9-2520-215 = XT1410 Transmission - M88
TM 9-2520-234 = XTG411- M109, FAASV
TM 9-2520-254 = TX 100 transmission - M113A1/A2
TM 9-2520-272 = X200 Transmission - M113A3
TM 9-2520-281 = HMPT 500-3 Transmission - Bradley

Foreign: Возразите проектируют моторную книгу (Object Design Motor Book), Возразите проектируют передача книгу (Object Design Transmission Book)
Motor = YaMZ-236, 238, 543.10, 846.10 Diesel Engines - Ural 4320, MT-LB, MT-LTU, BTR-80, 2S1,
GAZ, KAMAZ
Motor = UTD-20 (Diesel Engine) - BMP-1, 2, 2K, BREM-2
Motor = UTD-23 (Diesel Engine) - BMP-1, BMP-2 IFV
Motor = UTD-29 (Diesel Engine) – BMP-3, 3F, 3K IFV, BREM-L Rec. Vehicle
Motor = UTD-32 (Diesel Engine) – BMP-3, BMP-3M IFV
Motor = V-46-6 (Diesel Engine) – T-55AM2, T-62, T-72, T-72Z MBT
Motor = V-48MS (Diesel Engine) – T-72 MBT, 2S19 MSTA-S SPG
Motor = V-92S2 (Diesel Engine) – T-72B, T-90, T-90S MBT, BMPT Ramka Fire Support Vehicle
Motor = KD-34 (Diesel Engine) – T-72 MBT
Motor = GTD-1250/219-02-SB 19 (Gas Turbine Engine) – T-80U, T-80B MBT
Motor = 740.10-20 (Diesel Engine) – BTR-70, BPM-97/43269 Vystrel Armored Car
Motor = 2v-06-2 (Diesel Engine) – BMP&D-4M
Transmission = V46-6, 6TD-1 - T-72 Series
Transmission = UAP-5+2 – Ural 375, 4320
Transmission = ChTZ-765 – BMP-1
Transmission = KOJSC-765-2 – BMP-2
Transmission = HSWL 096 – BMP-3
Transmission = AMP-2A – BRDM, BTR-80, Ural-4320

**Acquisition Approach:** Full and Open Competition on FBO

**Period of Performance:** 18 August 2014 – 17 August 2019 (5 year ordering period)

**Anticipated RFP Release Date:** 3Q FY2019

**Estimated Dollar Value:** $5M

**NAICS Code:** 336992 – Military Armored Vehicle Tank, and Tank Component Manufacturing

**Small Business Set Aside:** No

**Incumbent:**
- TECMOTIV (USA), Inc., FA2487-14-A-0246
- MTP Drivetrain Services LLC, FA2487-14-A-0247

**POCs:** Contracting Officer – Christina Jung
c christina.jung@us.af.mil
850-882-0159; DSN 872-0159
Project Name: Legacy IRIG-106 Data Replay Systems (DRS), Ground Recorder-Reproducer System (GRS), and Airborne Data Recorder (ADR) Sustainment and Repairs

Program Description: Provide sustainment and repairs to Legacy IRIG-106 DRS, GRS, and ADR.

Objective: Procure spare recorders, parts, technical engineering support, upgrades and the ability to have spares refurbished or repaired for the sustainment of legacy DRS, legacy GRS, and legacy ADR for the Air Force Test Center (AFTC) Eglin Air Force Base, Florida and other Department of Defense (DoD) CONUS and OCONUS agencies.

Scope: Provide supply and services at their facility and on as needed basis at Eglin Air Force Base, Florida, Air Combat Command (ACC), and other Department of Defense (DoD) CONUS agencies.

Spares. Provide recorders and unit components/subassemblies and support equipment in accordance with the agreed upon pricing list included in the basic contract. The particular type and quantities of components/subassemblies and support equipment shall be specified in delivery/task orders. If the spare component/subassembly is found to be defective or not in satisfactory condition upon arrival and installation, provide replacement part(s) for the defective or inoperable component/subassembly within seven (7) working days from notification. Should a part not be available due to obsolescence of materials or design, provide revised part number(s) for the replacement of obsolete components. Replacements for obsolete components shall meet the form fit and function of the obsolete part it replaces.

Teardown Analysis. Provide teardown analysis results on the existing inventory of recorders, components/subassemblies prior to repair or upgrade. All repairs and upgrades including teardown shall be accomplished at a government facility unless requirement is waived in writing by the PM with supporting documentation. Supporting documentation shall consist of a non-volatility letter will be required from the manufacturer and intellectual property reviewed by the technical team with final recommendation provided by the Information System Security Manager (ISSM) prior to any equipment being shipped to the manufacturer.

Follow all supply chain management requirements as per DFARS Clause 252.239-7018. Contractor shall submit a written report and price proposal for the proposed repair or upgrade after receipt of Program Manager’s written request for repair or upgrade of a recorder and/or components/subassemblies. Proposal shall include a price proposal to include labor, materials, equipment, testing and/or travel to perform the tasking. Propose labor rates, spare parts, and support equipment at the agreed upon rates incorporated in the basic contract. If materials are required that are not included in the basic contract, provide supporting data to support their proposed price. Travel shall be proposed at actual cost and shall be in accordance with the Joint Federal Travel Regulation (JFTR). The price proposal shall include the contractor performing any required Environmental Stress Screening (ESS) of component/subassembly prior to return to
the customer. Perform teardown analysis of each unit and submit a cost proposal for the repair to
the Program Manager within 10 working days after receipt of the unit. Provide a teardown
analysis report to include what caused the part needing repair to become inoperable as well as
preventative measures that end user can take to reduce the risk of degrading the components
lifetime.

Non-Warranty Repair. Repair non-warranted components/subsystems as required, upon receipt
of a delivery/task order. Pricing of each repair shall be negotiated in accordance with the
Ordering Procedures in the contract. After repair, provide a repair disposition report explaining
the failure mode/deficiency and describing the remedy used in the repair. The repair work shall
be under warranty for a period of six (6) months after receipt of unit(s). Provide a repair
quarterly status report on non- warranted components and subsystems.

Repair Turn-around Time. The repair schedule of individual line items shall be based on the
priority given by the Program Manager, considering the complexity of the repair and other
factors to be negotiated at the time of teardown analysis.

Upgrades. Provide labor, materials, spare components/ subassemblies, support equipment and
travel for block upgrades/enhancements. The particular type of system enhancements
(performance/functionality) shall be specified in delivery/task orders. Pricing of each upgrade
shall be negotiated in accordance with the Ordering Procedures in the contract. This includes
replacement of hardware, firmware/software products as necessary to maintain equipment and/or
implement capabilities to conform to future RCC Document IRIG 106, Chapter 10 updates and
testing requirements. The report will also include test procedures and results used to validate the
upgrade.

Technical Support. Provide technical support in order to troubleshoot, maintain, and/or support
the additional components/subassemblies in the existing inventory. Provide technical support for
all spare components/ subassemblies. Technical support shall include definition of requirements,
field instruction, and training. Technical support shall also include installation, and
troubleshooting of systems operating at various DoD facilities and at remote sites. If it is
determined that support is required on-site a delivery/task order shall be issued to allow the
contractor to travel to the end user’s facility. Travel can be within the Continental United States
(CONUS) and Outside CONUS (OCONUS). Provide a technical support report which will
provide details as to diagnostics performed and fault isolation accomplished to resolve an
existing problem.

Acquisition Approach: Full and Open Competition for Multiple Award IDIQ

Period of Performance: 18 August 2014 – 17 August 2019 (5 year ordering period)

Anticipated RFP Release Date: 2Q FY2019
Sources Sought: https://www.fbo.gov/notices/e346c1d583a78fb9ffadb6676e716f6

Estimated Dollar Value: $5.0M
**NAICS Code:**  334511 – Search, Detection, Navigation, Guidance, Aeronautical, and Nautical System and Instrument Manufacturing

**Small Business Set Aside:**  No

**Incumbent:**  Calculex, Inc., FA2487-14-D-0104  
Telspan Data, LLC, FA2487-14-D-0120  
Zodiac Data Systems, Inc., FA2487-14-D-0106  
Ampex Data Systems Corporation, FA2487-15-D-0090

**POCs:**  Contracting Officer – Christina Jung  
chistina.jung@us.af.mil  
850-882-0159; DSN 872-0159
Project Name: Advanced Aircraft Compatibility Science and Technology Expansion Broad Agency Announcement (BAA)

Program Description: For purposes of this BAA, research is defined to be methodology research, scientific study, concept exploration, experimentation, and algorithmic and software development directed at developing and advancing capability for aircraft compatibility. Multi-year research awards shall produce annual milestones defined in terms of specific deliveries and capabilities.

Objective: Discover efforts, methods, algorithms and applications that may be beyond the horizon of the Air Force SEEK EAGLE Office (AFSEO).

Scope: White papers should address unique and creative solutions to develop predictive capability of complex mechanical, aerodynamic, acoustical, and electrical phenomena, dynamics and interactions where little or no capability exists, and for advancing models, simulation and analysis in support of all aspects of aircraft-store compatibility beyond those currently in use. Seeking ideas that may be used to develop next generation algorithms, tools, techniques and methodologies, to be leveraged against the many aspects of aircraft compatibility evaluation. The intent is to facilitate a collaborative and seamless transition of digital tools among the Research, Development, Test and Evaluation (RDT&E), acquisition and system engineering communities while significantly enhancing the value of increasingly limited test resources.

Additionally, white papers should describe methodology research, scientific study, concept exploration, experimentation, algorithm and software development to increase knowledge and understanding in all areas of aircraft/store compatibility analyses. Key areas of study include but are not limited to aircraft weapon integration and aero-structural compatibility, Electromagnetic Environmental Effects (E3), Computational Fluid Dynamics (CFD), cavity flows, aero-elasticity, structures and loads, Stability and Control (S&C), and store separation and fly-out.

This BAA consists of three parts:

PART I – Research Interests: S&T/R&D applicable to aircraft compatibility
PART II – White Paper & Proposal Preparation
PART III – White Paper & Proposal Evaluation

Prospective Research Areas for Modeling, Simulation and Analysis Capability for Aircraft Compatibility are:

RESEARCH AREA 1 – Separations
RESEARCH AREA 2 – Computational Physical Fit
RESEARCH AREA 3 – Computational Fluid Dynamics
RESEARCH AREA 4 – Electromagnetic Environmental Effects

RESEARCH AREA 5 – Flutter

RESEARCH AREA 6 – Stability and Control

RESEARCH AREA 7 – Loads

RESEARCH AREA 8 – Ballistics and Safe Escape

Acquisition Approach:  Full and Open Competition on FBO

Period of Performance:  7 September 2016 – 31 October 2019 (3-year white paper submission period)

Anticipated RFP Release Date:  4Q FY2019

Estimated Dollar Value:  Funding specific to proposed research area

NAICS Code:  541712 – Research and Development in the Physical, Engineering, and Life Sciences (except Biotechnology)

Small Business Set Aside:  No

Incumbent:  Various; based on white paper submissions that are selected for award

POCs:  Primary Technical POC – Dr. Michael Johnson

michael.johnson.10@us.af.mil
850-882-0970; DSN 872-0970

Contracting Officer – Erik Urban

erik.urban@us.af.mil
850-882-0190; DSN 872-0190
Project Name: Test & Evaluation Technologies for Ranges, Armaments & Spectrum (TETRAS)

Program Description: Infrastructure, instrumentation, and support systems improvements and modernization for a wide variety of test capabilities that are necessary in the daily performance verification of user systems and new technologies. These include major test facilities and simulators for the test of weapons; Command, Control, Communications, Computer, Intelligence, Surveillance and Reconnaissance (C4ISR); and electronic combat systems, components, and instrumentation for, but not limited to, environmental behaviors, vulnerabilities, performance, warhead characterization, climatic behaviors, and data distribution.

Objective: The primary objective of this program is to provide the 96th Range Group the capability to meet the need to urgently develop and modify Test and Evaluation (T&E) systems and facilities and to support mandatory Radio Frequency (RF) spectrum transition plans as the test community employs technologies to ensure the performance of 5th generation weapon and cyber systems and begins the process of validating 6th generation technologies. Testing modern weapon systems with rapidly changing technologies and tactics are inherent to defense programs. The capability for rapid response, surge capacity, and flexibility to manage unforeseen events is a critical requirement to meet short lead-times and dynamic test requirements. This contract provides a continued capability to respond rapidly to customer test requirements that cannot be accomplished through the normal acquisition cycle, particularly when acquiring highly specialized hardware/software. Implementing improvements and upgrades of test capability to support developmental test (DT) and operational test (OT) of C4ISR, munitions, and electronic combat systems and next generation operational environments is critical to the test mission and the warfighter.

Scope: Acquire specialized hardware and software and/or prototype systems and test equipment to develop or modify airborne and ground systems, facilities, and infrastructure urgently required for test, training and evaluation of C4ISR, munitions systems, cyber and electronic combat/countermeasures within live and virtual test parameters. Testing is accomplished on DoD System-of-Systems, subsystems, system components, and system support items. The contract shall acquire all hardware, software, and support necessary to support systems used on airborne platforms involved with the test process, tests of ground based, airborne, and space borne ordnance/armament systems and supporting guidance/control, seeker/sensor, navigation or ranging systems and may include radars, high energy lasers, high power microwave, and other new technologies for systems in development. Test includes analysis, inspection, or test through acceptance, qualification, or developmental or operational demonstrations IAW system engineering best practices.
Acquire test support equipment to include but not limited to laboratory test equipment with typical design and measurement capacities and ancillary equipment such as power supplies, antennas, and equipment mounting hardware. This contract shall also acquire specialized system equipment designed for C4ISR, munitions or electronic combat systems verifications or specialized test sets necessary to perform system operational checkout or automated built-in-tests.

In addition, range systems have been impacted by the National Broadband Plan and associated spectrum sell off. To ensure continued test support in any spectrum, this contract shall acquire specialized hardware, software, test equipment, facility upgrades, and support necessary to transition equipment at Eglin AFB and its associated ranges from operations in frequencies auctioned by the Department of Commerce IAW the National Broadband Plan and support development of technologies for aiding in spectrum sharing, migration, and efficient usage. Efforts may include ground based, aeronautical mobile telemetry, airborne, and space borne data transfers for any DoD range user system. This contract will require the contractor to be proficient in all of the following processes and disciplines: develop initial designs, redesigns or modifications; modeling and simulation; prototype fabrication; integration, installation, limited manufacturing or fabrication of components; systems or test hardware; test execution; user training; and production or fielding transition support. Specific requirements will be defined in individual delivery orders.

**Acquisition Approach:** TBD (competitive) on FBO

**Period of Performance:** TBD

**Anticipated RFP Release Date:** 4Q FY2017
Solicitation: [https://www.fbo.gov/notices/120b5fcd353bebf4b7f82dbb99e36b2a](https://www.fbo.gov/notices/120b5fcd353bebf4b7f82dbb99e36b2a)

**Estimated Dollar Value:** $45M

**NAICS Code:** 336419 – Other Guided Missile and Space Vehicle Parts and Auxiliary Equipment Manufacturing

**Small Business Set Aside:** TBD

**Incumbent:** None

**POCs:** Contracting Officer – Margaret Santos
  margaret.santos@us.af.mil
  850-882-0166; DSN 872-0166
Project Name: Exhaust Cleaning/Hoods and Ducts

Program Description: Clean hood and duct exhausts at all dining facilities.

Objective: Clean hood and duct exhausts at all dining facilities.

Scope: Inspect and clean hoods and ducts systems in accordance with (IAW) NFPA 96 Standard for Ventilation Control and Fire Protection of Commercial Cooking Operation, OSHA and other local, state, and federal rules and procedures with no more than two deficiencies per quarter. Set up a monthly schedule with facility managers.

The estimation of systems and frequencies that are expected are:
35 Systems – Monthly
2 Systems – Bi-monthly
9 Systems – Quarterly
24 Systems – Semi-Annually
1 System – Annually
6 Systems – On-call Basis

Acquisition Approach: Woman Owned Small Business Set-Aside on FBO

Period of Performance: 1 October 2012 – 30 September 2017 (One year base period plus four 1-year options periods)

Anticipated RFP Release Date: 3Q FY2017
Sources Sought: https://www.fbo.gov/notices/f826fb13611935d92cbb48c672076670

Estimated Dollar Value: $346K

NAICS Code: 561790 – Other Services to Buildings and Dwellings

Small Business Set Aside: Yes

Incumbent: O.M.U.P. Enterprises, LLC, FA2823-13-C-4001

POCs: Contracting Officer – Keith Wilson
keith.wilson.10@us.af.mil
850-882-3194; DSN 872-3194
**Project Name:** Simplified Acquisition of Base Engineering Requirements (SABER) Indefinite Delivery Indefinite Quantity (IDIQ)

**Program Description:** Broad range of maintenance, repair, minor and new construction work on real property at Eglin AFB and its associated sites in Florida.

**Objective:** Provide broad range of maintenance, repair, minor and new construction work on real property at Eglin AFB and its associated sites in Florida.

**Scope:** Broad range of maintenance, repair, minor and new construction work on real property at Eglin AFB and its associated sites in Florida. Work includes a wide variety of individual construction tasks. During contract period the 96th Civil Engineering SABER Office, (96 CEG/CENMPS) will identify construction projects/tasks required to complete each specific job and AFTC/PZIOC, Eglin AFB FL, will issue individual Task Orders to the Contractor to complete those jobs. Contractor shall be required to furnish all materials, equipment, and personnel necessary to design, manage, and accomplish the job. Contractor shall be required to maintain management office(s) on Eglin AFB, Florida in order to receive work requests and to provide other management services related to accomplishing individual jobs. Government will furnish a space on Eglin AFB for the contractor to set up a temporary office facility. Individual jobs will vary in size with the majority expected to be of a small ($2,000 to $75,000) to medium size ($75,001 to $300,000) with some large projects ranging from $300,001 to $750,000. Jobs will include tasks in a variety of trades, such as carpentry, road repair, roofing, excavation, interior electrical, exterior electric, steam fitting, plumbing, sheet metal, HVAC, painting, demolition, concrete masonry, welding, etc. Commencement of work shall be specified in each individual Task Order and the performance period shall be negotiated on individual Task Orders.

**Acquisition Approach:** 8(a) Competition on FBO

**Period of Performance:** 24 June 2016 – 31 December 2017 (One year bridge contract with 6 month extension)

**Anticipated RFP Release Date:** 2Q FY2017
Solicitation: https://www.fbo.gov/notices/2091352c10dd4675c7bb0c894485cdc4

**Estimated Dollar Value:** $8M

**NAICS Code:** 236220 – Commercial and Institutional Building Construction

**Small Business Set Aside:** Yes

**Incumbent:** CCI Energy and Construction Services, LLC, FA2823-16-D-4010
POCs: Contracting Officer – Ronald Wilson
ronald.wilson.22@us.af.mil
850-882-3466; DSN 872-3466
Project Name: Maintain Automatic Doors

Program Description: Preventative maintenance and repair of automatic doors located at Eglin AFB main side and all outlying ranges and sites.

Objective: Provide preventative maintenance and repair on Eglin’s automatic doors.

Scope: Preventative maintenance inspection shall be performed annually during the first month of the contract year. Inspection shall include, but not limited to: adjustments, alignments, replacement of malfunctioning parts, cleaning, lubricating, and all necessary repairs to maintain in good working order all automatic doors. Contractor shall submit proposed monthly work schedules for each quarter during the performance period within 10 calendar days of notice of contract award. Schedules shall include work to be performed, location, and date and approximate time.

Interim service shall consist of routine and emergency calls for repair, modification, installation, transfer and removal of equipment. Response time starts at the time of call placement. Response time is defined as the time required for a maintenance technician to arrive on site with materials, tools and test equipment necessary to restore automatic doors to a 100% fully operational condition.

- Routine Interim Service: Response time is 8 business hours after placement of call and will be provided during the hours of 0700-1530 hours, Monday through Friday, except Eglin-observed holidays.
- Emergency Service: Response time is 4 hours after placement of call and will be provided 24 hours a day, 7 days a week, including Eglin-observed holidays.

Replacement of parts shall be provided by the contractor as authorized by the Contracting Officer or their designee. All parts will be of original manufacturer or equal specification.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 5 August 2014 – 31 March 2018 (One month base period plus three 1-year option periods and 1 six-month option period)

Anticipated RFP Release Date: 2Q FY2018

Estimated Dollar Value: $83K

NAICS Code: 23890 – Other Building Equipment Contractors
Small Business Set Aside: Yes

Incumbent: Automated Door Ways, Inc., FA2823-14-C-4004

POCs: Contracting Officer – Carrie Eastburn
carrie.eastburn@us.af.mil
850-882-0197; DSN 872-0197
Project Name: Prescribed Burn – Helicopter Service

Program Description: Helicopter services for aerial ignition/prescribed burns for Eglin AFB.

Objective: Provide helicopter services for aerial ignition/prescribed burns.

Scope: Type III exclusive use helicopter services specializing in aerial ignition/prescribed burn operations. Helicopter support is required for wildland fire operations including aerial ignition of prescribed fire and wildfire fighting to meet the needs of Air Force Wildland Fire Center based at Eglin AFB, which supports Endangered Species Act and reduces severe wildfires that can threaten base assets and missions.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2014 – 30 November 2018 (Eight month base period plus 1 eight-month option period and 3 one-year option periods)

Anticipated RFP Release Date: 1Q FY2018

Estimated Dollar Value: $1.6M

NAICS Code: 481212 – Nonscheduled Chartered Freight Air Transportation

Small Business Set Aside: Yes

Incumbent: Leading Edge Aviation, Inc., FA2823-14-C-4029

POCs: Contracting Officer – Carrie Eastburn
carrie.eastburn@us.af.mil
850-882-0197; DSN 872-0197
Project Name: Building Demolition Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Building Demolition Services

Objective: Removal, transportation and disposal of all building items to be demolished.

Scope: Work consists of the following:

- Removal of existing asbestos-containing materials and lead base paint from buildings and or facilities.
- Demolition of buildings, complete, including all foundations, appurtenances, equipment and utilities above and below ground.
- Demolition of miscellaneous facilities such as walls, pavements (concrete or asphalt), foundations, fencing, drainage structures, and similar construction.
- Demolition of existing HVAC, fire detection and plumbing equipment, piping, ducts, controls, underground fuel storage tanks (UST), and demolition of existing gas piping.
- Demolition of existing electrical service lines, equipment, fixtures and wiring, and demolition of existing telephone and television equipment and wiring.
- Demolition by excavation of debris piles (trees, limbs, bushes, and structural material – building/fencing related) due to storm damages.
- Filling all holes and other depressions resulting from demolition of buildings and facilities.
- Root raking demolished or other identified sites.
- Sift sand on beach sites and other areas affected by storms, storm surges and hurricanes.
- Seeding or sodding of certain filled and damaged ground areas.

Locations of work may be on Eglin Main Base or on the surrounding Eglin Reservation.

Acquisition Approach: 8(a) Competition on FBO

Period of Performance: 6 March 2014 – 5 March 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2019

Estimated Dollar Value: $15M

NAICS Code: 238910 – Site Preparation Contractors

Small Business Set Aside: Yes
**Incumbent:** PAC Comm, Inc., FA2823-14-D-4001

**POCs:** Contracting Officer – Kristine Wright
kristine.wright.2@us.af.mil
850-882-9248; DSN 872-9248
**Project Name:** Service Water Separators, Grease Traps and Lift Stations

**Program Description:** Perform operations associated with servicing oil/water separators, grease traps and lift stations located at Eglin Main Base, auxiliary fields, ranges and test sites.

**Objective:** Service oil/water separators, grease traps and lift stations for Eglin AFB, FL.

**Scope:** Inspect and clean oil/water separators, grease traps, and lift stations in accordance with Standard Industrial Practices, local, state and federal laws, rules and procedures. Routine services include:

- **OWS Pre-Work Inspection:** If contractor suspects a presence of hazardous materials, notify the Contracting Officer Representative (COR) immediately. If non-hazardous, contractor proceeds with normal operations.

- **Pumping/Solids Removal:** Pump out all fuel, oil, solids and residue (sand and miscellaneous debris) from the oil water separators to include diversion boxes and/or sand traps as required. Oil water separator filters shall be removed if applicable, flushed with water to remove containments and reinstalled.

- **Bilge Water Tanks:** Pump all existing liquids and solids from bilge water tanks. All contents will be removed. No water shall be pumped back into tank.

- **Grease Traps/Lift Stations:** Pump out all grease, solids and residue from grease traps and lift stations as required. Grease traps/lift stations shall be flushed with water and pumped out to remove waste build up from trap or pit/station walls and all associated equipment within. Remove sand, sludge, and grease on the bottom. Flush water collected during removal operations back into the trap/station or pit as required. Monitor and ensure no re-entrance of grease or solids and clear obstructions in inlet/outlet pipes to ensure unrestricted flow.

- **Unscheduled Services Response:** Unscheduled work may be required. Respond to and begin work on all unscheduled service requirements within 8 hours after notification. At no time will pumping operations exceed 5,000 gallons per occurrence or 75,000 gallons over the life of the contract.

- **Transportation and Disposal:** Contractor shall be responsible for proper transportation and disposal of all materials, with the exception of OWS materials, to an approved/permitted off base facility. Perform all operations in compliance with all Federal, State, and local laws and regulations, and permits regarding transportation and disposal for all materials. Provide COR a copy of each disposal record no later than 3 business days following the month of service.
Acquisition Approach:  Total Small Business Set-Aside on FBO

Period of Performance:  1 May 2014 – 31 March 2019 (Four-month base period plus 4 one-year option periods and 1 six-month option period)

Anticipated RFP Release Date:  1Q FY2019

Estimated Dollar Value:  $649K

NAICS Code:  562998 – All Other Miscellaneous Waste Management Services

Small Business Set Aside:  Yes

Incumbent:  First Response Inc., FA2823-14-C-0025

POCs:  Contracting Officer – Carrie Eastburn
        carrie.eastburn@us.af.mil
        850-882-0197; DSN 872-0197
Project Name: Hand-Planting Seedlings

Program Description: Hand-planting of containerized longleaf pine seedlings.

Objective: Perform hand-planting of containerized longleaf pine seedlings.

Scope: Perform all longleaf pine seedling hand-planting services, tasks and functions for Eglin AFB during the planting season every year (15 November through 28 February). Furnish sufficient personnel, supervision, quality assurance, and equipment to plant an average of 200,000 seedlings per week during the planting season.

Care and Protection of Seedlings: Protect tree seedlings to help ensure reforestation success. Seedlings shall be handled, stored, and transported in a manner to protect them from heat, wind, drying, and to maintain air temperature of boxes between 32 and 70 degrees F. Transport unused and partially filled seedling boxes back to refrigerated trailer at Jackson Guard at the end of each planting day. No warming fires shall be within 100 feet of seedlings. Seedling roots shall be kept moist at all times prior to and during planting. Seedlings shall be watered one of two ways: 1) Contractor shall keep sufficient water on hand in the field to dip seedlings after removal from boxes prior to placing in planting bags; or 2) Contractor shall water each box of seedlings upon removal from the refrigerated trailer at Jackson Guard prior to transporting to the field.

Planting Operations: Seedlings shall not be planted at any time when weather conditions are unsatisfactory (i.e. frozen ground, temperatures above 70 degrees F, relative humidity below 30%, or wind speed 15 mph or greater). Seedling boxes shall be kept intact prior to planting. All cull seedlings shall be discarded. Planter shall insert entire hole-punching portion of the planting tool straight down (vertically) into the soil at the center of the cleared spot. Depth of planting hole shall be the same as the length of the root plug. Plant one tree seedling in a trash-free hole (a hole free of duff, leaves, litter, and grasses). Seedling shall be planted in a matter to avoid obstructions. Seedlings shall not be planted in areas that hold water. Seedlings shall be planted vertically, straight down into the earth. Plant each tree seedling at the same depth at which it grew in the nursery. Seedlings planted on areas that have been site-prepared by roller-drum chopping shall not be planted any deeper than the top of the plug. Surrounding mineral soils shall be firmly tamped around the seedling’s root plug to provide a barrier that will help keep seedlings from drying out due to the wicking action of the root plug. Ensure a thin layer of soil covers the top of the root plug. Seedlings shall be planted within two hours of removal from the box.

Planting Tools: Hand planting shall be accomplished by container-seedling dibble that creates a hole that fits the seedling. Hoedads, sticker bars and blade or bar type dibbles shall not be used. Container-seedling dibbles manufactured for the size (length, width, circumference and volume) of containerized-seedling root plug shall be permitted. Seedling root plugs are cigar-shaped, measuring 4.5” deep, 1.5” diameter at the upper end, and 1.25” diameter at the lower end.
Tree Planting Bags: Tree planting bags shall be in good condition; without holes or tears; and shall prevent any drying, spillage, or contamination of seedlings during planting.

Seedling Heat Shield Tarps: Seedling Heat Shield Tarps shall be in good condition; without holes or tears; and be used to prevent drying and heating of seedlings during transportation and staging. Heat shield tarps shall be made from heavy, durable white vinyl fabric; coated with a Mylar-type finish on one side; have grommets for tie downs over truck or trailer beds; and be of sufficient size to cover all tree boxes. Heat shield tarps shall be equal to those produced by the Ben Meadows Company, Atlanta Georgia or Forestry Suppliers, Jackson Mississippi.

Vehicles and Trailers: Trailers, trucks, and other transportation equipment shall not allow contamination of seedlings with petroleum, oils, lubricants, herbicides, or other matter. Vehicles must be of adequate size to protect the seedlings from damage while being transported to the job site. Vehicles and trailers shall be cleaned and free of vegetation and soil prior to entry onto the forested areas.

Planting Areas and Density Requirements:
- Type 1 planting units are forested areas from which merchantable sand pine or slash pine has been removed. Residual longleaf pine trees and scrub oak trees are present in varying amounts throughout the planting areas. Some Type 1 planting areas have received site preparation in the form of herbicide, roller-drum-shopping, and/or a site prep burn.

- Type 1 planting units shall be planted at a density of 450 to 550 containerized-longleaf pine seedlings per acres; planted seedlings shall be spaced between 3 feet and 14 feet apart.

- Type 2 planting units are all rehabilitated borrow pits. All sites have native grasses within them, along with scattered stands of trees. The grasses are of moderate to heavy density with small opening interspersed. These small openings are where the seedlings shall be planted. All borrow pits have berms built into them to prevent erosion. These berms are NOT to be planted. The areas between the berms are the designated planting areas. Additionally, there shall be no planting within 10 feet of a pipe, riser, or barricade.

- Type 2 units shall be planted at a density of approximately 100 per acre with the planted seedlings spaced between 16 feet and 25 feet apart.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 December 2013 – 31 May 2019 (One year base period plus four 1-year option periods, and one 6-month extension period)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: $433K

NAICS Code: 115310 – Support Activities for Forestry
Small Business Set Aside:  No

Incumbent:  UFL, Inc., FA2823-14-C-4001

POCs:  Contracting Officer – Carrie Eastburn
carrie.eastburn@us.af.mil
850-882-0197; DSN 872-0197
**Project Name:**  Concrete Target Demolition and Removal Indefinite Delivery Indefinite Quantity (IDIQ)

**Program Description:** Demolition and disposal of various reinforced concrete targets.

**Objective:** Perform demolition and disposal of various reinforced concrete targets at Test Areas A-22, B-70, B-75, B-82, C-64, C-72, C-74 and other locations throughout the Eglin AFB Reservation.

**Scope:** Demolition and removal of reinforced concrete targets of various types, sizes and steel reinforcement patterns. Typical target sizes to be removed are listed below. These are not all inclusive of the targets to be removed. The 28-day compressive strength of the targets ranged from 2,000 to 20,000 psi.

<table>
<thead>
<tr>
<th>Type</th>
<th>Target Size (ft.)</th>
<th>Target Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>N</td>
<td>15’ x 15 x 1’</td>
<td>C-74</td>
</tr>
<tr>
<td>S</td>
<td>22’ x 22’ x 4’</td>
<td>C-74</td>
</tr>
<tr>
<td>S-1</td>
<td>22’ x 22’ x 4’</td>
<td>C-74</td>
</tr>
<tr>
<td>T</td>
<td>18’ x 18’ x 6’</td>
<td>C-74</td>
</tr>
<tr>
<td>U</td>
<td>17’ x 17’ x 7’</td>
<td>C-74</td>
</tr>
<tr>
<td>V</td>
<td>16’ x 16’ x 8’</td>
<td>C-74</td>
</tr>
<tr>
<td>AA</td>
<td>15’ x 15’ x 3’</td>
<td>C-74</td>
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</tr>
<tr>
<td>CC</td>
<td>15’ x 15’ x 6’</td>
<td>C-74</td>
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<tr>
<td>FF</td>
<td>10’ x 10’ x 1’</td>
<td>C-74 and A-22</td>
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<td>NN</td>
<td>20’ x 20’ x 2’</td>
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<td>YYY</td>
<td>22’ x 22’ x 3’-3.5”</td>
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<td>YYY-1</td>
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<td>TTTT</td>
<td>15’ x 15’ x 0’6”</td>
<td>C-74</td>
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<tr>
<td>UUUU</td>
<td>15’ x 15’ x 0’-8”</td>
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<td>15’ x 15’ x 0’-10”</td>
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<td>WWWW</td>
<td>15’ x 15’ x 1’</td>
<td>C-74</td>
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<tr>
<td>XXXX</td>
<td>15’ X 15’ X 1’-2”</td>
<td>C-74</td>
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<tr>
<td>*HTSF-FAAT</td>
<td>Will be provided in Plans</td>
<td>C-72 and B-70</td>
</tr>
<tr>
<td>*HTSF-A/G-1</td>
<td>Will be provided in Plans</td>
<td>B-70</td>
</tr>
<tr>
<td>*HTSF-A/G-2</td>
<td>Will be provided in Plans</td>
<td>B-70</td>
</tr>
<tr>
<td>SDB</td>
<td>15’ x 15’ x 2’-3.375”</td>
<td>C-74</td>
</tr>
</tbody>
</table>
AFRL 6-4  6’ x 4’ C-64 and C-74
AFRL 2.5-5  2’-6” x 5’ C-64 and C-74
AFRL 2.5-3  2’-6” x 3’ C-64 and C-74
*Target 2  Will be provided in Plans B-82
*Target 3  Will be provided in Plans B-82
*F2A  Will be provided in Plans B-82
*F3A  Will be provided in Plans B-82
*T-1 Mod  Will be provided in Plans B-70
*T-4 Mod  Will be provided in Plans B-70

*These targets have footings/foundations to be removed.

Typical work sites are at Test Area A-22 on Eglin Main Base; Test Areas B-70, B-75, and B-82 approximately 25 miles northwest of Eglin Main Base; Test Area C-64 approximately 20 miles northwest of Eglin Main Base; and Test Areas C-72 and C-74 approximately 21 miles northeast of Eglin Main Base. Occasionally, some targets to be demolished will be at other locations through the Eglin AFB Reservation.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 10 June 2014 – 9 June 2019 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 2Q FY2019

**Estimated Dollar Value:** $1.5M

**NAICS Code:** 238910 – Site Preparation Contractors

**Small Business Set Aside:** No

**Incumbent:** DC Architects, Inc., FA2823-14-D-4007

**POCs:** Contracting Officer – Kristine Wright
  kristine.wright.2@us.af.mil
  850-882-9248; DSN 872-9248
Project Name: GeoIntegration Office Technology Support Services

Program Description: Technical Support for GeoIntegration Office at Eglin AFB.

Objective: Perform technical support for geospatial programs.

Scope: Shall refine, maintain and support the Eglin Enterprise Spatial Database and associated Web Viewer tool to accurately map the mission infrastructure, environmental features and facilities of the Eglin Complex.

GIS Website Administration: Shall create, design and manage the Eglin GeoIntegration Office websites.

GIS Data: Shall manage information for the Common Installation Picture (CIP).

GIS Projects: Shall coordinate with customers to develop GIS standards and requirements for all types of projects and prepare project requirements for geospatial data management efforts, providing technical details and the outlines for the general scopes of work.

GIS Reporting: Shall prepare written reports, charts, graphs, maps, metadata and other textual or visual products; compile complete geospatial data products from the beginning stage to ready-for-reproduction state; and depict on the geospatial product the appropriate planimetric, hypsographic and cultural detail obtained from various suppliers in formats such as aerial photographs, CADD data, field-collected raw data, published charts and control data.

GIS Training: Shall perform both informal and formal classroom training to operational and support organizations to make them aware of available tools and techniques that allow them to retrieve, analyze, manipulate and present their geospatial data efficiently and effectively. Shall support the staff in the operations of GIS system software and equipment through presentations and on-on-one training. Shall present the schedule for training events and advertise it throughout the Eglin community. Shall maintain records regarding the name of the student and organization of the individuals provided training.

GIS Security: Shall ensure that security policy requirements are adhered to and shall install programs are within Information Security (INFOSEC) guidelines.

Program Management: Shall serve as a technical point of contact at the program level performing mapping and GIS efforts. Shall participate in discussions, meetings, and serve on panels or committees when requested. Based on the composition of the audience, the knowledge level and desired outcome, shall prepare briefing material that effectively provides pertinent information to committees or organization leadership. Shall deliver a Weekly Update Report.
**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 11 September 2014 – 10 September 2019 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 4Q FY2019

**Estimated Dollar Value:** $1.2M

**NAICS Code:** 541512 – Computer Systems Design Services

**Small Business Set Aside:** No

**Incumbent:** ACE Info Solutions, Inc., FA2823-14-F-4002

**POCs:** Contracting Officer – Carrie Eastburn
carrie.eastburn@us.af.mil
850-882-0245; DSN 872-0245
Project Name: Paving Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Paving work.

Objective: Perform paving work.

Scope: Paving work may consist of:
- Resurfacing
- Full depth reconstruction
- New full depth construction of bituminous concrete and Portland cement concrete pavements to include roadways, parking lots and sidewalks
- Coldplaning of bituminous concrete pavement
- Construction of curb return widenings
- New construction of bituminous concrete ramp-downs
- Crack repair in bituminous concrete pavement
- New construction of concrete foundation walls and footings, slabs on grade adjusting of covers and frames and grates to be flush with new pavements
- Removal and resetting of existing concrete curbing
- Painting new pavement markings
- Rubber removal from airfield surfaces
- Removal and reinstallation of existing parking bumper blocks and traffic control devices as well as placement of new parking bumper blocks and traffic control devices

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 29 September 2014 – 28 September 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: $45M

NAICS Code: 237310 – Highway, Street, and Bridge Construction

Small Business Set Aside:

Incumbent: C.W. Roberts Contracting, Inc., FA2823-14-D-4008

POCs: Contracting Officer – Kristine Wright
kristine.wright.2@us.af.mil
850-882-9248; DSN 872-9248
Project Name: Protective Coating Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Interior and Exterior Painting

Objective: Perform and provide interior and exterior painting.

Scope: Perform and provide interior and exterior painting and protective coatings.

Exterior Paint Requirements:
- Surface preparation, taping (if applicable), caulking and glazing putting. Work includes minor repairs and replacement of deteriorated surfaces.
- Clean exterior surfaces of facility to remove dirt, mildew fungus and other foreign matter.
- Apply protective coatings (full or partial) to exterior of facility and trim, including attachments (i.e. fences, piping, etc.) and detached storage buildings.
- Wood stripping, staining and/or varnishing.
- Apply protective coating to existing Exterior Insulation Finish System (EIFS).

Interior Facility Maintenance:
- Surface preparation, drywall replacement and surface repair.
- Painting (full or partial areas).
- Tape/bed, texture of gypsum board/drywall cracks, joints and surface repair.
- Wood stripping, staining and/or varnishing.

Pavements Marking:
- Sandblasting.
- Expedient method of covering existing markings (if required).
- Layout and striping required for traffic control on streets (includes crosswalks), parking lots and aircraft runways, taxiways and parking areas.

Floor Refinishing:
- Removal of existing coatings.
- Installation of new floor coating.
- Layout and pain necessary lines on hanger floor.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2014 – 30 September 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: $3.9M
NAICS Code: 238320 – Painting and Wall Covering Contractors

Small Business Set Aside:

**Incumbent:** Sweat, LLC, FA2823-14-D-4009

**POCs:** Contracting Officer – Kristine Wright
kristine.wright.2@us.af.mil
850-882-9248; DSN 872-9248
Project Name: Construct Concrete Targets Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Concrete targets at Test Areas B-70, C-64, C-64B, C-74 and C-72 (approximately 21 miles from Eglin Main Base) and Test Area A-22 on Eglin Main Base.

Objective: Construct reinforced concrete targets.

Scope: Construct reinforced concrete targets of various types and sizes. Construction of targets shall be on an “as required” delivery order basis. In general, work includes construction of various reinforced concrete targets on specified test areas of target casting yards, all of which will be performed on an as required delivery order basis.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 3 April 2017 – 2 April 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2017

Estimated Dollar Value: $9.2M

NAICS Code: 238110 – Poured Concrete Foundation and Structure Contractors

Small Business Set Aside: Yes

Incumbent: NWF Contractors, Inc., FA2823-17-D-4001

POCs: Contracting Officer – Ronald Wilson
ronald.wilson.22@us.af.mil
850-882-3466; DSN 872-3466
Project Name: Roofing Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Roofing Repair and Replacement

Objective: Repair and replace roofs on real property at Eglin AFB and its associated sites in Florida that are out of scope of the AFICA Enterprise mandatory use Roofing IDIQ.

Scope: Furnish all plant, labor, equipment and materials and performing all work and all operations required to repair and replace roofs on real property at Eglin AFB and its associated sites in Florida. Individual jobs will vary in size ranging from $2,000 to $1,000,000.00. The estimated number of task orders issued per year will range from approximately 10 to 20. Work includes removal and disposition of existing roofing for many types of roofs and related deteriorated sheet metalwork and carpentry items. Many task orders will also require additional work incidental to repair or replacement of roof, such as removal and re-installation of lightening protection systems or painting of new materials installed. Payment and performance bonds required within ten days of contract award.

Acquisition Approach: 8(a) Competition on FBO

Period of Performance: (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2017
Presolicitation: https://www.fbo.gov/notices/18e981e56bac922f985c0286cd2dd5f5
Solicitation: https://www.fbo.gov/notices/ae4d111e58bebf12c78877a9a70f3d0a

Estimated Dollar Value: $25M

NAICS Code: 238160 – Roofing Contractors

Small Business Set Aside: Yes

Incumbent: CYE Enterprises, Inc., FA2823-11-D-0012 (expired September 2016)

POCs: Contracting Officer – Ronald Wilson
ronald.wilson.22@us.af.mil
850-882-3466; DSN 872-3466
**Project Name:** Bioenvironmental Engineer (BEE) Technician

**Program Description:** BEE Technician

**Objective:** One Full-Time Equivalent (1 FTE) BEE Technician

**Scope:** BEE Technician support services.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 19 August 2012 - 18 June 2017 (One-year base period plus four 1-year option periods and 6-month extension period)

**Anticipated RFP Release Date:** 3Q FY2017

**Estimated Dollar Value:** $369K

**NAICS Code:** 561320 – Temporary Help Services (NOTE: This NAICS will not be used on follow-on requirement.)

**Small Business Set Aside:** No

**Incumbent:** ISI Professional Services, LLC, FA2823-12-C-0059

**POCs:**
- End User – Sue Siebenberg
  rowena.siebenberg@us.af.mil
  850-883-8370; DSN 875-8370

- Contracting Officer – Jason Ward
  jason.ward.9@us.af.mil
  850-882-0358; DSN 872-0358
Project Name: Licensed Practical Nurse (LPN)

Program Description: LPN Support Services

Objective: One Full-time equivalent (1 FTE) LPN at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform LPN support services at the 96MDG MTF. NOTE: Originally awarded with 12 FTE and descoped to 1 FTE.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 24 June 2012 – 23 June 2017 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2017

Estimated Dollar Value: $3.8M

NAICS Code: 561320 – Temporary Help Services (NOTE: This NAICS will not be used on follow-on requirement.)

Small Business Set Aside: No

Incumbent: Prairie Quest, Inc., FA2823-12-C-0015

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-8370; DSN 875-8370

Contracting Officer – Jason Ward
jason.ward.9@us.af.mil
850-882-0358; DSN 872-0358
Project Name: Licensed Practical Nurse (LPN)

Program Description: LPN Support Services

Objective: Three Full-time equivalent (3 FTE) LPN at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform LPN support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 5 July 2012 – 4 July 2017 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2017

Estimated Dollar Value: $923K

NAICS Code: 561320 – Temporary Help Services (NOTE: This NAICS will not be used on follow-on requirement.)

Small Business Set Aside: No

Incumbent: Anyar Inc., FA2823-12-C-0053

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-8370; DSN 875-8370

Contracting Officer – Jason Ward
jason.ward.9@us.af.mil
850-882-0358; DSN 872-0358
Project Name: Registered Deployment Health Assessment (DHA) Nurse Practitioner and Licensed Vocational Nurse-Outpatient

Program Description: DHA Nurse Practitioner and Licensed Vocational Nurse-Outpatient Support Services

Objective: One Full-time equivalent (1 FTE) DHA Nurse Practitioner and 1 FTE Licensed Vocational Nurse-Outpatient at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform DHA Nurse Practitioner and Licensed Vocational Nurse-Outpatient support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 August 2012 – 31 July 2017 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2017

Estimated Dollar Value: $970K

NAICS Code: 561320 – Temporary Help Services (NOTE: This NAICS will not be used on follow-on requirement.)

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International, FA2823-12-C-0058

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-8370; DSN 875-8370

Contracting Officer – Jason Ward
jason.ward.9@us.af.mil
850-882-0358; DSN 872-0358
**Project Name:** Referral Management Registered Nurse  

**Program Description:** Referral Management Registered Nurse Support Services  

**Objective:** One Full-time equivalent (1 FTE) Referral Management Registered Nurse at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).  

**Scope:** Perform Referral Management Registered Nurse support services at the 96MDG MTF.  

**Acquisition Approach:** 8(a) Sole Source  

**Period of Performance:** 1 August 2012 – 31 July 2017 (One year base period plus four 1-year option periods)  

**Anticipated RFP Release Date:** 4Q FY2017  

**Estimated Dollar Value:** $478K  

**NAICS Code:** 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)  

**Small Business Set Aside:** No  

**Incumbent:** Enterprise Resource Planning International, FA2823-12-C-0049  

**POCs:**  

End User – Sue Siebenberg  
rowena.siebenberg@us.af.mil  
850-883-8370; DSN 875-8370  

Contracting Officer – Jason Ward  
jason.ward.9@us.af.mil  
850-882-0358; DSN 872-0358
**Project Name:** Licensed Practical Nurse (LPN), Family Health Nurse, Clinical Nurse (FMRC & Family Health), Operating Room (OR) Nurse Manager, and Emergency Services Nurse

**Program Description:** LPN, Family Health Nurse, Clinical Nurse (FMRC & Family Health), OR Nurse Manager, and Emergency Services Nurse Support Services

**Objective:** Five Full-time equivalent (5 FTE) LPN, 1 FTE Family Health Nurse, 1 FTE Clinical Nurse (FMRC & Family Health), 2 FTE OR Nurse Manager, and 2 FTE Emergency Services Nurse at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

**Scope:** Provide services for 96MDG beneficiaries as scheduled by the MTF. Healthcare Workers shall hold current Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS), Pediatric Advanced Life Support (PALS) certification using American Heart Association guidelines. Members must present proof of current certifications through American Heart Association. Computer-based training does not constitute fulfilling training requirements.

LPN: Must be a graduate from an accredited school of nursing, and have taken NCLEX-PN boards and passed. Must have a current, valid, unrestricted nursing license to practice as an LPN from any jurisdiction of the U.S. Shall have at least 12 months experience within last 24 months. This experience shall have been in a primary care clinic setting. Provide documentation/certification of IV therapy training from one or more of the following educational alternatives:
--Post-graduate level course
--Credit for Previous Education
--Nontraditional Education

Family Health Nurse: Knowledge of professional care theories, principles, practices, disease process and procedures. Knowledge of variety of pharmacological agents used in patient treatment, the desired effects, side effects, and complications of their use as well as the accurate administration of the pharmacologic agent, including dosage calculations as required. Knowledge of administrative requirements for proper documentation of patients’ condition including disease progress, acknowledgement of teaching, and follow up care. Knowledge of computer operations and proficiency in the use of basic word processing, data entry and automated medical records. Skill in setting up, operating and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, nebulizers, and other unit specific equipment.

Clinical Nurse (FMRC & Family Health): Shall have graduated from an accredited school of nursing with a Bachelor of Science in Nursing or experience in primary care as an Associate Degree of Nursing may be considered. Possess a valid unrestricted license to practice as a registered nurse in any US state/jurisdiction. Previous experience in Family Health/Primary Care is preferred but not mandatory. Possess good working knowledge of computer
applications/software to include Microsoft Office programs, Microsoft Outlook email and internet skills. Possess ability to use basic computer skills to enter patient data and extract patients’ information, from a variety of sources to include Composite Healthcare System CHCS, Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB). Be proficient and independent in data entry within 2 months of start date.

Operating Room Nurse Manager: Shall meet all licensing/certification requirements to perform as an Operating Room Nurse, to include the following: 1) Bachelor’s degree in nursing from an accredited Nursing Program and a license in good standing; 2) Team lead/service manager with 6 months experience in the last 12 months. Experience as a senior or expert OR Nurse during the last 12 months. Minimum of 5 years’ experience in OR Nursing. Must include all phases of operating room technique and management such as preparing operating room units, preparing patients for surgery, and assisting medical officer during surgery; and conducting instrument and equipment sterilization procedures. Shall meet Registered Nurse Career Advancement Levels 3-4. Must be 80% competent at level 3 on Operating Room Skills Checklist.

Emergency Services Nurse: Certified through the American Nurses Credentialing Center (ANCC), Emergency Nurses Association (ENA), Trauma Nurse Core Course (TNCC), Emergency Nurse Pediatric Course (ENPC) or Course in Advance Trauma Nursing – Injury and Illness (CATN-II). Minimum of two years’ experience with at least one year in an emergency room.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 17 August 2015 – 16 August 2017 (One year base period plus one 1-year option period)

Anticipated RFP Release Date: 4Q FY2017

Estimated Dollar Value: $2.8M

NAICS Code: 561320 – Temporary Help Services (NOTE: This NAICS will not be used on follow-on requirement.)

Small Business Set Aside: No

Incumbent: Chenega Support Services, LLC, FA2823-15 C-0021

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-8370; DSN 875-8370

Contracting Officer – Jason Ward
jason.ward.9@us.af.mil
850-882-0358; DSN 872-0358
Project Name: Physician Assistant Pain Management

Program Description: Physician Assistant Pain Management Support Services

Objective: One Full-time equivalent (1 FTE) Physician Assistant Pain Management at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform Physician Assistant Pain Management support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2012 – 29 September 2017 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2017

Estimated Dollar Value: $761K

NAICS Code: 561320 – Temporary Help Services (NOTE: This NAICS will not be used on follow-on requirement.)

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International, FA2823-12-C-0077

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-8370; DSN 875-8370

Contracting Officer – Jason Ward
jason.ward.9@us.af.mil
850-882-0358; DSN 872-0358
**Project Name:** Physical Therapist

**Program Description:** Physical Therapist Support Services

**Objective:** One Full-time equivalent (1 FTE) Physical Therapist at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

**Scope:** Perform Physical Therapist support services at the 96MDG MTF.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 30 September 2012 – 29 September 2017 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 4Q FY2017

**Estimated Dollar Value:** $636K

**NAICS Code:** 561320 – Temporary Help Services *(NOTE: This NAICS will not be used on follow-on requirement.)*

**Small Business Set Aside:** No

**Incumbent:** Dilligas Corp., FA2823-12-C-0067

**POCs:**
- End User – Sue Siebenberg
  rowena.siebenberg@us.af.mil
  850-883-8370; DSN 875-8370
- Contracting Officer – Jason Ward
  jason.ward.9@us.af.mil
  850-882-0358; DSN 872-0358
Project Name: Registered Clinical Nurse and Family Medicine Residency Clinical Nurse

Program Description: Registered Clinical Nurse and Family Medicine Residency Clinical Nurse Support Services

Objective: Three Full-time equivalent (3 FTE) Registered Clinical Nurse and 1 FTE Family Medicine Residency Clinical Nurse at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform Registered Clinical Nurse and Family Medicine Residency Clinical Nurse support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2012 – 30 September 2017 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2017

Estimated Dollar Value: $2M

NAICS Code: 561320 – Temporary Help Services (NOTE: This NAICS will not be used on follow-on requirement.)

Small Business Set Aside: No


POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-8370; DSN 875-8370

Contracting Officer – Jason Ward
jason.ward.9@us.af.mil
850-882-0358; DSN 872-0358
Project Name: Outpatient Medical Coder, Outpatient Medical Coder Team Lead, and Medical Coding Trainer

Program Description: Outpatient Medical Coder, Outpatient Medical Coder Team Lead, and Medical Coding Trainer Support Services

Objective: Six Full-time equivalent (6 FTE) Outpatient Medical Coder, 1 FTE Outpatient Medical Coder Team Lead, and 1 FTE Medical Coding Trainer at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform Outpatient Medical Coder, Outpatient Medical Coder Team Lead, and Medical Coding Trainer support services at the 96MDG MTF.

Acquisition Approach: Total Small Business Set Aside

Period of Performance: 25 November 2013 – 30 September 2017 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2017

Estimated Dollar Value: $2M

NAICS Code: 621999 – All Other Miscellaneous Ambulatory Health Care Services

Small Business Set Aside: Yes

Incumbent: Medical North America JV, FA8053-12-D-0045-Q303

POCs: End User – Sue Siebenberg  
rowena.siebenberg@us.af.mil  
850-883-8370; DSN 875-8370

Contracting Officer – Jason Ward  
jason.ward.9@us.af.mil  
850-882-0358; DSN 872-0358
Project Name: Family Health Physician

Program Description: Family Health Physician Support Services

Objective: One Full-time equivalent (1 FTE) Family Health Physician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform Family Health Physician support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 19 February 2013 – 18 February 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2018

Estimated Dollar Value: $1.2M

NAICS Code: 561320 – Temporary Help Services (NOTE: This NAICS will not be used on follow-on requirement.)

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International, FA2823-13-C-0017

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-8370; DSN 875-8370

Contracting Officer – Jason Ward
jason.ward.9@us.af.mil
850-882-0358; DSN 872-0358
**Project Name:** Orthopedic Technician

**Program Description:** Orthopedic Technician Support Services

**Objective:** Four Full-time equivalent (4 FTE) Orthopedic Technician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

**Scope:** Perform Orthopedic Technician support services at the 96MDG MTF.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 4 March 2013 – 3 March 2018 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 2Q FY2018

**Estimated Dollar Value:** $1.3M

**NAICS Code:** 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

**Small Business Set Aside:** No

**Incumbent:** Anyar Inc., FA2823-13-C-0018

**POCs:** End User – Sue Siebenberg  
rowena.siebenberg@us.af.mil  
850-883-8370; DSN 875-8370

Contracting Officer – Jason Ward  
jason.ward.9@us.af.mil  
850-882-0358; DSN 872-0358
Project Name: Occupational Medicine Nurse

Program Description: Occupational Medicine Nurse Support Services

Objective: One Full-time equivalent (1 FTE) Occupational Medicine Nurse at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform Occupational Medicine Nurse Support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 28 July 2013 – 27 July 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2018

Estimated Dollar Value: $529K

NAICS Code: 561320 – Temporary Help Services (NOTE: This NAICS will not be used on follow-on requirement.)

Small Business Set Aside: No

Incumbent: JYG Innovations LLC, FA2823-13-C-0050

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-8370; DSN 875-8370

Contracting Officer – Jason Ward
jason.ward.9@us.af.mil
850-882-0358; DSN 872-0358
Project Name: Physician Assistant IPAP Phase II Assistant Program Director

Program Description: Physician Assistant IPAP Phase II Assistant Program Director Support Services

Objective: One Full-time equivalent (1 FTE) Physician Assistant IPAP Phase II Assistant Program Director at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform Physician Assistant IPAP Phase II Assistant Program Director support services at the 96MDG MTF.

Acquisition Approach: Total Small Business Set Aside

Period of Performance: 1 August 2013 – 31 July 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $689K

NAICS Code: 621399 – Offices of all Other Miscellaneous Health

Small Business Set Aside: Yes

Incumbent: Ralph Pierce PA, FA2823-13-C-0027

POCs: End User – Sue Siebenberg
d Rowena.siebenberg@us.af.mil
850-883-8370; DSN 875-8370

Contracting Officer – Jason Ward
d Jason.ward.9@us.af.mil
850-882-0358; DSN 872-0358
Project Name: Orthopedic Physician Assistant

Program Description: Orthopedic Physician Assistant Support Services

Objective: One Full-time equivalent (1 FTE) Orthopedic Physician Assistant at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform Orthopedic Physician Assistant support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2013 – 29 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $1M

NAICS Code: 621111 – Offices of Physicians (Except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: Caduceus Healthcare Inc., FA2823-13-C-0051

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-8370; DSN 875-8370

Contracting Officer – Jason Ward
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850-882-0358; DSN 872-0358
Project Name: Post Anesthesia Care Unit/Ambulatory Care Unit (PACU/ASU) Nurse (Clinical Nurse)

Program Description: PACU/ASU) Nurse (Clinical Nurse) Support Services

Objective: One Full-time equivalent (1 FTE) PACU/ASU) Nurse (Clinical Nurse) at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform PACU/ASU) Nurse (Clinical Nurse) support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2013 – 29 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $541K

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: Dilligas Corp, FA2823-13-C-0031

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850-882-0358; DSN 872-0358
**Project Name:** Surgical ENT (Otolaryngology) Technologist

**Program Description:** Surgical ENT (Otolaryngology) Technologist Support Services

**Objective:** One Full-time equivalent (1 FTE) Surgical ENT (Otolaryngology) Technologist at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

**Scope:** Perform Surgical ENT (Otolaryngology) Technologist support services at the 96MDG MTF.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 30 September 2013 – 29 September 2018 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 4Q FY2018

**Estimated Dollar Value:** $327K

**NAICS Code:** 561320 – Temporary Help Services *(NOTE: This NAICS will not be used on follow-on requirement.)*

**Small Business Set Aside:** No

**Incumbent:** Logistics & Technology Services, Inc., FA2823-13-C-0008

**POCs:**
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  850-882-0358; DSN 872-0358
**Project Name:** Radiologist

**Program Description:** Radiologist Support Services

**Objective:** One Full-time equivalent (1 FTE) Radiologist at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

**Scope:** Perform Radiologist support services at the 96MDG MTF.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 30 September 2013 – 29 September 2018 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 4Q FY2018

**Estimated Dollar Value:** $2.5M

**NAICS Code:** 622110 – General Medical and Surgical Hospitals

**Small Business Set Aside:** No

**Incumbent:** Enterprise Resource Planning International, FA2823-13-C-0033

**POCs:**
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- Contracting Officer – Jason Ward
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  850-882-0358; DSN 872-0358
Project Name: Post Anesthesia Care Unit/Ambulatory Care Unit (PACU/ASU) Nurse (Clinical Nurse)

Program Description: PACU/ASU) Nurse (Clinical Nurse) Support Services

Objective: One Full-time equivalent (1 FTE) PACU/ASU) Nurse (Clinical Nurse) at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform PACU/ASU) Nurse (Clinical Nurse) support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2013 – 29 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $560K

NAICS Code: 622110 – General Medical and Surgical Hospitals

Small Business Set Aside: No

Incumbent: Donald L Mooney Enterprises, LLC, FA2823-13-C-0043

POCs: End User – Sue Siebenberg
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Contracting Officer – Jason Ward
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850-882-0358; DSN 872-0358
**Project Name:** Intensive Care Unit (ICU) Critical Care Nurse

**Program Description:** Intensive Care Unit (ICU) Critical Care Nurse Support Services

**Objective:** Provide One Full-Time Equivalent (1 FTE) Intensive Care Unit (ICU) Critical Care Nurse Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

**Scope:** Shall cover the range of services provided in a civilian MTF.

Specific Tasks: Will treat and receive patients, prepare and maintain records, pull and file patient medical records, perform basic secretarial skills, handle telephone calls and written correspondence, serve as a liaison between physicians, physician assistants, nurse practitioners and other medical staff. Will be able to accomplish the following tasks.

- Critical care medications (monitor/mix, administer titrate)
- Dysrhythmia Recognition
- Arterial blood gas interpretation
- Hemodynamic pressure interpretation, assist with synchronized cardioversion
- Perform emergency defibrillation (with knowledgeable use of defibrillation machine)
- Administer thrombolytic agents
- Perform postoperative recovery and discharge

Will possess knowledge of pharmacology of most commonly used emergency drugs, anticipated results, usual dosages and their location on crash cart and be able to administer medication. Must perform arterial punctures, draw blood from invasive monitoring lines, assist with temporary pacemaker insertion, apply noninvasive external pacemaker, and obtain hemodynamic variables. Will interpret lab values, care for patients with Swan-Ganz catheters, arterial lines, mechanical ventilators, and give inhalation therapy treatments with knowledge of medications utilized. Must provide intensive care nursing to critically ill patients of all ages with medical and/or surgical problems and/or AIDS-related problems, administer prescribed medications to include multiple medication drips and intravenous push drugs, care for patients on ventilators, and operate hemodynamic equipment. Will take patient histories and vital signs, explain treatment procedures, prepare patients for examination, document information in patients’ medical records, and assist the provider during exams.

Skills and Knowledge:

- Shall possess basic knowledge of emergency procedures.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient’s information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (ALTHA) and Integrated Clinical Database (ICDB).
- Shall maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS).

- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with the patients and co-workers during which instructional and educational information is presented and a supportive, trusting relationship is established.

- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.

- Shall possess basic knowledge of operating a wide variety of medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.

- Shall possess basic knowledge of established clinic standards of care and Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.

- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number patients with a variety of healthcare needs and illnesses.

Qualifications: Shall meet all licensing/certification requirements to perform as a Critical Care Nurse, to include the following:

- Be a graduate of an accredited National League of Nursing (NLN) school.

- Possess a license of nursing as a Registered Nurse.

- Have and maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS) by the American Heart Association.

- Have and maintain certification in Neonatal Resuscitation Program (NRP), if working in the Newborn Nursery or Labor and Deliver.

- Have minimum of two years of experience with at least one year in a critical care area of four or more beds. One year experience must have occurred within the last five years.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 30 September 2014 – 29 September 2018 (One year base period plus three 1-year option periods)

**Anticipated RFP Release Date:** 4Q FY2018

**Estimated Dollar Value:** $1.4M
NAICS Code: 561320 – Temporary Help Services (NOTE: This NAICS will not be used on follow-on requirement.)

Small Business Set Aside: No

Incumbent: JYG Innovations, FA2823-14-C-0046

POCs: End User – Sue Siebenberg
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Contracting Officer – Jason Ward
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850-882-0358; DSN 872-0358
Project Name: Family Medicine Physician

Program Description: Family Medicine Physician Support Services

Objective: Four Full-time equivalent (4 FTE) Family Medicine Physician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall cover the range of services equivalent to services provided in a civilian MTF.

Specific Tasks: Shall provide services by collecting data required for diagnosis and performing procedures and services. Obtain and evaluate medical histories; perform physical examinations; perform therapeutic and diagnostic procedures within the scope of credentials; and order laboratory studies, radiographs, electrocardiograms and other special examinations. Determine need for consultation and assist in medical care and treatment provided at the direction of other specialists. Must be trained in approving/disapproving subspecialty referrals and answering patient telephone consults. Counsel patients on medical problems, use of medications, and expected effects of treatment. May be required to consult with other specialty practitioners who have been referred for Family Medicine services.

Shall provide full spectrum Family Medicine care encompassing outpatient services. Will be expected to model and teach all aspects of Family Medicine to resident physicians, medical students, and other learners within their purview of care. Will collaborate with staff and other clinical departments within and outside the MTF to facilitate excellent patient care and outstanding medical education. Workload includes the evaluation and treatment of emergent, urgent, and non-emergent patients ranging in age from infants to over 65 years. Primary workload is a result of families empaneled to the Family Medicine Clinic. Will be the primary physician responsible for the management of the health and wellness of his/her assigned patients and prepare records and reports as required in support of services rendered in accordance with established procedures.

Shall provide outpatient services. Type of work may include, but is not limited to:

- New patient consults and established follow-up clinic visits and is expected to respond to telephone consults as well.

- Will address patient expectations and requirements, establish level of need and priority of care in accordance with established policies and procedures.

- Provide for ongoing education programs to promote, protect, and maintain optimum levels of wellness.

- Provides health counseling to patients and their families, and develop a plan for health maintenance based on individual needs.
- Coordinate patient care with community health agencies and social programs. Facilitate continuity of care for patients. Possess knowledge of a wide variety of resource agencies available in the military treatment system to ensure proper and expedient referral of the patient and/or family member.

- Ensure patient and staff safety through safety awareness, proper infection control and promotion of clean, orderly clinic environment. Recognize, report, and correct potential safety hazards.

- Shall direct supporting Government employees assigned to them during the performance of clinical duties. Guide the performance of assigned personnel. Use team approach toward staff and patient management.

- Shall perform administrative duties that may include maintaining statistical records of his or her clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties as prescribed by the Flight Commander, medical director, or residency program director.

- Shall inform patients of the required referral or consult by indicating the specialty involved. Shall not recommend to the patient that he/she consult a specific practitioner or use a specific practice.

- Shall use and be guided by the MTF formulary for prescriptions.

- Shall provide training and/or direction as applicable to supporting Government employees (e.g., hospital corpsman, technicians and students) assigned to the Family Medicine Physician during performance of clinical and/or surgical procedures.

- Shall be responsible for creating, maintaining, and disposing of only those Government required records.

- Shall be expected to provide inpatient, urgent and same day consultations on a “walk-in” basis.

- Shall participate in education programs, and in clinical staff quality assurance functions, (i.e. Process Action Teams, and Peer Review as prescribed by the Department Head).

- May be required to perform clinical review duties.

- Shall attend periodic meetings as necessary to review and evaluate care provided to patients, identify opportunities to improve care delivered, and recommend corrective action when problems exist.

- Shall possess basic knowledge of emergency procedures.

- Shall possess skills in responding appropriately to clinical emergencies.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patients’ information, from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Essentris and Integrated Clinical Database (ICDB).

- Knowledge is mandatory of anatomy and physiology, emergency medical treatment, surgical techniques, sterilization and aseptic techniques.

- Shall possess knowledge of medical ethics, administration of drugs, operation of therapeutic and diagnostic equipment, medical terminology and specialized medical treatments and procedures.

- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.

- Shall possess basic knowledge of operating a wide variety of medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.

- Shall possess basic knowledge of established clinic standards of care and Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.

- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

- Attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to the following: quality improvement meetings, professional staff meetings, commander's staff meetings, flight meetings, and other meetings required by applicable regulations, MTF guidance, or as directed by the Flight Commander or his/her designated representative.

- Participate in military specific training.

- Shall complete medical records documentation within 72 business hours of encounter with the patient.

- Shall use proper coding of procedures and treatment, and shall maintain coding accuracy (CPT/E&M/procedure) at the same standard, 90% or higher, as military and civil service health care providers engaged in comparable work.

Qualifications:

- Must be a graduate of an approved medical school and completed a residency in Family Medicine acceptable to the U.S. Air Force Surgeon General.
- Shall have and maintain a valid unrestricted current license as a Licensed Family Medicine Physician in one of the 50 states.

- Must have current certification as a Family Medicine Physician by the American Board of Family Medicine.

- Must have current certification in Heartsaver (HS) Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS), and Pediatric Advanced Life Support (PALS).

- Shall have 24 months of experience within the last 36 months practicing in a full-spectrum care setting.

- Shall be familiar with military customs and courtesies, military documentation including leave and medical profile issues, and the computerized medical record AHLTA.

- Shall be required to attend any training deemed mandatory by the Squadron Commander, Chief of the Medical Staff, Clinic Supervisor, and/or MTF regulating agencies. Training requirements mirror military active duty specialty working in same patient care setting. The following are examples, but not limited to: medical group/unit specific orientation, Health Insurance Portability and Accountability Act (HIPAA), Patient Safety, Customer Service, Computer Security and Mental Health training.

- Health care providers registered or certified by national/medical associations shall continue to meet the minimum standards for Continuing Medical Education (CME) to remain current as prescribed in AFI 41-117, Medical Service Officer Education. CME shall be obtained, at no additional cost to the Government, annually on the first normal duty day in January. Periodic CME may be available at the MTF, at no cost to the contractor, to any health care provider desiring to attend.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 30 September 2016 – 29 September 2018 (One year base period plus one 1-year option periods)

**Anticipated RFP Release Date:** 4Q FY2018

**Estimated Dollar Value:** $2.5M

**NAICS Code:** 621111 – Offices of Physicians (Except Mental Health Specialists)

**Small Business Set Aside:** No

**Incumbent:** JYG Innovations, FA2823-16-C-6028
POCs:  End User – Sue Siebenberg  
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Contracting Officer – Rosa Johnson  
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850-882-0257; DSN 872-0257
Project Name: Post Anesthesia Care Unit/Ambulatory Care Unit (PACU/ASU) Nurse (Clinical Nurse)

Program Description: PACU/ASU) Nurse (Clinical Nurse) Support Services

Objective: Two Full-time equivalent (2 FTE) PACU/ASU) Nurse (Clinical Nurse) at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Assist in treating patients at the 96MDG MTF.

Clinic Duties and Responsibilities:

- Synthesize data from a variety of sources and make appropriate clinical decisions. Will make patient care assignments based on scope of practice and skill level of assigned personnel. Assess patients, including assess/evaluate need telephonically and recognize adverse signs and symptoms and quickly react in emergency situations. Communication patient/family education and telephone triage of patients. Provide timely responses to telephone and in-person assessment/evaluation, including determination of optimal time and location for patient management (i.e. ER, clinic, or homecare) and follow-up care as required.

- Prescribe and communicate treatment plans and patient teaching. Collect and assess significant patient history information and perform all necessary patient teaching.

- Demonstrate skill in setting up, operating and monitoring specialized medical equipment such as cardiac monitoring devices, EKG units, oxygen analyzers, nebulizers and other clinic specific equipment.

- Perform/assist with procedures such as bladder catheterizations, administration of oxygen, visual acuity tests, EKGs, irrigation of eyes and ears, tympanograms, splinting, phlebotomy and other clinic specific procedures. Make referral appointments and arrange specialty care as appropriate.

- Must clean and store equipment properly at the end of each work shift. Ensure preventative maintenance and routine cleaning are performed. Ensure medication/supplies are replenished.

- Participate in orientation, training and evaluation of duty performance of newly assigned personnel.

- Complete orientation and competency verification programs. Perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
- Participate in 96MDG initiatives, including but not limited to peer reviews, patient safety monitoring, infectious control monitoring, process improvement, access to care, customer service and productivity initiatives. Support other patient care initiatives, including but not limited to Nurse Run Clinics such as Coumadin, Urinary Tract Infection and Strep Throat.

- Complete medical record documentation and coding, and designated tracking logs and data reporting as required.

Skills and Knowledge:

- Shall possess basic knowledge of emergency procedures.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patients’ information, from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).

- Shall maintain current certification in Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).

- Shall possess basic knowledge of various training methods and interpersonal skills to develop a rapport with patients and co-workers.

- Shall possess basic knowledge of and ability to demonstrate leadership skills.

- Shall possess basic knowledge of operating a wide variety of medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.

- Shall possess basic knowledge of established clinic standards of care and Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.

- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Shall meet all licensing/certification requirements to perform as a Registered Nurse, including:
  
  o Be a Registered Nurse (RN) or Licensed Practical Nurse (LPN).

  o Must have graduated from an accredited school of nursing and passed National Council Licensure Examination (NCLEX) for Registered Nurses.
Shall have and maintain an active, valid unrestricted, current medical license (with no limitations, stipulations or pending adverse actions) in a US jurisdiction. License must correspond to Drug Enforcement Agency (DES) registration number. License must be unencumbered and remain in effect during contract employment.

- A Doctor of Medicine or equivalent degree from a foreign medical school that provided education and medical knowledge substantially equivalent to accredited schools in the US may be demonstrated by permanent certification by the Educational Commission for Foreign Medical Graduates (ECFMG) (or a fifth pathway certificate for Americans who completed premedical education in the US and graduate education in a foreign country).

- Must have successfully completed an internship and residency in an accredited US Training Program, Accreditation Council for Graduate Medical Education (ACGME) approved residency and be board certified/board eligible in their respective specialty.

- Shall have 24 months of experience within the last 36 months. Experience shall be in the same clinical specialty.

- Shall hold current Healthcare Provider (HCP) Basic Life Support (BLS) certification using American Heart Association guidelines.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 4Q FY2018

**Estimated Dollar Value:** $1.1M

**NAICS Code:** 622110 – General Medical and Surgical Hospitals

**Small Business Set Aside:** No

**Incumbent:** Donald L Mooney Enterprises, LLC, FA2823-14-C-0007

**POCs:**
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- Contracting Officer – Jason Ward
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  850-882-0358; DSN 872-0358
Project Name: Medical Transcription/Dictation Services (Inpatient/Outpatient)

Program Description: Medical Transcription/Dictation Services (Inpatient/Outpatient)

Objective: Provide both offsite and onsite medical transcription/dictation services for the 96th Medical Group (96MDG), Eglin AFB, FL.

Scope: Shall provide transcription services from dictation (i.e. voice recordings, handwritten notes, or typed drafts), which covers a wide range of medical specialties.

Specific Duties Off-Site:

- Shall deliver completed transcribed documents electronically in correct format required by 96MDG electronic medical records.

- Shall accurately transcribe common medical terminology. Unusual terminology will be clarified by originator. Transcribed reports shall be back end edited and returned with no errors in spelling, grammar, or punctuation and with no missing words. Reports submitted containing errors will be returned for correction and not included in the line count. Corrected reports shall be delivered no later than the next scheduled duty day.

- Record shall contain as a minimum the following: date in, date out, title of work, patient name and register number/social security account number, originator’s name, and priority designator (i.e. routine, priority or stat).

- Shall accomplish work in the following order:
  
  o STAT – Takes precedence over all other work and must be accomplished within one hour (including evenings, nights, weekends and Federal holidays).
  
  o History & Physical Examination – Must be accomplished within twelve hours (including evenings, nights, weekends, and Federal holidays).
  
  o Pre-operative H & PS – Must be accomplished within twelve hours (including evenings, nights, weekends and Federal holidays).
  
  o Operative Reports – Must be accomplished within twelve hours (including evenings, nights, weekends and Federal holidays).
  
  o Clinic Notes – Must be accomplished within twelve hours (including evenings, nights, weekends and Federal holidays).
o Routine – Must be accomplished as soon as possible, but no later than 24 hours from receipt of dictated material (not including Federal holidays or weekends). For example, a dictation submitted at 2:30 p.m. on Friday shall be available no later than 2:30 p.m. on the following Monday.

- Shall provide the Military Treatment Facility (MTF) a daily production log, Monday through Friday, excluding Federal holidays. The production log shall be provided after the last routine job of the day and before the first routine job of the next day. Work produced after duty hours (i.e. STAT and priority jobs) may be included either at the end of a report or at the beginning of the next report, so long as it is consistently reported the same way. The production log shall include, but not limited to: type of dictation (i.e. narrative summary, history and physical, or operative report), patient name, patient FMP/SSAN, register number if applicable, number of lines, name of dictator, time and date received, time and date transmitted, and priority status.

- Shall process, within contract turnaround times, any backlog inherited from the incumbent contractor in conjunction with new work received. For any backlog incurred, a get-well date shall be required within 5 calendar days and completion will normally be expected within 30 days.

Specific Duties On-Site:

- In the event of downtime of the automated Composite Healthcare System (CHCS), contractor shall maintain a manual alternate record of findings. As soon as CHCS is back on-line, contractor shall enter all manual entries into CHCS. Entry into CHCS shall be accomplished within a period of time during duty hours equal to twice the length of time the system was down.

- All on-site contractor personnel must perform the following to receive access to Eglin AFB’s Local Area Network.
  
  o Successfully complete CHCS training. Initial one-time training will be provided by the government.
  
  o Complete and submit a password authorization form.
  
  o Successfully complete Security Awareness Testing and Evaluation (SATE) training and annual recurring training.
  
  o Verification of a National Agency Check or security clearance.
  
  o Comply with all security requirements for Computer Security (COMPUSEC), Emission Security (EMSEC) and Communication Security (COMSEC) programs.
  
  o HIPAA 101 and 200-level training certification.
- Department of Defense Common Access Card (CAC) access to certain facilities or Eglin computer network. Issuance of CAC will be at Government expense. CAC card must be returned upon completion of contract or earlier if there is no longer a need. The Government will not be responsible or liable for contractor employee being denied issuance of a CAC or access to Eglin AFB.

- Shall ensure all on-site employees attend Hospital Orientation and required training outlined by MTF Education and Training Department. Must ensure all employees comply with training requirements as outlined in the Joint Commission on Accreditation of Healthcare Organization (JCAHO) standards.

- Shall provide the MTF a daily production log, Monday through Friday, excluding Federal holidays. The production log shall be provided after the last routine job of the day and before the first routine job of the next day. Work produced after duty hours (i.e. STAT and priority jobs) may be included either at the end of a report or at the beginning of the next report, so long as it is consistently reported the same way. The production log shall include, but not limited to: type of dictation (i.e. narrative summary, history and physical, or operative report), patient name, patient FMP/SSAN, register number if applicable, number of lines, name of dictator, time and date received, time and date transmitted, and priority status.

Performance of Service During Crisis Declared by National Command Authority or Overseas Combatant Commander: Contingency or emergency tasking for medical dictation/transcription services will be limited to large increases in patient census due to accident and rescue operations, civil disturbances, natural disasters, and military peacetime and wartime contingency operations. Workload generated by these events is dependent on the number of patients admitted, need to expeditiously discharge patients, and severity of patient injuries. Contractor will be notified at the beginning and end of the contingency/emergency period. For the duration of the contingency/emergency period, provide required services within four duty hours after receipt of STAT dictation, and 72 clock hours after receipt of routine dictation.

**Acquisition Approach:** Service-Disabled Veteran-Owned Small Business Set-Aside on GSA

**Period of Performance:** 1 April 2014 – 30 September 2018 (Six-month base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 4Q FY2018

**Estimated Dollar Value:** $1.8M

**NAICS Code:** 561320 – Temporary Help Services *(NOTE: This NAICS will not be used on follow-on requirement.)*

**Small Business Set Aside:** Yes

**Incumbent:** America’s Pride, FA2823-14-F-S004
POCs:  End User – Sue Siebenberg  
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Contracting Officer – Rosa Johnson  
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850-882-0257; DSN 872-0257
Project Name: Obstetrical/Gynecological (OB/GYN) Clinical Nurse

Program Description: OB/GYN Clinical Nurse Support Services

Objective: One Full-time equivalent (1 FTE) OB/GYN Clinical Nurse at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform duties with specialty in Obstetrical and Gynecological services.

Clinic Duties and Responsibilities: Synthesize information and make appropriate clinical decisions using a wide variety of data sources specifically patient response, physician and nurse progress notes, interdisciplinary consultations, results of tests/procedures and applicable guidelines and standards. Demonstrate knowledge of growth and development and pathophysiology of disease processes specific to the clinic population. Have the ability to recognize adverse signs and symptoms, reacting quickly and appropriately in emergency situations. Have a working knowledge of a variety of pharmacological agents used in patient treatment, including accurate administering pharmacological agent and dosage calculations, desired effects, side effects and complications. Have knowledge of the administrative requirements for proper documentation of patients’ condition including nursing assessment/reassessment, planning, interventions, evaluation, outcomes, disease progress, acknowledgement of patient/family teaching, and follow-up care. Have skills to complete an Obstetrical/Gynecological assessment including good communication skills for patient education and telephone triage of ante/post-partum and Gynecological patients. Perform patient assessment using the nurse process as a basis of professional practice. Provide proper preparation of patient treatment and procedures such as surgical intervention along with post-procedural evaluation. Create preventative health schedules, procedures, processes and education methods. Coordinate patient care through a continuum and facilitate the achievement of optimal outcomes in relation to care, quality and cost effectiveness. Participate in orientation, training and evaluation of duty performance of newly assigned personnel. Have the ability and skills to set up and operate intravenous infusion pumps and monitoring specialized equipment (i.e. fetal heart rate analyzers and nebulizers) and other unit specific equipment. Possess knowledge of computer operations and proficiency in the use of word processing, spreadsheets, email, patient records, appointments, referrals and other similar software. Ensure all equipment and work stations are properly cleaned and stored at the end of each work shift and ensure preventative maintenance and routine cleaning are performed.

Skills and Knowledge:

- Shall possess basic knowledge of profession care theories, principles, practices, disease process and procedures to perform nursing care specific to the clinic population. Assess, coordinate, facilitate, deliver and evaluate care of the obstetric and gynecological patients using the nursing process. Possess a good foundation in organization and prioritization and demonstrate excellent written communication skills to perform accurate
documentations, both written and electronic, of all activity. Demonstrate ability to effectively communicate plans/actions and collaborate with a diverse healthcare team for benefit of the patient, family and organization while effectively educating patients and families regarding involvement in the plan of care, promotion of self care, management of symptoms and follow-up care. Deliver direct nursing care to Antepartum Testing patients, as well as provide any required patient education including gestational diabetic teachings, Makena progesterone and Lovenox injections, etc. Place patients on External Fetal Monitors for Antepartum testing, evaluate fetal monitoring, and continually reevaluate condition of patient and need for further evaluation in Labor and Delivery. Provide all aspects of outpatient care to OB/GYN patients to include patient education, telephone triage from established criteria and chaperoning. Prepare all documentation to meet or exceed established standards to include timeliness, legibility, accuracy, content and signature. Perform additional duties as assigned including serving and participating in and on committees, functions and other meetings as directed. Participate in customer service initiatives and medical readiness activities designed to enhance health services.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Healthcare System CHCS, Armed Forces Health Longitudinal Technology Application (AHLTA), Essentris and Integrated Clinical Database (ICDB).

- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers.

- Shall possess basic knowledge of and ability to demonstrate leadership skills.

- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment.

- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.

- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Must be a graduate of a National League of nursing approved Registered Nurse program, BSN preferred.

- Shall possess a valid unrestricted license to practice nursing from the state of Florida.

- Shall have provided a minimum of two years of outpatient clinical nursing and/or one year inpatient Obstetrical experience, and possess certification in Fetal Heart Monitoring.
- Maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS), and Pediatric Advanced Life Support (PALS).

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 1 October 2014 – 30 September 2018 (One year base period plus three 1-year option periods)

**Anticipated RFP Release Date:** 4Q FY2018

**Estimated Dollar Value:** $348K

**NAICS Code:** 621399 – Offices of All Other Miscellaneous Health Practitioners

**Small Business Set Aside:** No

**Incumbent:** JYG Innovations LLC, FA2823-15-C-0005

**POCs:**

- End User – Sue Siebenberg  
  rowena.siebenberg@us.af.mil  
  850-883-8370; DSN 875-8370

- Contracting Officer – Jason Ward  
  jason.ward.9@us.af.mil  
  850-882-0358; DSN 872-0358
Project Name: Medical Supplies Blanket Purchase Agreement (BPA)

Program Description: Medical Supplies

Objective: Provide medical supplies in support of CFTR newborn screening, breast biopsy procedures and fetal fibronectin tests.

Scope: Deliver specific materials to Eglin’s Medical Treatment Facility. Vendor shall provide certification. Shall provide physical security for the materials and work under their control. Shall possess or obtain all licensure and permits necessary.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $1.0M

NAICS Code: 339113 – Surgical Appliance and Supplies Manufacturing

Small Business Set Aside: No

Incumbent: Hologic Inc., FA2823-14-A-6000

POCs: AFTC/PZIO
     850-882-8144; DSN 872-8144
Project Name: Medical Logistics Technician

Program Description: Medical Logistics Technician Support Services

Objective: One Full-time equivalent (1 FTE) Medical Logistics Technician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall provide medical material services required to support the 96 MDG MTF functions.

Will provide material management duties throughout individual section of Medical Logistics (i.e. equipment management, customer service, warehouse, acquisitions, contracts and inventory management).

Medical Equipment Management Office (MEMO): Perform property accountability and management. Review, manage, coordinate and prepare documents for procurement of medical equipment. Research medical equipment due-ins from either source of supply or contracting agency and provide timely status to using activities. Maintain an accounting and reporting system for nonexpendable medical equipment. Reconcile medical equipment record balances using property inventory balances and DMLSS electronic products. Resolve property record discrepancies through reconstruction of supply transactions and/or extensive search of supply records, computer listings, etc. Perform inventories of medical equipment. Provide support for Reports of Survey. Work closely with Biomedical Equipment Repair shop for equipment returns, loaned equipment coordination, spare parts, and testing equipment procurement.

Customer Service: Provide assistance to customers, storage depots or other organizations. Respond to visitor and telephone inquiries on supply problems and issues. Maintain liaison with customers and other local offices resulting in effective and timely handling of urgent, critical shortage and other special items. Notify using activities of availability of new or revised items and obtain information on desired quantity and distribution. Review specifications outlined by customer to ensure information pertaining to the performance period, contractor's obligations and products expected, etc. are clear and adequate. Evaluate possibilities of substituting an “equal” item in order to expand competition by checking commercial catalogs, contract files and listing of firms offering particular goods. Contact requester concerning discrepancies and ambiguities, and assist in resolving unusual problems.

Warehouse: Organize and coordinate an effective receiving operation. Independently perform a complete range of receiving assignments. Verify quantities received with receiving reports and take appropriate action. Group and store items together based on receiving information and segregate items according to such factors as condition and type of transaction. Unload incoming shipments, scan bar codes, or key receipt information into automated record system. Build pallet loads to facilitate storage and transport materials to storage area. Organize and coordinate an effective storage operation. Provide for care of supplies in storage applying preservation techniques to protect from deterioration or damage. Independently perform a complete range of
storage, re-warehousing and consolidation assignments such as placing, arranging, rotating, marking and tagging of items on pallets and in bin, bulk or other storage locations. Lay out storage space and establish item and material locations providing for maximum space utilization. Perform comprehensive quality reviews of the full spectrum of warehousing functions. Perform tasks involved in issuing and shipping items. Select and assemble items for issuance/shipment based on priority, type of material, mode of transportation, destination and type of transaction. Segregate and move material to holding area or dock and verify item identification. Transfer material to appropriate using activity and ensure receipt of supplies. Scan using activity’s storage areas and replenish supplies. Assist in accomplishing inventories by counting items and properly completing tally listings. Participate in all phases of warehouse inventory. Perform material handling duties, including the use of tools and other equipment. Safeguard material, items and equipment. Perform clean-up duties such as cleaning and dusting bins, cutting off box tops, sweeping, straightening, and lining up property.

Acquisitions: Determine procurement source and method. Obtain or develop source list of responsible contractors. Coordinate with small business specialists. May be required to conduct extensive search to initially locate potential suppliers when buying specialized items. Determine procurement methods based on procurement history, estimated cost, urgency or need, proprietary consideration, availability of competitors and applicable directives.

Contracts: Receive and place orders from using activities with prime vendor sources of supply. Screen using activities’ lists for discrepancies and potential supply item issues. Research problem requisitions and provide potential substitutions or alternate sources of supply. Research existing items to ensure best source of supply is being utilized.

Inventory Management: Determine stock levels needed for non-recurring, specialized items based on usage, inventory, project demands, seasonal demands, changing customer needs and projected depletion. Determine when and how many items will be ordered and adjust replenishment levels for nonrecurring or not previously carried items. Monitor the stock status listing making additions, changes or deletions to excess, requisitioning, shipment and/or issue exception codes. Adjust warehouse and using activity store room supply levels with respect to DMLSS reports. Conduct extensive and exhaustive research of applicable information sources to locate more cost effective, available substitutes and new products. Requisition items to replenish stocks. Identify and resolve potential inventory discrepancies. Code and input revised unit prices, purchase description changes, revised delivery dates and cancellation data. Distribute and suspense products. Assist all sections researching and reducing backorder list.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 4Q FY2018

**Estimated Dollar Value:** $365K

**NAICS Code:** 561320 – Temporary Help Services *(NOTE: This NAICS will not be used on follow-on requirement.)*
Small Business Set Aside: No

Incumbent: ERP International, FA2823-14-C-0003

POCs: End User – Sue Siebenberg
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850-883-8370; DSN 875-8370

Contracting Officer – Felix Marrero
felix.marrero.6@us.af.mil
850-882-3466; DSN 872-3466
Project Name: Licensed Practical Nurse

Program Description: Licensed Practical Nurse Support Services

Objective: Two Full-time equivalent (2 FTE) Licensed Practical Nurses at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall provide patient care through a continuum and facilitate the achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness. Shall be required to assist in treating patients seen in their assigned clinic.

Clinic Duties and Responsibilities:

- Will make patient care assignments based on the scope of practice and skill level of assigned personnel and with direct oversight of a Registered Nurse. Assess patients, and recognize adverse signs and symptoms and quickly react in emergency situations to include the determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required.

- Prescribe and communicate treatment plans and patient teaching. Collect and assess significant patient history information and perform all necessary patient teaching.

- Demonstrate skill in setting up, operating and monitoring specialized medical equipment such as cardiac monitoring devices, EKG units, oxygen analyzers, nebulizers and other clinic specific equipment.

- Perform/assist with procedures such as bladder catheterizations, administration of oxygen, visual acuity tests, EKGs, irrigation of eyes and ears, tympanograms, splinting, phlebotomy and other clinic specific procedures.

- Clean and store equipment properly at end of each work shift. Ensure preventative maintenance and routine cleaning are performed. Ensure medication/supplies are replenished.

- Participate in the orientation, training and evaluation of duty performance of newly assigned personnel.

- Complete orientation and competency verification programs. Perform accurate documentation, both written and electronic, of all activity, including telephone contacts.

- Receive and make patient telephone calls, written, or email correspondence regarding specialty clinic appointments and referrals.
- Orient patient and family members to unit and ensure proper handling of personal items. Perform routine activities of daily living and bedside nursing care. Appropriately prepare/deliver specimens and safely transport/retrieve patients from diagnostic procedures. Perform a range of inpatient diagnostic and treatment procedures, patient teaching and charting, administration of prescribed meds, emergency procedures and daily diagnostic checks with direct oversight of a Registered Nurse.

- Complete medical record documentation and coding, and designated tracking logs and data reporting.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 4Q FY2018

**Estimated Dollar Value:** $757K

**NAICS Code:** 621399 – Offices of all Other Miscellaneous Health Practitioners

**Small Business Set Aside:** No

**Incumbent:** JYG Innovations, FA2823-14-C-0006

**POCs:** End User – Sue Siebenberg  
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 850-883-8370; DSN 875-8370

Contracting Officer – Rebecca Hoppe  
 rebecca.hoppe@us.af.mil  
 850-882-0335; DSN 872-0335
Project Name:  Family Practice Physician/Residency Instructor

Program Description:  Family Practice Physician/Residency Instructor Support Services

Objective:  One Full-time equivalent (1 FTE) Family Practice Physician/Residency Instructor at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope:  Provide full spectrum Family Medicine care encompassing outpatient, inpatient, Intensive Care Unit (ICU), obstetrical and procedural services.

Specific Tasks:  Shall perform a full range of primary or specialty medical care with the cognizance of a teaching physician.  Shall have extensive experience with procedures including cardiopulmonary resuscitation (CPR), traumatic injuries, defibrillation, insertion of endotracheal tubes, oxygen and other lifesaving situations.  Be capable of adequately diagnosing and treating a wide range of pediatric and adult care, including but not limited to chronic diseases and injuries.  Must be credentialed in routine obstetric care to include vaginal deliveries and prenatal care, adult and pediatric routine inpatient care, and basic critical care.  Should be credentialed in basic intensive care unit care.  Provide services by collecting data required for diagnosis and performing procedures and services.  Obtain and evaluate medical histories; perform physical examinations; perform therapeutic and diagnostic procedures; and order laboratory studies, radiographs, electrocardiograms and other special examinations.  Determine need for consultation and assist in medical care and treatment provided at the direction of other specialists.  Must be trained in approving/disapproving subspecialty referrals and answering patient telephone consults.  Counsel patients on medical problems, use of medications, and expected effects of treatment.  Caseload includes scheduled and unscheduled requirements for care.

Skills and Knowledge:

-  Shall possess basic knowledge of emergency procedures.

-  Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Healthcare System CHCS, Armed Forces Health Longitudinal Technology Application (AHLTA), Essentris and Integrated Clinical Database (ICDB).

-  Maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS), Pediatric Advanced Life Support (PALS), Neonatal Resuscitation Program (NRP), and Advanced Life Support in Obstetrics (ALSO).
- Shall possess basic knowledge of various training methods; and interpersonal skills in order to develop a rapport with patients and co-workers during which instructional and educational information is presented.

- Knowledge is mandatory of anatomy and physiology, emergency medical treatment, surgical techniques, sterilization and aseptic techniques.

- Possess knowledge of medical ethics, administration of drugs, operation of therapeutic and diagnostic equipment, medical terminology, and specialized medical treatments and procedures.

- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.

- Shall possess basic knowledge of operating a wide variety of medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.

- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.

- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Must be a graduate of an approved medical school and completed a residency in Family Medicine.

- Shall have and maintain a valid unrestricted current license as a Licensed Family Medicine Physician in one of the 50 states.

- Must have Certification as a Family Medicine Physician by the American Board of Family Medicine and it must remain current at all times.

- Shall have actively engaged in the practice of Family Medicine, or been in a recognized medical practice (or subspecialty) training program a minimum of 24 of the previous 36 months.

- Shall have a minimum of two years of Graduate Medical Education (GME) teaching experience within the past five years.

- Should be familiar with military customs and courtesies, military documentation, including leave and medical profile issues.
Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $1.1M

NAICS Code: 612399 – Offices of all Other Miscellaneous Health Practitioners

Small Business Set Aside: Yes

Incumbent: Robert K. Persons PA, FA2823-14-C-0001

POCs: End User – Sue Siebenberg
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850-883-8370; DSN 875-8370

Contracting Officer – Felix Marrero
felix.marrero.6@us.af.mil
850-882-3466; DSN 872-3466
**Project Name:** Dermatology Physician

**Program Description:** Dermatology Physician Support Services

**Objective:** One Full-time equivalent (1 FTE) Dermatology Physician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

**Scope:** Shall perform all procedures/duties that are normal to the scope of any practicing dermatologist and for which privileges are granted by the 96MDG MTF.

Clinic Support: Shall provide patient care in an outpatient setting. Routine workload is a result of scheduled appointments, walk-ins, inpatient and emergency department consultations, telephone consults, urgent or emergent care. Workload requirements are determined by the need to meet patient care requirements, maintain access standards, and meet the Dermatology business Plan (productivity) goals established by 96MDG MTF.

Inpatient Support: Shall provide patient care in an inpatient consultation setting. Workload is a result of inpatient consultations by primary service teams, and possible periodic re-evaluation (frequency determined by acuity) of inpatients. Patient care will include, but not limited to: providing recommendations to primary admitting team, consulting with appropriate specialists, accomplishing dermatological procedures, and coordinating discharge plan of care.

**Competencies and Experience:** Will have sufficient experience to adequately diagnose and treat diseases/injuries to include, but not limited to the following.

- Elicit an appropriate clinical history, identify relevant physical examination findings, obtain laboratory/radiology results, and utilize current scientific evidence to arrive at a correct dermatological diagnosis and treatment plan. This includes, but is not limited to, a proficiency in performing a routine physical examination, performing appropriate diagnostic and therapeutic procedures, and initiating appropriate referrals to other medical or surgical specialists.

- Competency in knowledge/performance of patch testing, cryosurgery, dermatologic surgery, laser destruction of hair and vascular lesions, chemical denervation (e.g., botulinum toxin injections), as well as competency in prescribing topical and systemic medications for cutaneous and systemic diseases, including sexually transmitted diseases common to a dermatology practice.

- Dermatologic surgical procedure competency including sterile technique, local anesthesia, electrosurgery, cryosurgery, laser surgery, nail surgery, biopsy techniques, and excisional surgery with appropriate closures.
- Competence in management and application of phototherapy including, but not limited to, ultraviolet-B (UVB), topical/oral psoralen with ultraviolet-A (PUVA) and photodynamic therapy (PDT).

- Competency and knowledge in obtaining biologic specimens (e.g., yeast fungal and ectoparasite scrapings), to include culturing for microbes (e.g., fungi, bacteria, mycobacteria, and viruses).

- Basic science knowledge related to dermatology, including allergy, anatomy, bacteriology, biochemistry, embryology, entomology, genetics, histology, immunology, molecular biology, mycology, oncology, parasitology, pathology, pharmacology, photobiology, physiology, serology, virology, and basic principles of therapy by physical agents.

- Able to educate and communicate with patients about dermatological conditions to include acquired, heritable, occupational and infectious disorders, especially if prophylactic measures are appropriate.

Additional Duties and Responsibilities: Shall participate in educational activities involving medical residents and other medical trainees. Such activities include giving lectures, supervision of residents/trainees in clinic duties, teaching residents/trainees in an outpatient clinic setting and on inpatient consult services. Will attend staff meetings.

Skills and Knowledge:

- Shall possess basic knowledge of emergency procedures.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), and Integrated Clinical Database (ICDB).

- Maintain current certification in Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).

- Shall possess basic knowledge of various training methods and interpersonal skills.

- Shall possess basic knowledge of and ability to demonstrate leadership skills.

- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment.

- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Awarded degree of M.D. or D.O. from a nationally accredited medical or osteopathic school.

- Completion of a nationally accredited residency in dermatology acceptable to U.S. Surgeon General.

- Possess valid unrestricted license to practice medicine in the U.S.

- Current board certification in Dermatology by the American Board of Dermatology or the American Osteopathic College of Dermatology.

- Must have been employed in the practice of dermatology or in dermatology training for 24 of the last 36 months.

- Must have acceptable references.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $2.2M

NAICS Code: 622110 – General Medical and Surgical Hospitals

Small Business Set Aside: No

Incumbent: ERP International, FA2823-14-C-0013

POCs: End User – Sue Siebenberg
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850-883-8370; DSN 875-8370

Contracting Officer – Douglas Cornelius
douglas.cornelius@us.af.mil
850-882-9188; DSN 872-9188
Project Name: Dental Assistant

Program Description: Dental Assistant Support Services

Objective: Two Full-time equivalent (2 FTE) Dental Assistant at the 96th Medical Group (96MDG) Dental Clinic.

Scope: Shall perform dental health duties and assist in planning, developing and conducting comprehensive dental health programs.


Skills and Knowledge:

- Shall possess basic knowledge of: oral and dental anatomy, fundamentals of physiology, dental therapeutics, sterile techniques, emergency dental care, oral hygiene, dental materials, instruments, dental treatment room procedures, medicines, systemic diseases, oral prophylaxis techniques, dental health programs, infection control procedures, dental administration, budgeting, equipment maintenance requirements, and physical properties of dental materials.

- Possess ability to acquire and use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Corporate Dental Application (CDA) and Integrated Clinical Database (ICDB).

- Maintain current certification in Healthcare Provider Basic Life Support (HPBLS).
- Shall possess basic knowledge of various training methods and interpersonal skill to develop rapport with patients and co-workers.

- Shall possess basic knowledge of and ability to demonstrate leadership skills.

- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.

- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.

- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs.

Qualifications:

- Completion of high school or GED. Preference is for graduates of formal programs in dental assisting or possess a Dental Assistant certification recognized by the US Department of Education accreditation programs in dental assisting. However, will consider military dental assistant training or vocational-technical training in high school or post-secondary vocational schools or American Red Cross Dental Assistant training, or at least 6 months experience as a civilian dental assistant.

- Experience in functions such as taking dental radiographs, maintaining dental equipment, and assisting dentist in patient treatment. Shall have 12 months of Dental Assistant experience within the past 36 months.

**Acquisition Approach:** Total Small Business Set-Aside on GSA

**Period of Performance:** 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 4Q FY2018

**Estimated Dollar Value:** $482K

**NAICS Code:** 561320 – Temporary Help Services *(NOTE: This NAICS will not be used on follow-on requirement.)*

**Small Business Set Aside:** Yes

**Incumbent:** Niteline USA Inc., FA2823-14-F-S002
POCs:  End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-8370; DSN 875-8370

Contracting Officer – Emma Giordano
emma.giordano@us.af.mil
850-882-0362; DSN 872-0362
Project Name: Dentist

Program Description: Dentist Support Services

Objective: Two Full-time equivalent (2 FTE) Dentist at the 96th Medical Group (96MDG) Dental Clinic.

Scope: Shall perform dental health duties and plan, develop and conduct comprehensive dental health programs.

Acquisition Approach: Total Small Business Set-Aside on GSA

Period of Performance: 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $1.9M

NAICS Code: 561320 – Temporary Help Services (NOTE: This NAICS will not be used on follow-on requirement.)

Small Business Set Aside: Yes

Incumbent: Loyal Source Government Services LLC, FA2823-14-F-S001

POCs: End User – Sue Siebenberg
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850-883-8370; DSN 875-8370

Contracting Officer – Douglas Cornelius
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850-882-9188; DSN 872-9188
Project Name: Chiropractor

Program Description: Chiropractor Support Services

Objective: One Full-time equivalent (1 FTE) Chiropractor at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall provide direct clinical support and perform care that is medically indicated in an outpatient setting.

Clinic Duties and Responsibilities: Shall perform standard osseous and soft tissue procedures only, as commonly taught in Chiropractic College accredited by the Council on Chiropractic Education. Shall employ and record every measure of observation that will more substantially profile the patient during the initial patient interview and consultation. Must conduct a patient history and chiropractic physical examination (excluding vaginal examination) as clinically indicated. Shall order and utilize X-ray, MRI, CT studies and standard laboratory tests appropriate to the chiropractic diagnosis. Shall utilize the physiotherapy modalities of heat, cold, light, electrical stimulation, sound and rehabilitation exercises. Will order patient specific Durable Medical Equipment (DME) as indicated and refer patients to specialty services. Will place active duty patients on limited duty status (profile), as well as place active duty patients on quarters when necessary. Shall document forms including actions taken such as patient history, patient evaluation, treatments/adjustments, unusual occurrences and morbidity. Shall be required to perform clinical and peer review duties, as well as orient, instruct, direct and evaluate work activities of clinical support staff. Shall participate in weekly meetings to review and evaluate care provided to patients, identify opportunities to improve care delivered, and recommend corrective action when problems exist.

Workload includes the evaluation and treatment of emergent, urgent, and non-emergent patients. Workload is a result of scheduled appointments, walk-ins to the clinic from the Emergency Department, walk-ins for specific diagnosis and consults, and expected to respond to telephone consults as well. Will also be required to consult with other specialty physicians for consultative opinions and continuation of care.

Skills and Knowledge:

- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Must possess knowledge of a wide range of medical disorders/conditions and disease processes across the lifespan, as appropriate. Must have knowledge of disease management, preventative health schedules, procedures, processes and education methods.

- Shall possess good working knowledge of patient advocacy, medical privacy and confidentiality.

- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.

- Must have knowledge of the administrative requirements for proper documentation of patient’s condition including disease progress, acknowledgment of teaching and follow-up care.

- Shall possess a good working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook email and internet skills.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Corporate Dental Application (CDA) and Integrated Clinical Database (ICDB).

- Must possess excellent oral and written communication and shall read, understand, speak and write English fluently.

- Shall possess basic knowledge of various training methods and interpersonal skills to develop a rapport with patients and co-workers.

- Must possess organization, problem-solving and communication skills to articulate medical requirements to patients, families/caregivers, medical and non-medical staff in a profession and courteous manner.

- Shall possess basic knowledge of operating a wide variety of medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility. Shall be certified and proficient in Impulse Adjusting and Activator equipment and techniques.

- Shall possess good working knowledge of management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses. Shall possess basic knowledge of and ability to demonstrate leadership skills.

- Shall possess good working knowledge of Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations to include DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, and the Veterans Administration.
Qualifications:

- Shall meet all licensing/certification requirements to perform as a Chiropractor, to include:
  - Doctor of Chiropractic Medicine (D.C.)
  - Must have graduated from an approved medical school and possess a degree from a chiropractic college accredited by the Council on Chiropractic Education and acceptable to the US Air Force Surgeon General.
  - Shall have and maintain an active, valid, unrestricted, current license to practice as a Doctor of Chiropractic (with no limitations, stipulations, or pending adverse actions) in a US jurisdiction. Licenses must be unencumbered and remain in effect during contract employment.
  - Shall have at least 7 years of experience working as a fully licensed Chiropractor and have been gainfully employed as such for at least 3 of the last 5 years. Shall have at least 2 years of experience working in an MTF within the last 5 years.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $785K

NAICS Code: 621310 – Offices of Chiropractors

Small Business Set Aside: No

Incumbent: JYG Innovations, FA2823-14-C-0004

POCs: End User – Sue Siebenberg
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Contracting Officer – Douglas Cornelius
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850-882-9188; DSN 872-9188
Project Name: Medical Administrative Technician and Defense Medical Human Resource System (DMHRSi)/Medical Expense and Performance Report System (MEPRS) Technician

Program Description: Medical Administrative Technician and DMHRSi/MEPRS Technician Support Services

Objective: Six Full-time equivalent (6 FTE) Medical Administrative Technician and 1 FTE DMHRSi/MEPRS Technician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope:

- Medical Administrative Technician – Provide medical administrative services. May be assigned in an administrative capacity in any clinic/ward, such as Allergy, Anesthesiology, Emergency Room, Family Health, Family Practice, Gastroenterology, General Surgery, Neurology, OB/GYN Clinic, Occupational Therapy, Otolaryngology, Pediatrics, etc.
  
  o Shall perform as an administrative technician in any administrative capacity needing support of normal operations in a clinic environment.
  
  o Shall perform administrative inpatient operations as assigned.
  
  o Shall receive any staff training required as a precondition/condition to performance from the 96MDG.
  
  o Shall be responsible for creating, maintaining and disposal of medical documentation.
  
  o Shall participate in in-services and continuing education programs.
  
  o Shall perform duties as records file clerk and file records in terminal digit order.
  
  o Shall maintain good interpersonal skills and experience with establishing effective working relationships with patients and staff.
  
  o Shall establish and maintain suspense dates in order to submit required documentation and information for various programs and follow-ups as appropriate.
Shall have background in use of standard office equipment such as computers, printers, copiers, fax machines, and telephone systems. May also be responsible for and assist with orientation and training of newly assigned and inexperienced personnel.

Shall recognize medical emergencies and respond appropriately.

Shall be familiar with applicable Air Force guidelines and publications.

Shall use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Preventative Health Assessment Individual Medical Record (PIMR), and Defense Enrollment Eligibility Reporting System (DEERS).

Skills and Knowledge:

- Shall possess basic knowledge in Microsoft Office applications such as Word, PowerPoint and Excel. Shall possess a background of working in a clinical or hospital environment and use of medical terminology. Shall possess excellent communication skills in order to relay patient information and instructions.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Corporate Dental Application (CDA) and Integrated Clinical Database (ICDB).

- Shall maintain current certification in Basic Life Support (BLS).

- Shall possess basic knowledge of various training methods and interpersonal skills to develop rapport with patients and co-workers.

- Shall possess basic knowledge of and ability to demonstrate leadership skills to provide guidance, counseling, training and professional evaluation.

- Shall possess basic knowledge of operating non-medical equipment.

- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.

- Shall possess basic knowledge in daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- **Qualifications:**
  - High school diploma or equivalent.
  - At least 2 years of experience as an administrative technician in a medical environment.
  - Background in basic computer operations (Microsoft Excel, PowerPoint and Word).

- **DMHRSi/MEPRS Technician** – Shall provide analytical support and cover the range of services provided in a military Medical Treatment Facility (MTF).
  - Shall provide training for all levels of facility staff concerning DMHRSi/MEPRS, sustainment, utilization, and meeting time reporting requirements in relation to each program.
  - Shall compile End of Month Expense Assignment System Version IV (EAS IV) submissions and processing by 4th week of each month.
  - Shall monitor End of Day (EOD) clinic compliance and provide daily feedback as required to clinics.
  - Shall analyze/validate all timecards (using Leave Web, DTS and Deployment Reports) for inconsistencies, issues and discrepancies; prove staff and time card approvers with findings and feedback; and correct all errors.
  - Shall monitor compliance from 96MDG sections on timelines of timecard submissions.
  - Shall report timecard submission compliance status.
  - Upon request, shall develop/update quarterly training plans for all Timecard Approvers/Timekeepers.
  - Shall provide instruction/guidance on how to correct DMHRSi timecard to civil service employees whose timecard failed reconciliation with DCPS.
  - Shall enter monthly time on 34 medical and dental residents.
  - Shall run the PRC Distribute Labor Costs Process each week.
  - Shall enter Time via Pre-Approved Batch.
Shall enter manual workload into EAS IV. Import a workload source (CHCS, DMHRSi and Financial) data files, view pre-imported workload data, view import errors, and re-import a workload source data file. Shall run EAS IV allocation, ensuring all DoD business rules are met.

Skills and Knowledge:

- Shall possess experience as a fully qualified typist (computer keyboard) with a minimum of 50 words per minute (WPM) required.
- Shall possess general medical ethics, telephone etiquette and excellent communication and customer service skills.
- Shall maintain current certification in Basic Life Support (BLS).
- Shall possess general office administrative and clerical skills to perform receptionist duties and answer telephones.
- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall have ability to communicate effectively, both orally and in writing. English language, correct grammar, spelling, punctuation, capitalization and format to prepare and edit written correspondence, reports and transcribe material.
- Should be able to use Composite Health Care Systems (CHCS) within a reasonable period of training compatible with peers.

Qualifications:

- High school diploma or equivalent and know basic medical terminology.
- Background in basic computer operations (Microsoft Excel, PowerPoint, Word, etc.).
- Must be able to carry 25-50 pounds and reach high shelving units with assistance of step ladders to retrieve and file medical records.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 1 March 2014 – 28 October 2018 (Eight-month base period plus four 1-year option periods)
Anticipated RFP Release Date: 1Q FY2019

Estimated Dollar Value: $1.9M

NAICS Code: 561320 – Temporary Help Services (NOTE: This NAICS will not be used on follow-on requirement.)

Small Business Set Aside: 8(a) Sole Source

Incumbent: Nurses Etc. Staffing, FA2823-14-C-0016

POCs: End User – Sue Siebenberg
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850-883-8370; DSN 875-8370

Contracting Officer – Jason Ward
jason.ward.9@us.af.mil
850-882-0358; DSN 872-0358
Project Name: Medical Gases Blanket Purchase Agreement (BPA)

Program Description: Various medical gases

Objective: Provide various medical gases as needed by the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Provide various medical gases in various sizes and with various balances/mixes, to include but not limited to carbon dioxide, helium, argon, nitrogen, and oxygen.

Acquisition Approach: Large Business Sole Source

Period of Performance: 9 April 2014 – 8 April 2019 (Five year ordering period)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: $5.0M

NAICS Code:

Small Business Set Aside: No

Incumbent: Airgas USA, LLC, FA2823-14-A-6006

POCs: AFTC/PZIO
850-882-8144; DSN872-8144
**Project Name:** Clinical Nurse Utilization Manager

**Program Description:** Clinical Nurse Utilization Manager Support Services

**Objective:** Two Full-time equivalent (2 FTE) Clinical Nurse Utilization Manager at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

**Scope:** Shall perform patient utilization management services.

Clinic Duties and Responsibilities:

- Develop and implement comprehensive Utilization Management Plan/Program in accordance with 96MDG’s goals and objectives.

- Perform data/metrics collection on identified program areas; analyze trend results, including over- and under-utilization of healthcare resources. Identify areas for improvement and cost containment. Report utilization patterns and provide feedback in a timely manner.

- Analyze medical referrals/appointments and general hospital procedures and regulations by monitoring specialty care referrals for appropriateness, covered benefits and authorized surgery/medical procedures, laboratory, radiology and pharmacy.

- Perform medical necessity review for planned inpatient and outpatient surgery and perform concurrent review to include length of stay (LOS) for 96MDG’s inpatients.

- Review previous and present medical care practices for patterns and trends incidents of under- or over-utilization of resources incidental to providing medical care.

- Act as referral approval authority for designated referrals. Refer all first-level review failures.

- Verify eligibility of beneficiaries using Defense Eligibility Enrollment Reporting System (DEERS). Obtain pertinent information from patients/callers and update data in Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), local referral database and other office automation software programs as appropriate and directed.

- Ensure and monitor specialty care referrals for appropriateness, medical necessity, and if appointment, diagnostic testing, or procedure requested is a covered benefit according to appropriate health plan.
- Receive and make patient telephone calls, written or email correspondence regarding specialty clinic appointments and referrals.

- Routinely monitor referral management CHCS queue to ensure patient referrals are appointed and closed out.

- Ensure Line of Duty (LOD) paperwork is on file prior to authorization for all reserve and guard member referrals.

- Keep abreast of 96MDG and local market services and capabilities. Update capability report as needed or directed.

- Conduct referral reconciliation report, identifying all open referrals and provide notification to appropriate personnel for resolution.

- Monitor active duty, reserve/guard admissions to civilian hospitals and notify Utilization Manager and Patient Administration Element as required.

- Serve as liaison with headquarters, TRICARE regional offices, 96MDG staff and professional organizations concerning Utilization Management practices.

- Collaborate with staff/departments, including but not limited to: Executive Management, Resource Management, Medical Records, Patient Administration, Group Practice Managers, Health Care Integrators, Coders/Coding Auditors, Population Health Nurse Consultants, Medical Management, Referral Management, TRICAR Operations, patient care teams, Quality Improvement and Managed Care Support Contractors.

- Coordinate and participate in interdisciplinary team meetings, designated facility meetings and Care Coordination meetings. Share knowledge and experiences gained from own clinical practice and education relevant to nursing and utilization management.

- Participate in orientation, education and training of other staff. May serve on committees, work groups and task forces. May serve as a member of the Prime Service Area Executive Council (PSAEC).

- Complete medical record documentation and coding, and designated tracking logs and data reporting as required.

Skills and Knowledge:

- Possess knowledge of medical privacy and confidentiality (Health Insurance Portability and Accountability Act [HIPAA]) and accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), Joint Commission on Accreditation of Healthcare Organization (JCAHO), and Clinical Practice Guidelines (CPGs).
- Possess working knowledge of computer applications/software, including Microsoft Office programs, Microsoft Outlook (email), and internet familiarity. Ability to input, extract, and format data from established databases is desired.

- Possess excellent oral and written communication and interpersonal skills.

- Possess experience in performing prospective, concurrent and retrospective reviews to justify medical necessity for requested medical care and to aid in collection and recovery from multiple insurance carriers. Review process includes Direct Care and Purchased Care System referrals, inpatient unit rounds for clinical data collection, and providing documentation for appeals or grievance resolution.

- Possess working knowledge of Ambulatory Procedure Grouping (APG), Diagnostic Related Grouping (DRG), International Classification of Diseases-Current Version (ICD), Current Procedural Terminology-Current Version (CPT) coding, and McKesson (InterQual) and/or Milliman Care Guidelines.

- Possess knowledge and experience, or demonstrate comprehension during training, with software and databases currently employed at 96MDG (e.g. Microsoft Office, Access, Excel and PowerPoint; CHCS; AHLTA). Possess knowledge, skills and computer program literacy to collect and analyze data.

- Possess knowledge and experience in Patient Advocacy, Patient Privacy and Customer Relations.

- Demonstrate ability to apply critical thinking skills and expertise in resolving complicated healthcare, social, interpersonal and financial patient solutions.

- Possess organization, problem-solving and communication skills to articulate medical requirements to patients, families/care givers, medical and non-medical staff.

- Familiarity with DoD, Federal, Stat, non-profit healthcare systems and organizations, including DoD Tri-Service Military healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and Veterans Administration desired.

Qualifications:

- Shall be a graduate of a nationally accredited Associates Degree, Diploma, or Baccalaureate Degree program in nursing. Baccalaureate Degree is preferred.

- Maintain active, valid, current and unrestricted license (with no limitations, stipulations or pending adverse actions) to practice nursing as a registered nurse in any US state/jurisdiction.
- Have 1 year of previous experience in Utilization Management and employment in a nursing field within the last 12 months. Six years of active clinical nursing practice is desired.

- Certification by a Utilization Management specific program such as Certified Professional in Healthcare Management (CPHM) is desired.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 19 April 2014 – 18 April 2019 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 2Q FY2019

**Estimated Dollar Value:** $974K

**NAICS Code:** 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

**Small Business Set Aside:** No

**Incumbent:** Chenega Support Services, LLC, FA2823-14-C-0021

**POCs:**
- End User – Sue Siebenberg  
  rowena.siebenberg@us.af.mil  
  850-883-8370; DSN 875-8370

- Contracting Officer – Rosa Johnson  
  rosa.johnson.1@us.af.mil  
  850-882-0257; DSN 872-0257
**Project Name:** Clinical Nurse Case Manager

**Program Description:** Clinical Nurse Case Manager Support Services

**Objective:** Two Full-time equivalent (2 FTE) Clinical Nurse Case Manager at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

**Scope:** Shall provide case management, care coordination and discharge/disposition planning for inpatient and outpatient care settings.

**Clinic Duties and Responsibilities:**

- Proactively identify and evaluate patient and family case management from a variety of sources such as discharge/disposition planning, referrals, Medical Evaluation Board (MEB) process, healthcare system, employers, and facility staff. Conduct systematic, ongoing, thorough collection of patient physical, emotional, psychological, social and medical status and information via direct patient contact and other relevant sources such as professional and non-professional caregivers, medical records, and family/caregiver interviews. Review Case Management referrals within 1 duty day and assess need for services.

- Develop an appropriate patient-specific plan of care to include short and long term goals, objectives and actions. Coordinate, collaborate and obtain approval of the plan among the patient, family/caregiver, primary provider and other members of the healthcare team. Provide an initial care plan documented in Armed Forces Health Longitudinal Technology Application (AHLTA) within 5 business days of patient interview.

- Guide patient and family/caregiver through the healthcare system, maximizing use of resources. Coordinate and execute the plan of care, optimizing access to appropriate services. Ensure necessary referrals are ordered by the appropriate discipline and coordinated. Serve as an advocate for, and ensure education is provided to, the patient and family/caregiver as required. Promote adherence to treatment plan for improved healthcare outcomes.

- Ensure coordination of care delivery processes, including alternate healthcare settings and the home environment, for purpose of enhancing patient’s health and wellness, safety, productivity, and quality of life, and for providing most beneficial, cost-effective healthcare. Develop, utilize and maintain a variety of military and community resources to optimize access to services and medical care. Ensure timely and appropriate provision of services.
- Document and update treatment plan as needed in accordance with existing DoD, Air Force, local facility and other agency guidelines.

- Monitor and evaluate the following, but not limited to, patient adherence and response to treatment plan, timeliness of patient and family/caregiver contact and follow-up, identification of variances, patterns or trends from established practice guidelines and/or standards, established outcome measurements, results of interventions, treatment delivery and timeliness of care, and utilization of resources. Monitor and evaluate 96MDG’s case management program and peer review program.

- Coordinate and participate in interdisciplinary team meetings, designated facility meetings, and Care Coordination meetings. Share knowledge and experience gained from own clinical nursing practice and education relevant to nursing and case management.

- Participate in orientation, education and training of other staff. Must serve on committees, work groups and task forces as needed.

- Complete medical record documentation and coding, and designated tracking logs and data reporting as required.

Skills and Knowledge:

- Knowledge and ability to effectively apply core case management functions.

  - Assessment: Identification of patients for case management, comprehensive collection of patient information and medical status, and continued evaluation of an established plan of care.

  - Planning: Collaboration with patient, family/caregiver, primary provider and other members of the healthcare team for developing an effective plan of care.

  - Facilitation: Care coordination and communication among all involved parties.

  - Advocacy: Support for patient and family/caregiver to ensure identified education and appropriate timely care is received.

- Must be skillful and tactful in communicating with people who may be physically or mentally ill, uncooperative, fearful, emotionally distraught, and occasionally dangerous.

- Must demonstrate ability to apply critical thinking skills and expertise in resolving complicated healthcare, social, interpersonal and financial patient situations.

- Experience with McKesson (InterQual) and/or Milliman Care Guidelines desired.
Qualifications:

- Shall be a graduate of a nationally accredited Associates Degree, Diploma, or Baccalaureate Degree program in nursing. Baccalaureate Degree is preferred, Master Degree is highly desirable.

- Maintain an active, valid, current and unrestricted license (with no limitations, stipulations or pending adverse actions) to practice nursing as a registered nurse in an US state/jurisdiction.

- Shall have at least 4 years of active nursing practice, 18 months of which must be in discharge planning or clinical case management of adults, children, families, seniors or groups. Must have worked in nursing that past 12 months. Home Health experience is desired.

- Certification in Case Management from the American Nurses Credentialing Center or the Commission for Case Management Certification is desired.

- Requirements include prolonged walking, standing, sitting or bending, and computer use. Position may require patient visitation at another medical treatment facility. May have exposure to communicable illnesses.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 19 April 2014 – 18 April 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2019

Estimated Dollar Value: $956K

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.)*

Small Business Set Aside: No

Incumbent: Chenega Support Services, LLC, FA2823-14-C-0020

POCs: End User – Sue Siebenberg
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Contracting Officer – Rosa Johnson
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850-882-0257; DSN 872-0257
Project Name: Family Health Nurse Practitioner

Program Description: Family Health Nurse Practitioner Support Services

Objective: Two Full-time equivalent (2 FTE) Family Health Nurse Practitioner at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Assist in treating patients scheduled, walk-ins, referrals and emergencies to ensure access standards are met during deployments, unscheduled absences or when limited technician staffing dictates.

Clinic Duties and Responsibilities: Provide full range of nurse practitioner services (e.g. supervise and provide general screening and medical care and examinations of patients for routine, acute and chronic conditions involving any and all organ systems; provide immunizations; diagnose, treat and counsel patients). Treat patients with common acute conditions, illnesses or minor trauma within accepted protocols, Nurse Practice Acts, and/or in collaboration with a physician. Collaborate with physician in the health care of patients with chronic illnesses. Request consultation or referral with appropriate physicians, clinics or other health resources as indicated. Prescribe and dispense medications as delineated by the Pharmacy and Therapeutics Committee and order diagnostic tests as applicable. Effectively communicate and collaborate with a diverse group of people for the purpose of informing the healthcare team of plans/actions for teaching/education to benefit the patient/family and organization. Effectively use appropriate communication format in addressing professional issues. Demonstrate excellent patient assessment skills and excellent written communication skills to perform accurate documentation, both written and electronic, of all activity in accordance with requirements. Recognize adverse signs and symptoms and react quickly in emergency situations. Participate in orientation, training, and evaluation of duty performance of newly assigned personnel, as appropriate. Complete orientation and competency verification programs in accordance with 96MDG guidelines.

Skills and Knowledge:

- Shall possess basic knowledge of professional care theories, principles, practices, disease process and procedures. Knowledge of a variety of pharmacological agents used in patient treatment, the desired effects, side effects and complications of their use as well as the accurate administration of the pharmacologic agent, including dosage calculations. Knowledge of administrative requirements for proper documentation of patient condition including disease progress. Knowledge of teaching and follow-up care. Synthesize data from a variety of sources and make appropriate clinical decisions.

- Shall possess knowledge of computer operations and proficiency in the use of basic word processing, data entry and automated medical records.
- Shall possess skill in setting up, operating and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, nebulizers, and other unit specific equipment.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources, including Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).

- Shall maintain current certification in Basic Life Support (BLS) and Advance Cardiac Life Support (ACLS).

- Shall possess basic knowledge of various training methods and interpersonal skills to develop rapport with patients and co-workers during which instructional and educational information is presented and a supportive, trusting relationship is established.

- Shall possess basic knowledge of and ability to demonstrate leadership skills to provide guidance, counseling, training and professional evaluation.

- Shall possess basic knowledge of operating a wide variety of medical equipment and non-medical equipment.

- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.

- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Graduation from an accredited Baccalaureate Degree program in Nursing (BSN) acceptable to the US Air Force Surgeon General.

- Must have a Master’s Degree from an approved Nurse Practitioner Program acceptable to the US Air Force Surgeon General.

- Must have an approved and current Nurse Practitioner license/certificate with the National Registry of Nurse Practitioners.

- Women’s Health Nurse Practitioner shall have a minimum of 24 months experience within the past 36 months.

**Acquisition Approach:** 8(a) Sole Source
Period of Performance: 1 May 2014 – 30 April 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: $1.2M

NAICS Code: 561320 – Temporary Help Services (NOTE: This NAICS will not be used on follow-on requirement.)

Small Business Set Aside: No

Incumbent: Anyar, Inc., FA2823-14-C-0022

POCs: End User – Sue Siebenberg
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850-883-8370; DSN 875-8370

Contracting Officer – Rosa Johnson
rosa.johnson.1@us.af.mil
850-882-0257; DSN 872-0257
Project Name: Psychological Testing Materials Blanket Purchase Agreement (BPA)

Program Description: Provide Psychological Testing Materials

Objective: Provided psychological testing materials to support the 7th Special Forces Group (7SFG) (Airborne) Behavioral Health Department at Eglin AFB, FL.

Scope: Provide Psychological Testing Materials to complete Assessment and Selection missions and assist in diagnosis and treatment of behavioral conditions and return service members to full duty status. Materials are estimated to be required on a monthly basis.

Testing materials required:
- MMPI-2 EXTENDED PROF Q ADMIN
- MMPI-2RF INTERPRETIVE REPORTS
- GAMA Q PROFILE ADMIN
- MAB WINDOWS COUPON
- NEO-PI-R COUNTER SERIAL NUMBER
- 16PF BASIC INTERPRETIVE REPORT

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 9 May 2014 – 8 May 2019 (Five year ordering period)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: $500K

NAICS Code: 511130 – Book Publishers

Small Business Set Aside: No

Sigma Assessment Systems, Inc., FA2823-14-A-3006
Psychological Assessment Resources, Inc., FA2823-14-A-3007

POCs: AFTC/PZIO
850-882-8144; DSN 872-8144
Project Name: Biomedical Equipment Maintenance Technician

Program Description: Biomedical Equipment Maintenance Technician Support Services

Objective: One Full-time equivalent (1 FTE) Biomedical Equipment Maintenance Technician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform a wide range of calibration/preventative maintenance and repair on medical equipment throughout Eglin AFB and associated units.

- Verify calibration of equipment by comparing to manufacturer’s technical literature, Air Force standards, Air Force Instructions (AFIs) and local calibration forms.

- Identify malfunctioning medical equipment and troubleshoot to component level. Install replacement parts and complete preventative maintenance and calibration of equipment as specified in the manufacturer’s literature.

- Document maintenance actions on work order in the Defense Medical Logistics Standard Support (DMLSS) database system and prepare transactions to update equipment historical maintenance records. Prepare and post transactions to repair parts inventory systems. Maintain publications and technical reference files. Maintain equipment safety, inspection, modification and warranty files. Compile and review information and data to be used in preparing reports.

- Inspect and test all biomedical and patient-related non-medical equipment systems for compliance with current safety standards. Inspect and test supporting utility systems and specialized environmentally controlled areas of the medical facility for compliance with electrical and patient safety standards. Identify equipment and support systems which fail to meet safety standards. Initiate corrective actions and inform personnel of possible safety hazards.

- Medical equipment maintenance includes the operation of automated and manual test equipment, electrical safety analyzers, defibrillator analyzers, ventilator analyzers, electric grinder, drills and other test equipment unique to the biomedical maintenance shop.

- Resolve installation and maintenance problems. Analyze layout drawings, technical specifications, schematic diagrams, blueprints and operating characteristics of biomedical equipment and support systems. Conduct initial tests of equipment and systems to determine consistency with medical and technical specifications. Interpret installation, operation, calibration, and maintenance procedures. Analyze recurring malfunctions and
recommend corrective actions. Devise new maintenance, inspection, operation, repair and calibration procedures. Provide consultation to professionals and medical personnel on using equipment and related patient and operator safety considerations.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 21 May 2014 – 20 May 2019 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 2Q FY2019

**Estimated Dollar Value:** $352K

**NAICS Code:** 811219 – Other Electronic and Precision Equipment

**Small Business Set Aside:** No

**Incumbent:** Certified Technical Experts, Inc., FA2823-14-C-0032

**POCs:**
- End User – Sue Siebenberg
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- Contracting Officer – Rosa Johnson
  rosa.johnson.1@us.af.mil
  850-882-0257; DSN 872-0257
Project Name: Pathology Technician

Program Description: Pathology Technician Support Services

Objective: One Full-time equivalent (1 FTE) Pathology Technician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Provide Pathological Technician duties in their assigned clinic for all established beneficiaries.

Clinic Duties and Responsibilities: Provide anatomic and clinical pathology specimen services as scheduled, to include but not limited to embed tissues; preparing paraffin blocks for cutting on rotary microtome; attaching cut tissue onto specifically prepared slides; clearing paraffin from tissue; performing routine and special stains; obtaining tissue slides by surgical, cytological and autopsy number; submitting finished tissue slides to Pathologist; maintaining histopathology records and instruments; maintaining complete records of all surgical, cytological and autopsy specimens including filing and storing of paraffin blocks and stained tissue slides by accession number; preparing and shipping clocks, slides, and tissue specimens in fixative; maintaining accreditation standards; and preparing diagnostic reports to various military and civilian medical facilities. Prepare surgical, cytological and autopsy specimens. Receive and prepare specimens for fixation, dehydration and impregnation processes by either manually or automatically sending specimens through a series of formals, alcohols, clearing agents and paraffins. Perform quality control and preventative maintenance according to established procedures.

Skills and Knowledge:

- Shall be knowledgeable in all areas of general laboratory procedures such as methods of fixing, staining, embedding and cutting all types of tissue. Have knowledge of properties of various biological stains and reagents, pathological equipment operations and medical laboratory terminology.

- Must be skillful and tactful in communicating with people who may be physically or mentally ill, uncooperative, fearful, emotionally distraught, and occasionally dangerous.

- Must demonstrate ability to apply critical thinking skills and expertise in resolving complicated healthcare, social, interpersonal and financial patient situations.

- Experience with McKesson (InterQual) and/or Milliman Care Guidelines desired.

Qualifications:

- Shall have 24 months of experience within the last 36 months.
- Shall have current certification as a Pathology Technician or Histopathology.
- Must have normal color vision.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 6 June 2014 – 5 June 2019 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 3Q FY2019

**Estimated Dollar Value:** $359K

**NAICS Code:** 621399 – Offices of All Other Miscellaneous Health Practitioners

**Small Business Set Aside:** No

**Incumbent:** Certified Technical Experts, Inc., FA2823-14-C-0026

**POCs:**
End User – Sue Siebenberg  
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850-883-8370; DSN 875-8370

Contracting Officer – Rosa Johnson  
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850-882-0257; DSN 872-0257
Project Name: Lumbar Fusion System Blanket Purchase Agreement (BPA)

Program Description: Lumbar Fusion Systems

Objective: Provide Lumbar Fusion Systems to 96th Medical Group (96MDG)

Scope: Provide Lumbar Fusion Systems on an as needed basis.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 9 June 2014 – 8 June 2019 (Five year ordering period)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: $5M

NAICS Code: 339113 – Surgical Appliance and Supplies Manufacturer

Small Business Set Aside: No

Incumbent: Globus Medical, Inc., FA2823-14-A-6007

POCs: AFTC/PZIOA
     850-882-8144; DSN 872-8144
Project Name: Podiatrist

Program Description: Podiatrist Support Service

Objective: One Full-time equivalent (1 FTE) Podiatrist at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall perform care that is medically indicated and shall treat patients in an outpatient and inpatient setting to examine, diagnose, and treat diseases and injuries of the foot by operative and non-operative means.

Clinic Duties and Responsibilities: Shall perform comprehensive podiatric care on site. Workload includes the evaluation and treatment of emergent, urgent, and non-emergent patients. Workload is a result of scheduled appointments, walk-ins to the clinic from the Emergency Department, walk-ins for specific diagnoses and telephone calls and consults (such as pre-op). Will be required to consult with other specialty physicians for consultative opinions and continuation of care.

Skills and Knowledge:

- Shall possess basic knowledge of emergency procedures to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), and Integrated Clinical Database (ICDB).

- Shall maintain current certification in Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).

- Shall possess basic knowledge of various training methods and interpersonal skills to develop a rapport with patients and co-workers.

- Shall possess basic knowledge of and ability to demonstrate leadership skills to provide guidance, counseling, training and professional evaluation.

- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of podiatric needs.

- Shall provide comprehensive medical and surgical management of disorders of the foot and ankle. This includes examination, diagnosis, medical and surgical treatment, prevention and care of conditions/functions of the foot, ankle and related structures.

- Shall examine, diagnose and treat diseases and injuries of the foot by operative and non-operative means.

- Shall prepare and review case histories and obtain data through interviews.

- Shall examine patients and determine which x-ray examinations and clinical laboratory tests are required.

- Shall interpret test results and evaluate examination findings.

- Shall determine procedures for preoperative and postoperative care and prescribe orthotics.

- Shall perform surgical procedures and coordinate care with civilian anesthesia providers and hospitals.

- Shall reduce and immobilize fractures by open or closed methods, using such corrective devices as braces, casts, splints and surgical implants.

- Shall administer and prescribe antibiotics, anti-inflammatory, pain and other medications.

- Shall direct nurses in procedures for preoperative and postoperative care and operating room techniques.

- Shall advise on kind and quantity of podiatric supplies and equipment.

- Shall coordinate podiatric services with other medical activities.

- Shall complete appropriate military specific documentation such as, but not limited to, narrative medical summaries, convalescent leave and duty limiting conditions (medical profile) paperwork.

Qualifications:

- Shall meet all licensing/certification requirements to perform as a Physician, to include:
  
  o Doctor of Podiatric Medicine (4-year DPM degree) from an accredited college or university of podiatric medicine acceptable to the US Air Force Surgeon General.
- Completion of a minimum 24-month podiatric residency.

- Board certification or eligibility from either of the two following certifying boards: American Board of Podiatric Surgery or American Board of Podiatric Orthopedics and Primary Podiatric Medicine.

- Have and maintain an active, valid unrestricted, current medical license (with no limitations, stipulations or pending adverse actions) in a US jurisdiction. All licenses must be unencumbered and remain in effect during contract employment.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 21 July 2014 – 20 July 2019 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 3Q FY2019

**Estimated Dollar Value:** $1.1M

**NAICS Code:** 621111 – Office of Physicians (Except Mental Health Specialists)

**Small Business Set Aside:** No

**Incumbent:** Certified Technical Experts, Inc., FA2823-14-C-0039

**POCs:**
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  rowena.siebenberg@us.af.mil  
  850-883-8370; DSN 875-8370

- Contracting Officer – Jason Ward  
  jason.ward.9@us.af.mil  
  850-882-0358; DSN 872-0358
**Project Name:** Emergency Room Clinical Nurse

**Program Description:** Emergency Room Clinical Nurse Support Services

**Objective:** Two Full-time equivalent (2 FTE) Emergency Room Clinical Nurse at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

**Scope:** Shall support 96MDG clinics as requested (i.e. Pediatrics, Family Practice, Family Health, Obstetrics/Gynecology, etc.).

Clinic Duties and Responsibilities: Will provide emergency nursing care for emergent (Level 1), urgent (Level 2), and non-urgent (Levels 3, 4, and 5) patients coming into the Emergency Department. Shall assess, plan, implement, and evaluate nursing care for all patients including newborns, children, adolescents, adults and elderly; disabled to include visually and hearing impaired; and individuals of varying ethnic and religious backgrounds to include those who do not speak or understand English. Assumes full responsibility of assigned patient and ancillary personnel. Delegates tasks, directs emergency room technicians, specialty technicians, and provides counseling, guidance and patient education. Recognizes medical emergencies and responds appropriately. Initiates CPR if required. Assists medical team in administering advanced cardiac life support measures when necessary. Participates in the orientation, training and evaluation of duty performance of newly assigned personnel. Has ability to synthesize data from a variety of sources and make appropriate clinical decisions. Accountable for making patient care assignments based on the scope of practice and skill level utilizing the nursing process as a basis for professional practice. May serve as the charge nurse of the day, as appropriate.

Skills and Knowledge:

- Must have knowledge of a variety of pharmacological agents used in patient treatment, the desired effects, side effects and complications of their use as well as the accurate administration of the pharmacologic agent, including dosage calculations as required.

- Shall possess knowledge of the administrative requirements for proper documentation of patient condition including disease progress, acknowledgement of teaching, and follow-up care. Knowledge of computer operations and proficiency in use of basic word processing, data entry and automated medical records.

- Shall possess the skill in setting up, operating and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, nebulizers, and other unit specific equipment.

- Shall possess excellent patient assessment skills and encourage team building and enhance work knowledge by cross-training/augmenting other units as appropriate.
- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity in accordance with requirements and be able to update Computer Health Care System (CHCS), Preventive Health Assessment Individual Medical Record (PIMR), and Armed Forces Health Longitudinal Technology Application (AHLTA).

- Shall coordinate patient care through a continuum and facilitate the achievement of optimal outcomes in relation to care, quality and cost effectiveness.

- Shall possess excellent oral communication skills and ability to effectively communicate and collaborate with a diverse group of people for the purpose of informing the healthcare team of plans/actions, for teaching/education to benefit the patient/family and organization.

- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.

- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Be a graduate of an accredited National League of Nursing (NLN) school.

- Minimum of two years of experience with at least one year in an emergency room. One year of experience must have occurred within the last three years.

- Have and maintain current certification in Basic Cardiac Life Support (BCLS) by the American Heart Association. In addition to BCLS, certification in Advanced Cardiac Life Support (ACLS) for the Critical Care Unit and Emergency Room. Certification in Neonatal Resuscitation Program (NRP) for the Newborn Nursery and Labor and Delivery. Certification in Pediatric Advanced Life Support (PALS) for the Emergency Room, Critical Care Unit and Pediatric Ward.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 31 July 2014 – 30 July 2019 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 2Q FY2019

**Estimated Dollar Value:** $1.2M
NAICS Code: 561320 – Temporary Help Services (NOTE: This NAICS will not be used on follow-on requirement.)

Small Business Set Aside: No

Incumbent: ERP International, FA2823-14-C-0031

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-8370; DSN 875-8370

Contracting Officer – Jason Ward
jason.ward.9@us.af.mil
850-882-0358; DSN 872-0358
**Project Name:** Medical Waste Disposal

**Program Description:** Pick up and Disposal of Medical Waste at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

**Objective:** Remove and dispose of packaged medical waste generated from the 96MDG.

**Scope:** Perform these services in accordance with applicable federal, state and local laws, and regulations. Shall be a state registered/permitted medical waste transporter. The method of disposal shall be any approved method (i.e., incineration, autoclave/pulverize, hyper chlorate/pulverize, etc.) recognized by the state, in which the medical waste is treated and disposed. Provide the Contracting Officer and Facilities Management with copies of disposal permits from all treatment facilities, transporter licenses, and list of landfills where "treated waste" is subsequently transported. These documents shall be provided within 30 days after beginning services, or whenever renewed during the contract period.

Collection/Storage Facility: Shall provide an adequate size portable storage building for collection and temporary storage of properly packaged medical waste, including sharps containers for 96MG. Portable storage building shall be lockable, leak-proof, weather resistant, vandal resistant, insect/rodent resistant, and properly placarded with the international biological hazard symbol. Shall place portable storage building in the location approved by Facilities Management. Facilities Management shall provide appropriate locks and keys for portable storage building.

Outer Packaging: Shall provide a sufficient quantity of approved (approximately 30-45 per pickup) clean, reusable, plastic tubs/containers (with liners/red bags) for packaging of generated medical waste. Plastic tubs/containers shall be rigid, leak resistant, and puncture-resistant. Reusable containers shall be constructed of smooth, easily cleanable materials, and shall be decontaminated after each use.

Spill Cleanup: Shall be responsible for cleaning and decontaminating the area of any medical waste spill that occurs during pickup operations.

Routine Pickup Schedule: Shall pickup all properly packaged plastic tubs/containers of medical waste twice a week, or more frequently, if required. Shall remove and exchange containers between the hours of 0700 - 1600, Monday - Friday, excluding all Federal holidays.

Emergency/Contingency Collections: Shall provide out-of-cycle emergency collection services, as required, to meet unforeseen medical contingencies or other medical emergencies. Expected frequency for this service is undetermined.
Transport Manifest Receipt: Shall provide Facilities Management with receipt for each shipment of medical waste picked up and transported off-site from 96MDG. Receipts shall include the contractor's registered permit number, date of pickup, generator's name and address, account number and number of tubs/containers picked up.

Disposal Invoice: Shall provide Facilities Management with a disposal invoice for each shipment of medical waste transported off-site, treated and disposed. Invoices shall include the total pounds, listing of containers by barcodes and individual weights for each shipment, applicable transport receipt number, the generator's name and address, and account number.

Other Documentation: Shall provide the Facilities Management with weight ticket that includes container ID (barcode), weight of each tub/container, date of pickup, customer number and manifest number, with the disposal invoice. Weight tickets will be furnished monthly. Shall provide certification that scales used to weigh collected tubs/containers are state certified, and a certification on how often scales are calibrated and how tare weight for each shipment is established. These certifications shall be provided within 30 days after beginning services and updated after each calibration or, at least annually.

**Acquisition Approach:** Total Small Business Set-Aside on FBO

**Period of Performance:** 1 May 2017 – 30 April 2022 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 2Q FY2022

**Estimated Dollar Value:** $126K

**NAICS Code:** 562219 – Other Nonhazardous Waste Treatment and Disposal

**Small Business Set Aside:** Yes

**Incumbent:** NEIE Inc., FA2823-17-C-6015

**POCs:** End User – Sue Siebenberg  
rowena.siebenberg@us.af.mil  
850-883-8370; DSN 875-8370

Contracting Officer – Rosa Johnson  
rosa.johnson.1@us.af.mil  
850-882-0257; DSN 872-0257

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Project Name: Lease and Maintenance (56 Washers and 64 Dryers)

Program Description: Lease and maintain 56 washers and 64 dryers for Eglin AFB’s dormitories.

Objective: Provide leasing, installation, removal and maintenance of 56 washers and 64 dryers at Eglin AFB.

Scope: Provide leasing, installation, removal and maintenance of 56 washers at Eglin AFB. Provide leasing, installation, removal and maintenance of 64 dryers at Eglin AFB.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 6 August 2013 – 5 August 2017 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 2Q FY2017

Estimated Dollar Value: $100K

NAICS Code: 532210 – Consumer Electronics and Appliances Rental

Small Business Set Aside: Yes

Incumbent: Commercial and Coin Laundry Equipment Co., FA2823-13-C-4011

POCs: Contracting Officer – Carrie Eastburn
carrie.eastburn@us.af.mil
850-882-0197; DSN 872-0197
Project Name: Maintenance/Preventative Maintenance (Various Air Compressors, Filters and Air Dryers)

Program Description: Maintenance services on various air compressors, filters and air dryers.

Objective: Service Air Compressors, Air Dryers, and In-line Filters for 46th Maintenance Group (46MXG)

Scope: Contractor shall supply equipment, tools, personnel, training and technical support necessary to service Air Compressors, Air Dryers, and In-line Filters as required by the manufacturer’s recommendations in support of the 46MXG Compressor Contract. Contractor shall ensure work, services, and operations are in compliance with local, state, and federal laws and regulations. Additionally, contractor shall comply with security and environmental requirements applicable to the state of Florida and Eglin AFB.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 7 August 2012 – 6 August 2017 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2017

Estimated Dollar Value: $322K

NAICS Code: 811310 – Commercial and Industrial Machinery and Equipment (Except Automotive and Electronic) Repair and Maintenance

Small Business Set Aside: Yes

Incumbent: Air Power Services, Inc., FA2823-12-C-0070

POCs: Contracting Officer – Douglas Cornelius
douglas.cornelius@us.af.mil
850-882-9188; DSN 872-9188
**Project Name:** Target Vehicle Blanket Purchase Agreement (BPA)

**Program Description:** Provide various Target Automotive and Scrap Assets to use as targets for SOCOM.

**Objective:** Provide support to the government for up to 150 vehicle targets.

**Scope:** Support includes target shipment, preparing targets for test (i.e. drained of fluids and batteries removed). Exception: All vehicles going to Melrose will be drained of fluids and batteries removed on site by range personnel. Three delivery locations: Stallion Range Center at White Sands, China Lake Naval Air Station, and Melrose Air Force Range.

**Acquisition Approach:** Total Small Business Set-Aside on FBO

**Period of Performance:** 2017 to 2021

**Anticipated RFP Release Date:** 2Q FY2017

**Estimated Dollar Value:** $4.5M

**NAICS Code:** 336111

**Small Business Set Aside:** Yes

**Incumbent:**

**POCs:** Contracting Officer – Emma Giordano  
emma.giordano@us.af.mil  
850-882-0326; DSN 872-0326
Project Name: Land Mobile Radio Maintenance

Program Description: Land Mobile Radio Maintenance for Motorola ASTRO Secure Digital Trunked SmartZone System and Ancillary Equipment.

Objective: Maintain Motorola ASTRO secure digital trunked SmartZone system and all ancillary equipment.

Scope: Maintain the Motorola ASTRO secure digital trunked SmartZone system and all ancillary equipment to include conventional items and system software.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2012 – 14 September 2017 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2017

Estimated Dollar Value: $2.2M

NAICS Code: 811213 – Communication Equipment Repair and Maintenance

Small Business Set Aside: Yes

Incumbent: First Communications, Inc., FA2823-12-C-3004

POCs: Contracting Officer – Douglas Cornelius
douglas.cornelius@us.af.mil
850-882-9188; DSN 872-9188
**Project Name:** Shop Towel Service

**Program Description:** Shop Towel Service

**Objective:** Pick up dirty rags and replace with clean rags.

**Scope:** Pick up and replace rags in accordance with requirements document. Pick up and drop off will be on Thursdays between 0700 and 1100 hours. No drop off on Federal holidays. Deliver only if government representative is present to sign for delivery receipt. Vendor must supply rags to include replacement for dirty rags picked up and clean ones dropped off and have inventory remain constant.

**Acquisition Approach:** Full and Open Competition on FBO

**Period of Performance:** 1 October 2012 – 30 September 2017 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 3Q FY2017

**Estimated Dollar Value:** $45K

**NAICS Code:** 812332 – Industrial Launderers

**Small Business Set Aside:** No

**Incumbent:** G&K Services Inc., FA2823-13-C-0006

**POCs:** Contracting Officer – Lequetta Wiggs
lequetta.wiggs@us.af.mil
850-882-0354; DSN 872-0354
**Project Name:** Transient Alert Support Services Bridge Contract

**Program Description:** Provide launch/recovery, servicing, inspection, and minor repair for transient aircraft into Eglin AFB.

**Objective:** Provide Transient Alert Support Services at Eglin AFB, FL.

**Scope:** Provide launch/recovery, servicing, inspection, and minor repair for transient aircraft into Eglin AFB. Provide support to distinguished visitors to include POTUS. Provide primary crash recovery services during weekends and federal holidays and backup crash recovery services during weekdays. Provide aircraft support for emergency, contingency, and open house events on Eglin AFB.

**Acquisition Approach:** Small Business Sole Source

**Period of Performance:** 1 April 2017 – 30 September 2017 (Six-month Bridge Contract until corrective action finalized on mandatory use AFICA MAC IDIQ)

**Anticipated RFP Release Date:** 4Q FY 2017

**Estimated Dollar Value:** $284K

**NAICS Code:** 488190 – Other Support Activities for Air Transportation

**Small Business Set Aside:** No

**Incumbent:** Triad Logistics Services Corporation, FA2823-17-P-0023

**POCs:** Contracting Officer – Rebecca Hoppe
rebecca.hoppe@us.af.mil
850-882-0334; DSN 872-0334
Project Name: Computer/Network Support Services

Program Description: The 53rd Wing (53WG) requires technical IT support for computer systems supporting operational test and evaluation requirements for numerous AF systems.

Objective: Provide daily technical support directly to the 53WG and other DoD agencies involved with the 53WG test and evaluation operations.

Scope: Support requires, but not limited to, Network Support, Training Support, and Network System Security Support (Information Assurance and System Auditing). Required capabilities to be minimally qualified include, but not limited to, auditing experience, Information Assurance officer experience, JAFAN / ICD 705 / DIACAP experience, and 8570 certified.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 24 March 2013 – 23 March 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2018

Estimated Dollar Value: $1.3M

NAICS Code: 54159 – Other Computer Related Services

Small Business Set Aside: Yes

Incumbent: Jackson Automated Management Systems, Inc., FA2823-13-C-0028

POCs: Contracting Officer – Vernon Valigura
vernon.valigura.1@us.af.mil
850-882-0334; DSN 872-0334
Project Name: Target Watercraft Blanket Purchase Agreement (BPA)

Program Description: Provide various Target Watercraft

Objective: Provide various Target Watercraft

Scope: Provide various Target Watercraft in support of Eglin’s Range Management Squadron during weapons testing.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 8 July 2013 – 7 July 2018 (Five year ordering period)

Anticipated RFP Release Date: 3Q FY2018

Estimated Dollar Value: $4.5M

NAICS Code: 336612 – Boat Building

Small Business Set Aside: Yes

Incumbent: Navatek LTD, FA2823-13-A-0007
Hann Enterprises, Inc., FA2823-13-A-0008
Gravios Aluminum Boats, LLC, FA2823-13-A-0009

POCs: Contracting Officer – Nicole Jordan
nicole.jordan.3@us.af.mil
850-882-4080; DSN 872-4080
Project Name: Protestant Traditional Service Musician

Program Description: Protestant Parish Musician for Traditional Worship Service

Objective: Serve as Protestant Parish Musician for Traditional Worship Service. Assist in weekly rehearsals for all volunteers.

Scope: Adhere to the presiding chaplain’s endorsing religious organization’s requirements. Assist with rehearsals and performances for at least half an hour, but no more than two, for the Traditional Worship Service. Seek Traditional Worship Service Chaplain’s approval for special music and activities. Coordinate with Choir Director for practice of songs. Responsible for reporting all equipment needs (maintenance) and supply needs (sheet music).

Perform accompaniment of choir and individuals for Traditional Worship Service. Participate in music workshops, if available, utilizing Chapel Tithes and Offering Funds if approved. Submit funds requests as required. Personally perform the services or coordinate performance by a substitute of equal or higher proficiency.

Schedule:

- 9:00 a.m. Worship Service and Christmas Eve. Includes 45 minute warm-up session before each service and performance of service of generally one per week, but not more than 53 services per year.

- Weekly rehearsal of at least one per week, but no more than 53 rehearsals per year.

- Special services when requested by service chaplain, direct mission special services to include, but not limited to funerals, memorials, Advent, Lent Easter sunrise, National Prayer Service, etc. and required rehearsals for direct mission special services. Services include a 45 minute warm-up session before each service. Performance is generally 1 hour, but not more than 2.5 hours; not to exceed 24 hours per year.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2014 – 14 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $21K

NAICS Code: 813110 – Religious Organizations
Small Business Set Aside: Yes

Incumbent: Anderson Merilyn J, FA2823-14-P-8050

POCs: Contracting Officer – Douglas Cornelius
douglas.cornelius@us.af.mil
850-882-9188; DSN 872-9188
Project Name: Mass Musician 11:00 a.m. Service

Program Description: Catholic Musician

Objective: Provide Catholic Musician services at 11:00 a.m. worship services and special services for Eglin Air Force Base’s Catholic Community

Scope: Catholic Musician for Eglin Air Force Base’s Catholic Community. Assist in weekly rehearsals for all volunteers. Adhere to Catholic Priest’s endorsing religious organization’s requirements. Attend rehearsals and performances for the Catholic Worship Services for at least half an hour, but no more than two and one half hours. Coordinate songs with Catholic Service Choir Director. Responsible for all requests for equipment and facilities utilized. Ensure all instruments, music stands, microphone stands, and microphone cords are set up before and put away after services and rehearsals. Ensure chapel sanctuary and other places of rehearsal are left in a clean and orderly manner after all services and rehearsals. Responsible for facility security, to include making sure that all doors are locked and all lights and sound system are turned off before leaving. Conduct/attend rehearsal at least once per week. Attend and perform at Sunday Worship Services each week. Open and secure chapel building and other facilities used for activities as necessary.

Schedule:

- 11:00 a.m. Catholic Mass. Includes a 45 minute warm-up session before each service and performance of service of generally one per week, but no more than 52 per year.

- Weekly rehearsal of at least one per week, but no more than 52 per year.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2014 – 14 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $25K

NAICS Code: 813110 – Religious Organizations

Small Business Set Aside: Yes
Incumbent:  Kathy’s Pro Music, FA2823-14-P-3022

POCs:  Contracting Officer – Rebecca Hoppe
        rebecca.hoppe@us.af.mil
        850-882-0335; DSN 872-0335
Project Name: Mass Musician 08:00 a.m. Service

Program Description: Catholic Musician

Objective: Provide Catholic Musician services at 08:00 a.m. worship services and special services for Eglin Air Force Base’s Catholic Community

Scope: Catholic Musician for Eglin Air Force Base’s Catholic Community. Assist in weekly rehearsals for all volunteers. Adhere to Catholic Priest’s endorsing religious organization’s requirements. Attend rehearsals and performances for the Catholic Worship Services for at least half an hour, but no more than two and one half hours. Coordinate songs with Catholic Service Choir Director. Responsible for all requests for equipment and facilities utilized. Ensure all instruments, music stands, microphone stands, and microphone cords are set up before and put away after services and rehearsals. Ensure chapel sanctuary and other places of rehearsal are left in a clean and orderly manner after all services and rehearsals. Responsible for facility security, to include making sure that all doors are locked and all lights and sound system are turned off before leaving. Conduct/attend rehearsal at least once per week. Attend and perform at Sunday Worship Services each week. Open and secure chapel building and other facilities used for activities as necessary.

Schedule:

- 08:00 a.m. Catholic Mass. Includes a 45 minute warm-up session before each service and performance of service of generally one per week, but no more than 52 per year.

- Weekly rehearsal of at least one per week, but no more than 52 per year.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2014 – 14 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $15K

NAICS Code: 813110 – Religious Organizations

Small Business Set Aside: Yes
**Incumbent:**  Kathy’s Pro Music, FA2823-14-P-3022

**POCs:**  Contracting Officer – Rebecca Hoppe  
rebecca.hoppe@us.af.mil  
850-882-0335; DSN 872-0335
Project Name:  Mass Music Director 11:00 a.m. Service

Program Description:  Catholic Music Director

Objective:  Provide Catholic Music Director Services at 11:00 a.m. worship services and special services for Eglin Air Force Base’s Catholic Community

Scope:  Catholic Music Director serves as choir director to lead congregation for musical portion of all Catholic Worship Services for Eglin Air Force Base’s Catholic Chapel program. Lead weekly rehearsals for all volunteers. Adhere to Catholic Priest’s endorsing religious organization’s requirements. Conduct rehearsals and performances for the Catholic Worship Services for at least half an hour, but no more than two and one half hours. Choose songs for worship service and coordinate with Catholic Priest. Work with Catholic Priest to select and direct special music when needed. Recruit and train members for the choir. Responsible for all requests for equipment and facilities utilized by the choir. Ensure all instruments, music stands, microphone stands, and microphone cords are set up before and put away after services and rehearsals. Ensure chapel sanctuary and other places of rehearsal are left in a clean and orderly manner after all services and rehearsals. Responsible for facility security, to include making sure that all doors are locked and all lights and sound system are turned off before leaving. Open and secure chapel building and other facilities used for activities as necessary. In coordination with musicians, helps select literature, music and equipment. Attend Devine Worship Committee meetings at the request of the Catholic Priest.

Schedule:

- 11:00 a.m. Catholic Mass. Includes a 45 minute warm-up session before each service and performance of service of generally one per week, but no more than 52 per year.

- Weekly rehearsal of at least one per week, but no more than 52 per year.

Acquisition Approach:  Total Small Business Set-Aside on FBO

Period of Performance:  15 September 2014 – 14 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date:  4Q FY2018

Estimated Dollar Value:  $17K

NAICS Code:  813110 – Religious Organizations

Small Business Set Aside:  Yes
Incumbent:  Pabel, Meleta, FA2823-14-P-9000

POCs:  Contracting Officer – Douglas Cornelius
douglas.cornelius@us.af.mil
850-882-9188; DSN 872-9188
Project Name: Mass Music Director 08:00 a.m. Service

Program Description: Catholic Music Director

Objective: Provide Catholic Music Director Services at 08:00 a.m. worship services and special services for Eglin Air Force Base’s Catholic Community

Scope: Catholic Music Director serves as choir director to lead congregation for musical portion of all Catholic Worship Services for Eglin Air Force Base’s Catholic Chapel program. Lead weekly rehearsals for all volunteers. Adhere to Catholic Priest’s endorsing religious organization’s requirements. Conduct rehearsals and performances for the Catholic Worship Services for at least half an hour, but no more than two and one half hours. Choose songs for worship service and coordinate with Catholic Priest. Work with Catholic Priest to select and direct special music when needed. Recruit and train members for the choir. Responsible for all requests for equipment and facilities utilized by the choir. Ensure all instruments, music stands, microphone stands, and microphone cords are set up before and put away after services and rehearsals. Ensure chapel sanctuary and other places of rehearsal are left in a clean and orderly manner after all services and rehearsals. Responsible for facility security, to include making sure that all doors are locked and all lights and sound system are turned off before leaving. Open and secure chapel building and other facilities used for activities as necessary. In coordination with musicians, helps select literature, music and equipment. Attend Devine Worship Committee meetings at the request of the Catholic Priest.

Schedule:

- 08:00 a.m. Catholic Mass. Includes a 45 minute warm-up session before each service and performance of service of generally one per week, but no more than 52 per year.

- Weekly rehearsal of at least one per week, but no more than 52 per year.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2014 – 14 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $17K

NAICS Code: 813110 – Religious Organizations

Small Business Set Aside: Yes
**Incumbent:** Pabel, Meleta, FA2823-14-P-9000

**POCs:** Contracting Officer – Douglas Cornelius
douglas.cornelius@us.af.mil
850-882-9188; DSN 872-9188
Project Name: Gospel Musician

Program Description: Gospel Service Musician

Objective: Provide Gospel Musician services for Eglin Air Force Base

Scope: Ensure all music directors conduct choir practices and performances for Gospel Services. Plan and lead praise team at weekend services. Ensure there is always someone to lead worship. Adhere to the presiding chaplain's endorsing religious organization's requirements. Advise chaplain on music performed for worship, special music programs and activities as well as other performances. Coordinate with all choir directors and musicians, including but not limited to, the drummer and bass guitarist. Oversee the teaching of music parts to the choirs by the directors. Work with chaplain in charge of the service to provide special music when needed to support the sermon or message of the service. Ensure each choir director is responsible for all request for equipment and facilities utilized by their respective choirs, to include facility security and turning out all before leaving.

Minimum Requirements:

- Perform Worship Service once a week for 52 weeks.
- Perform Special Services; not to exceed ten per year.
- Oversee the following choir rehearsals:
  - Eglin Brotherhood Choir; three per month
  - Praise Team Choir; four per month
  - IVOZ Choir; three per month
  - Male Chorus; three per month
  - DOZ Choir; three per month
  - Kinder Choir; two per month

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2014 – 14 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $112K

NAICS Code: 813110 – Religious Organizations
Small Business Set Aside: Yes

Incumbent: Hill, Samuel, FA2823-14-P-3029

POCs: Contracting Officer – Douglas Cornelius
douglas.cornelius@us.af.mil
850-882-9188; DSN 872-9188
Project Name: Catholic Youth Coordinator

Program Description: Catholic Religious Youth Coordinator

Objective: Provide Catholic Religious Youth Coordinator services for Eglin Air Force Catholic Community

Scope: Adhere to the presiding chaplain's endorsing religious organization's requirements. Advise Catholic Chaplain on Youth Ministry programs to meet the needs of the Eglin Catholic Community. Assist the Catholic Chaplain in developing goals and objectives for Youth Ministry programs. Coordinate with chapel staff to obtain necessary resources, support and supplies for Youth Ministry program. Coordinate with chapel staff to advertise Youth Ministry programs to encourage maximum participation. Accomplish publicity and coordinate distribution of bulletin notices, newsletters and other necessary publicity and promotion items. Assist chapel staff, volunteers and group leaders to ensure budgeting and schedule conflicts are minimized. Be a member of Eglin’s Catholic Community. Manage special events to support the Youth Ministry programs throughout the year. Coordinate a calendar of youth activities with Chapel Master Calendar. Provide orientation for volunteers in obtaining facilities, funding and resources. Provide information about local diocesan Youth Ministry program. Plan events and consider ways to coordinate with other local Youth Ministry programs. Attend youth conferences, retreats and other youth activities with Youth Ministry members.

Schedule: Youth Ministry Coordinator will work the hours necessary to perform all tasks. Hours include some normal duty hours (07:30 a.m. – 4:30 p.m.), as well as some evening and weekend hours. Approximately 15 hours per week is required.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2014 – 14 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $47K

NAICS Code: 813110 – Religious Organizations

Small Business Set Aside: Yes

Incumbent: Martinez, Michelle, FA2823-14-P-3030

POCs: Contracting Officer – Douglas Cornelius
douglas.cornelius@us.af.mil
850-882-9188; DSN 872-9188
Project Name: Catholic Religious Education Coordinator

Program Description: Catholic Religious Education Coordinator

Objective: Provide Catholic Religious Education Coordinator services for Eglin Air Force Catholic Community

Scope: Adhere to the presiding chaplain’s endorsing religious organization’s requirements. Advise Catholic Chaplain on Catholic Religious Education programs to meet the needs of the Eglin Catholic Community. Assist the Catholic Chaplain in developing goals and objectives for Religious Education programs. Coordinate with chapel staff to obtain necessary resources, support and supplies for Religious Education program. Coordinate with chapel staff to advertise Religious Education programs to encourage maximum participation. Assist chapel staff, volunteers and group leaders to ensure budgeting and schedule conflicts are minimized. Be a participating member of Eglin’s Catholic Community. Manage special events to support the Religious Education programs throughout the year. Coordinate with High School Youth Program leader on scheduling. Assist Catholic Chaplain with managing the Religious Education volunteer program.

Schedule: Religious Education Coordinator must be available a percentage of the week for customer service while programs are in session during normal duty hours (07:30 a.m. – 4:30 p.m.). Weekend work is required and some evening work may be required. Flex hours are authorized for this position. Approximately 25 hours per week is required. Coordinator shall commit to a minimum of 300 hours per quarter to accomplish requirements.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2014 – 14 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $117K

NAICS Code: 813110 – Religious Organizations

Small Business Set Aside: Yes

Incumbent: Counsman, Valerie P., FA2823-14-P-3014

POCs: Contracting Officer – Douglas Cornelius
douglas.cornelius@us.af.mil
850-882-9188; DSN 872-9188
Project Name: Flight Test Support Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Flight Test Support Services

Objective: Provide Flight Test Support Services

Scope: Provide Flight Test Support Services at Eglin AFB.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 20 September 2013 – 19 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $4.5M

NAICS Code: 488190 – Other Support Activities for Air Transportation

Small Business Set Aside: Yes

Incumbent: Sunshine Aero Industries, Inc., FA2823-13-D-0001

POCs: Contracting Officer – Lequetta Wiggs

lequetta.wiggs@us.af.mil

850-882-0354; DSN 872-0354
Project Name: Protestant Traditional Service Music Director

Program Description: Protestant Parish Music Director for Traditional Worship Service

Objective: Serve as Protestant Parish Musician for Traditional Worship Service. Directs weekly rehearsals for all volunteers.

Scope: Adhere to the presiding chaplain’s endorsing religious organization’s requirements. Direct rehearsals and performances for at least half an hour, but no more than two, for the Traditional Worship Service. Seek Traditional Worship Service Chaplain’s approval for special music and activities. Choose and coordinate songs. Responsible for all equipment and facilities requests. Responsible for facility security, including ensuring all doors are locked and all lights turned off before leaving.

Participate in music workshops, if available, utilizing Chapel Tithes and Offering Funds if approved. Submit funds requests as required. Open and secure chapel building and other facilities used for activities as necessary. Personally perform the services or coordinate performance by a substitute of equal or higher proficiency.

Schedule:

- 9:00 a.m. Worship Service and Christmas Eve. Includes 45 minute warm-up session before each service and performance of service of generally one per week, but not more than 53 services per year.

- Weekly rehearsal of at least one per week, but no more than 53 rehearsals per year.

- Special services when requested by service chaplain, direct mission special services to include, but not limited to funerals, memorials, Advent, Lent Easter sunrise, National Prayer Service, etc. and required rehearsals for direct mission special services. Services include a 45 minute warm-up session before each service. Performance is generally 1 hour, but not more than 2.5 hours; not to exceed 7 hours per year.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 22 September 2014 – 21 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $42K

NAICS Code: 813110 – Religious Organizations
Small Business Set Aside: Yes

Incumbent: Cosson, Monika, FA2823-14-P-3036

POCs: Contracting Officer – Felix Marrero
       felix.marrerro.6@us.af.mil
       850-882-3466; DSN 872-3466
Project Name: Office Furniture Blanket Purchase Agreement (BPA)

Program Description: Systems and Modular Furniture

Objective: Provide systems and modular furniture and associated services.

Scope: Provide systems and modular office furniture per order. The Government will utilize Lowest Priced Technically Acceptable (LPTA) source selection procedures for each request for proposal among multiple awardees.

Acquisition Approach: Total Small Business Set-Aside on GSA

Period of Performance: 22 December 2014 – 25 September 2018 (Three years and nine months ordering period)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $4.5M

NAICS Code: 337215 – Showcase, Partition, Shelving, and Locker Manufacturing

Small Business Set Aside: Y

Facilities Resource Group, Inc., FA2823-16-A-8000

POCs: Contracting Officer – Michelle Guzman
michelle.guzman.1@us.af.mil
850-882-0326; DSN 872-0326
Project Name: Systems and Modular Furniture Blanket Purchase Agreement (BPA)

Program Description: Tier II Systems and Modular Furniture

Objective: Provide systems and modular furniture and associated services.

Scope: Provide Tier II systems and modular furniture.

Acquisition Approach: Total Small Business Set-Aside on GSA

Period of Performance: 1 July 2015 – 25 September 2018 (Five year ordering period)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $4.5M

NAICS Code: 337215 – Showcase, Partition, Shelving, and Locker Manufacturing

Small Business Set Aside: Yes

Facilities Resource Group, Inc., FA2823-16-A-8000

POCs: Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-0322; DSN 872-0322
Project Name: Maintenance of Small Appliances

Program Description: Service and Maintain Appliances

Objective: Service and maintain appliances, including preventative maintenance for ice machines and dryers.

Scope: Service and maintain appliances, including preventative maintenance for ice machines and dryers for Eglin AFB Main Base, Duke Field, Camp Rudder, 7th Special Forces, and Eglin ranges and sites.

Routine Service Calls. Respond to normal duty hours service calls within 3 hours after notification.

Routine/Minor Repair. Repair services other than major overhaul shall normally be performed at the job site. If major overhaul repairs are required, contractor shall remove, transport and accomplish required repairs at an off-base contractor furnished repair facility.

Preventative Maintenance.
- Dryers: Preventative maintenance shall be performed on the Government owned dryer inventory during the month of October of each year.
- Ice Machines: Preventative maintenance shall be performed on the Government owned ice machine inventory during the month of March of each year.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 1 November 2013 – 30 September 2018 (Eleven month base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q 2018

Estimated Dollar Value: $205K

NAICS Code: 811412 – Appliance Repair and Maintenance

Small Business Set Aside: Yes

Incumbent: Corbett of NWF, Inc., FA2823-14-C-0005

POCs: Contracting Officer – Keith Wilson
keith.wilson.10@us.af.mil
850-882-3194; DSN 872-3194
Project Name: Information Technology Services 3 Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Provide Information Technology (IT) support for the 96th Communications Squadron.

Objective: Provide operational IT support through technical engineering, operational and program management support.

Scope: Anticipated services require a diversity of professional skills and industry experience necessary to support a variety of IT environments. Work will encompass activities associated with information technology, automation support, system administration, computer programming, configuration management, training, telecommunications, help desk, operations, customer support, administrative support, technical engineering, and other specialized networking and data communications services.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 28 March 2014 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: $3.9M

NAICS Code: 541519 – Other Computer Related Services

Small Business Set Aside: No

Incumbent: Infinite Services & Solutions, Inc., FA2823-14-D-3000

POCs: Contracting Officer – Douglas Cornelius
douglas.cornelius@us.af.mil
850-882-9188; DSN 872-9188
Project Name: Sports Official Services Blanket Purchase Agreement (BPA)

Program Description: Sports Official Services

Objective: Provide complete sports official services for Volleyball, Basketball, Softball, Soccer and Flag Football in support of Eglin AFB’s Sports Programs.

Scope: Complete sports official services for Volleyball, Basketball, Softball, Soccer and Flag Football in support of Eglin AFB’s Sports Programs.

All officials must be properly certified and trained by the respective sport National Governing Body. Eglin AFB normally governs sports competition by National Collegiate Athletic Association (NCAA) or the National Federation of High School (NFHS).

Most intramural rules are based on NCAA rules, except Softball.

Schedule for all sports.

<table>
<thead>
<tr>
<th>SPORT</th>
<th>MONTHS NORMALLY PLAYED</th>
<th># OF REFs NEEDED</th>
<th>DAYS OF WEEK</th>
<th># OF GAMES PER DAY</th>
<th>TIMES GAMES PLAYED</th>
<th>SCORER / TIMER</th>
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</thead>
<tbody>
<tr>
<td>Flag Football</td>
<td>Sep-Dec</td>
<td>2/3</td>
<td>Mon-Fri</td>
<td>2-3</td>
<td>1500-2100</td>
<td>N/A</td>
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<tr>
<td>Soccer 7 Man</td>
<td>Mar-Jun</td>
<td>1</td>
<td>Mon-Fri</td>
<td>2-3</td>
<td>1500-2100</td>
<td>N/A</td>
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<tr>
<td></td>
<td></td>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Soccer 11 Man</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basketball</td>
<td>Oct-Feb</td>
<td>2</td>
<td>Mon-Fri</td>
<td>2-3</td>
<td>1500-2100</td>
<td>1 each or 1 for both</td>
</tr>
<tr>
<td>Over 30 Basketball</td>
<td>Oct-Feb</td>
<td>2</td>
<td>Mon-Fri</td>
<td>1-3</td>
<td>1100-1300</td>
<td>1 each or 1 for both</td>
</tr>
<tr>
<td>Volleyball</td>
<td>Feb-May</td>
<td>1</td>
<td>Mon-Fri</td>
<td>1-3 (3 fields at once)</td>
<td>1500-2100</td>
<td>N/A</td>
</tr>
<tr>
<td>Softball</td>
<td>Apr-Jul</td>
<td>1/2</td>
<td>Mon-Fri</td>
<td></td>
<td>1500-2100</td>
<td>N/A</td>
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Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 1 March 2014 – 28 February 2019 (Five year ordering period)

Anticipated RFP Release Date: 1Q FY2019
Estimated Dollar Value: $150K

NAICS Code: 713940 – Fitness and Recreational Sports Centers

Small Business Set Aside: No


POCs: AFTC/PZIO
**Project Name:** Base Information Learning Center Operations

**Program Description:** Base Information Learning Center Operations

**Objective:** Perform the Eglin AFB Information Learning Center (ILC) function.

**Scope:** Operate the ILC and adhere to the most current version of the Air Force Materiel Command (AFMC) Base Library Business Performance Indicator Standards and Air Force Library and Information System (AFLIS) Strategic Plan.

- Serve as the ILC Automated Data Process Equipment Custodian. Maintain awareness and keep current on new technology that applies to libraries and continue to build on existing systems. Continually evaluate computer systems, cost compare, and recommend systems to be added, deleted or replaced.

- Provide government supplied in-depth and ready reference service to customers.

- Maintain statistics as required by the Library Annual Report Program (LARP).

- Develop requests for orders for all materials to be purchased.

- Report all discrepancies on local orders and a resolution must be reached within 30 working days of reported discrepancy.

- Check in central orders against the ordering documents and show receipt in ILC Electronic Ordering System (LEOS).

- Provide ILC services to commanders, First Sergeants and training officers.

- Send annual letters or e-mails to all appropriate commanders requesting a prioritized list of mission-essential requirements.

- Brief commanders’ office account custodians concerning types of mission-essential purchases, request and justification procedures, ordering process, accountability, the need for notifying ILC with changes, and inventory requirements.

- Notify office account custodians when orders are ready for pick up.

- Track office account expenditures using LEOS. Generate monthly financial analysis reports.
- Generate office collection inventories and issue inventory lists when additions, deletions or changes are made, or annually if no changes were made during past 12 months.

Provide support to Professional Military Education (PME), base voluntary education programs, testing guides and language materials.

- Obtain and make available current college catalogs and course syllabi from educational institutions both on and off base.

- Prepare handouts describing ILC services.

Operate the automated circulation system, containing the database of all ILC materials and registered borrowers and showing the location of all materials at all times.

Provide, maintain, and implement an annual Management Action Plan (MAP), which describes the monthly events, designed to achieve market goals established in the Marketing Objective Plan. Develop a monthly calendar of events as part of the MAP, including annual events, educational events, tours, orientations and open houses.

Create, maintain and dispose of government required records. If requested, provide the original record or a reproducible copy of any such record within 5 working days.

ILC services will be provided a minimum of 48 hours per week to include 0800-1600 hours Monday through Saturday, except on federal holidays.

**Acquisition Approach:** Small Business Set-Aside on FBO

**Period of Performance:** 10 March 2014 – 9 March 2019 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 1Q FY2019

**Estimated Dollar Value:** $776K

**NAICS Code:** 519120 – Libraries and Archives

**Small Business Set Aside:** Yes

**Incumbent:** VS4S, LLC, FA2823-14-C-3006

**POCs:** Contracting Officer – Felix Marrero

felix.marrero.6@us.af.mil

850-882-3466; DSN 872-3466
Project Name: Mortuary Services Blanket Purchase Agreement

Program Description: Mortuary Services

Objective: Provide care and disposition of remains of authorized Eglin AFB personnel.

Scope: Provide mortuary services reflecting the greatest dignity, respect and professional care of the funeral service industry by ensuring complete disinfection, preservation, and restoration of the remains. Practice hygienic measures that comply with applicable local, state and Federal laws. Comply with state and Federal funeral laws.

Processing of Remains: The embalming will ensure complete disinfection, preservation and restoration (if possible) of all tissue. Ensure cosmetics are applied to the deceased; he/she is dressed or wrapped, casketed and transported as directed by the Service’s contracting officer or designee.

Reprocessing of Remains: The inspection and correction of all discrepancies noted in the preparation of remains, to include preservation, application of restorative art techniques and cosmetics, dressing or wrapping, casketing and transportation of remains as directed by the Service’s contracting officer or designee.

Unidentified Remains: If identification is not officially established, the remains shall be placed under refrigeration at 38-40 degrees F (3.3-4.4 degrees C). If mechanical refrigeration is not available within a reasonable distance, ice chests or ice packs shall be used in lieu of mechanical refrigeration. Processing (embalming) shall not be accomplished until remains are identified and released by the convening medical or responsible official.

Restorative Art: Major restorative art is an integral part of the processing and/or reprocessing of remains. It shall include, but not be limited to, rebuilding a large wound area; rebuilding facial features such as ear, nose, eye, mouth, chin, etc.; excision of damaged tissue followed by restoration; restoration of scalp hair; and the application of cosmetics to render restored surfaces non-detectable. Restorative art shall be accomplished in accordance with the highest professional standards, using approved industry procedures.

Chemical Preservative Preparation: Arterial, cavity and other embalming chemicals used in the treatment of all remains, will effect the maximum preservation and disinfection of all body tissue, including those associated with body cavities (internal organs or viscera). Accordingly, chemical preservative preparation shall be accomplished in accordance with the highest professional standards, using approved industry procedures.

Standards and Techniques: Practice hygienic measures that will assure complete and satisfactory disinfection and sanitation of the funeral establishment. Provide high quality service and a sufficient number of licensed embalmers to process (embalm) or reprocess any remains on a
timely basis. Interns (apprentices) may be used to assist the licensed embalmer in accordance with applicable state regulations. All supplies and technical procedures shall conform to standards and professional techniques acceptable to the Funeral Service Industry. Embalmers shall utilize any and all optimal techniques available to assure complete and adequate treatment of remains.

Classification of Remains: Remains will be classified in one of two categories, Viewable or Non-viewable. The contracting representative or designee will be dependent on the professional experience and expertise of the embalmer in determining which category will apply in each case.

- Viewable. Any remains that are void of trauma or the trauma is such that the affected tissue can be restored to the known ante mortem appearance.

- Non-viewable. Any remains where there exist extreme mutilation, advanced states of decomposition, severe burning or charring where restoration is not possible.

Treatment of Remains (Pre Embalming): Frequently, final disposition of processed or reprocessed remains may not be effected for a period of 10 days or more; the deceased may be transported over long distances; or be subjected to hot, humid conditions. At all times, the remains must be free of putrefaction and infectious agents. This requires the thorough disinfection and uniform preservation of all body tissues.

- Pre-embalming procedures include washing and grooming; wounds, stains and discolorations masking; body orifices and damaged tissue treated; insect treatment; effectively disinfected; uniformly preserved; elimination of offensive odors; dressed or wrapped; and casketed.

Preparation of Remains: All remains shall be processed or reprocessed in a manner reflecting the highest standards of the funeral service profession. Each remains, whether viewable or non-viewable, require variations in embalming techniques and procedures to accomplish maximum disinfection, preservation, and restoration of all body tissues.

- Preparation of Viewable Remains. A thorough pre-embalming case analysis shall be made in order to determine the best embalming techniques to be used to obtain optimum results. The technique of arterial injection and venous drainage is of utmost importance. Whenever possible, a 6-point arterial injection with multisite drainage shall be accomplished. The arterial chemical solution injected into the remains shall contain a minimum 5% concentration, by volume, of aldehyde or aldehyde derivative preservative agent(s). The total volume of arterial solution injected shall not be less than 1 gallon per 50 pounds of body weight. Additionally, equal parts of a humectant chemical must be added to the injection solution. It is permissible for a humectant based arterial chemical to be used in lieu of humectant additive being incorporated into the total fluid solution. The thoracic, abdominal, cranial cavities shall be thoroughly aspirated and injected with full-strength cavity chemicals having a 30 index (%) or greater. A minimum of 16 ounces of cavity chemical must be injected into the thoracic, a minimum of 16 ounces in the abdominal cavity, and an amount of cavity chemical to ensure preservation of contents of the cranial cavity, having a 30-index (%) or greater. Hypodermic injections,
packs, or other special treatments shall be accomplished, as required, to assure the disinfection and preservation of all body tissues, including those associated with body cavities (viscera or internal organs). A lanolin-based (or comparable) massage cream shall be applied on the face and hands to prevent dehydration.

- Preparation of Non-viewable Remains. A thorough pre-embalming case analysis shall be made in order to determine the best embalming techniques to be used to obtain optimum results. The technique of arterial injection and venous drainage is of utmost importance. A 6-point arterial injection with multisite drainage is optimal but in all instances multisite injection and drainage technique shall be attempted. When arterial injection is possible, each gallon of arterial fluid shall contain a minimum 10% concentration, by volume, of aldehyde or aldehyde derivative preservative agent(s). The total volume of arterial solution injected shall not be less than 1 gallon per 50 pounds of body weight. All body areas shall be further treated by means of a hypodermic injection using undiluted cavity chemicals having a 30 index (%) or greater. In addition, packs, special gels and/or dry sanitizers shall be used, as required, to assure preservation, prevent leakage, and eliminate all offensive odors. Cranial, thoracic, and abdominal cavities, when present, shall be aspirated to relieve gasses and possible distention. A minimum of 16 ounces of cavity chemical must be injected into the thoracic, a minimum of 16 ounces in the abdominal cavity, and an amount of cavity chemical to ensure preservation of contents of the cranial cavity, having a 30-index (%) or greater. When arterial injection and/or cavity treatment is not possible, all articulated and disarticulated anatomical portions shall be thoroughly disinfected and preserved via hypodermic injection and accessory chemical embalming techniques. Immersion and/or hypodermic-injection with a trocar and/or syringe and needle, using full strength cavity chemicals 30-index (%) or greater is acceptable. Surface application of liquid, gel, or dry sanitizers and preservatives is also required to supplement primary needle and/or hypodermic injection techniques.

- Autopsied Remains. If a partial or complete autopsy is performed, a 6-point injection with multisite drainage shall be accomplished, using the arterial chemical solutions requirements as specified in 6.1.1 or 6.1.2. Hypodermic-injection of the thoracic and abdominal walls; back, buttocks, shoulders and vertebral column with an undiluted cavity chemical having a 30-index (%) or greater is required. The internal organs (viscera) from remains that have had a thoracic and/or abdominal examination, shall be removed, cut into 2 x 2 inch sections and immersed in a undiluted cavity chemical having a 30-index (%) or greater. The inner surfaces of the body cavities shall be given a liberal application of gel preservative. The preserved organs are to be placed into the thoracic or abdominal cavities and liberally coated with a preservative and drying compound (hardening compound). When a cranial autopsy is performed, the vertebral and internal carotid arteries must be sealed, the cranial cavity shall be packed and the caldarium secured by an industry approved method. The scalp shall be replaced over the caldarium, the incision tightly and neatly sutured to avoid an unnatural appearance. The color of the suture cord should blend with the deceased hair to not be noticeable after placement in the casket.
- **Treatment of Scalp (Viewable Remains).** If the scalp was shaved because of medical treatment or surgery, processing or reprocessing shall be accomplished as specified for viewable remains, after which the portion of the cranium that requires covering shall be wrapped. The armed services retain the ability to use an authorized uniform hat or beret, in lieu of gauze wrap.

- **Mutilated Hands (Viewable Remains).** When the hands are mutilated to the point that restoration is not possible, the hands shall be treated in a manner, which shall render all tissue firm, dry, and thoroughly preserved. The hands will then be covered with opaque, leak proof gloves followed by white (military) cloth gloves.

- **Dressing Remains.**
  
  o **Viewable:** Remains that have been processed or reprocessed shall be dressed in the clothing provided by the contracting officer or designee. White, opaque, or clear leak proof protective undergarments (union-alls or equivalent) will be placed on all remains prior to dressing.

  o **Non-viewable:** Remains that have been processed or reprocessed shall be dressed, whenever possible, in the clothing provided by the contracting officer or designee. Trauma that is isolated to a specific area will be wrapped with gauze or equivalent in a neat and professional manner. Example: In severe head trauma, the head will be sealed to ensure no leakage and then wrapped. White, opaque, or clear leak proof protective undergarments (union-alls or equivalent) will be placed on all remains prior to dressing.

- **Embalmer Evaluation.** The embalmer (contractor’s agent) processing or reprocessing the remains shall critically evaluate the completed treatment to ensure all remains are effectively disinfected, uniformly preserved, and shall arrive at its destination in satisfactory condition.

- **Placement in Casket.** Remains shall be placed in the casket in a manner that will create an appearance of rest and repose and ensure maintenance of position during transit. When remains are prepared for shipping, body positioning pads will be placed around the remains to prevent shifting.

Transportation of Remains: Transport remains in a funeral coach (hearse) from place where death occurs or released by convening medical authority or any place designated by the contracting officer or designee, to the place where processing, reprocessing, or cremation is to be performed. Casket shall be carefully and professionally placed in the protective outer shipping container (air tray), as directed by the contracting officer or designee. All shipping documents will be affixed or enclosed. Casket will be flag draped prior to being placed in the air tray. When the casket is not placed in an air tray, the casket will be flag draped during the movement in the funeral coach (hearse). Remains shall be carefully and professionally placed in a funeral coach (hearse) for movement. Remains shall be placed in the vehicle feet first. Remains will be transported in the contractor’s funeral coach/hearse to a place designated by the contracting.
officer or designee. This may include directly to a common carrier, the receiving funeral home, or to a Government or non-Government cemetery. Vehicle carrying the remains shall arrive at the designated location at the time specified.

State or Other Civil Authority Issued Permits and Certificates: Contractor will obtain the necessary civil permits and licenses to inter or transport remains (e.g. Burial/Transit Permits). Contractor will submit the necessary information and documents to the civil authority that is authorized by the State or Territory to issue death certificates. Contractor will obtain 12 death certificates from the State or Territory authority that issues death certificates and provide them within 15 business days to the contracting officer or designee.

Storage of remains: The Government may, at no additional charge, require Contractor to hold the remains for an additional period not to exceed 72 hours from the time the remains are casketed and final inspection completed.

Cremation: Remains shall be prepared, dressed, and cosmitized as specified. A tag identifying the deceased shall be attached to the right ankle or to the top of the blanket (non-viewable wrapped remains) and the head-end casket handle. The tag will bear the deceased’s name, rank, social security number, and date of death. Transportation of remains (including escort) shall be provided to the crematory in sufficient time to ensure cremation is accomplished and returned to the processing facility on the same day. The contracting officer or designee representative shall specify whether a solid bronze or solid walnut urn shall be provided. The contractor shall provide an urn that meets the applicable urn specification. The bronze urn shall be engraved with the name, rank, date of birth, and date of death (Month, Day, and Year). On a solid walnut urn, the information will be inscribed on an engraving plate. The contractor shall ensure all the cremated remains received from the crematory are placed in the urn and delivered to the destination.

**Acquisition Approach:** Small Business Sole Source

**Period of Performance:** 14 March 2014 – 13 March 2019 (Five year ordering period)

**Anticipated RFP Release Date:**

**Estimated Dollar Value:** $500K

**NAICS Code:** 812210 – Funeral Homes and Funeral Services

**Small Business Set Aside:** No

**Incumbent:** Carriage Services, Inc., FA2823-14-A-0001
Professional Funeral Services of Northwest Florida, FA2823-14-A-3008

**POCs:** AFTC/PZIO
Project Name: Animal Control Services Blanket Purchase Agreement (BPA)

Program Description: Animal Control Services

Objective: Provide animal control services on all Eglin AFB properties, including the Eglin Reservation, within the corporate limits of Okaloosa County and parts of Walton County.

Scope: Primary agency of responsibility for unregistered animals (i.e. stray and abandoned animals). Unclaimed animals will become the property of the contractor.

- Catch, capture and removal of stray, abandoned, abused or vicious animals.

- Respond to abuse and neglect complaints
  - Conduct thorough investigations of any complaint or allegation of animal abuse, cruelty or neglect.
  - Complete detailed reports documenting violations of ordinance or law.
  - Respond to animal bites.

- Act as the administrator and support agency for and assist the 96th Test Wing in enforcement of any and all Federal Guidelines, Florida State Laws, Okaloosa County Ordinances and Eglin AFB Instructions as applicable to animal control.
  - Make available appropriately equipped, certified Animal Control Officers to perform Animal Control duties.
  - Maintain business hours of 8:00 a.m. – 5:00 p.m. Monday through Sunday.
  - Retain an on call response team for incidents that occur outside of normal business hours.
  - Perform routine patrols of Eglin Main area (i.e. Main Base, Poquito Housing and Ranger Camp).
  - Accept service calls from anyone in the Base populace.
  - Respond to all calls within a reasonable time frame, not to exceed 1 hour.
o Provide adequate food, shelter and emergency care as necessary for all impounded animals or stray animals apprehended in the field or surrendered until placed or otherwise humanely destroyed according to law.

o Prepare and maintain an Activity Log of Investigations, Enforcement actions and Routine Patrols.

**Acquisition Approach:** Full and Open Competition on FBO

**Period of Performance:** 17 March 2014 – 16 March 2019 (Five year ordering period)

**Anticipated RFP Release Date:**

**Estimated Dollar Value:** $149K

**NAICS Code:** 812910 – Pet Care (Except Veterinary) Services

**Small Business Set Aside:** No

**Incumbent:** Panhandle Animal Welfare Society, Inc., FA2823-14-A-3004

**POCs:** AFTC/PZIO
Project Name:  Lodging Facility Services Blanket Purchase Agreement (BPA)

Program Description:  Temporary Lodging Accommodations for Duke Field, FL

Objective:  Provide standard lodging facility services for Reserve individuals on Unit Training Assembly, not on orders, as authorized by the Duke Inn Lodging Manager.

Scope:  Furnish the following:

Rooms – Each room shall contain net living and sleeping areas in accordance with local standards. No more than one person shall be assigned to a room or share a bathroom.

Standards –

- Rooms shall be constructed and finished to provide good light and sound attenuation. All piping and wiring must be enclosed.
- All finishes (walls and ceiling) should be free from damage, scars, marks, dirt and dust. Vents and surrounding finish must be free of dirt and dust.
- Ceilings and wall shall be finished in paint or wall covering.
- All floors in living and sleeping areas shall have a clean, serviceable covering.
- All windows shall be provided drapes with blackout lining, shades or blinds. If only drapes are provided, they must screen out light.
- Sufficient electrical outlets shall be available. All electrical cords, bulbs, lights and switches shall be operational and free from defects.
- All entrance doors to rooms shall have interior security locks; either deadbolt or double locking locks. All doors shall be free from holes, dents or other physical defects.
- Smoke and fire protection systems must be installed and meet federal, state or local fire codes.
- Bathrooms must be constructed to provide convenient sanitary facilities. Wash basin and shower tub areas shall have a vanity table, large lighted mirror, stopper devices, soap dishes, towel bars/hooks and grounded electrical outlets conveniently located for use of electrical razors, hair dryers, etc. Loose, missing or badly worn/damaged wall tiles, floor tiles, fixtures or accessories are unacceptable. Fixtures controlling the flow of water must not cracked or leaking and shall operate properly to maintain a constant, adequate flow and temperature without sudden surges of temperature changes. Bathrooms must have a working exhaust fan or an exterior window that can be opened which must be of frosted glass or curtained to provide privacy. The shower or shower/tub combination shall have shower doors or curtains.
- Bedrooms will have a bed for occupant with pillow, two sheets, firm mattress, mattress pad or cover, blankets, wall to wall carpeting (desired) or other floor covering, a wall switch near the entrance door for at least one lamp, incandescent table or wall mounted lights for each bed, color TV, closet or hanger space, smoke detectors, individual
- Thermostats, telephone, note pad with pen, bathrooms with vanity, mirror, light with grounded electrical outlet, and exhaust fan/privacy outside window.

Furnishings and equipment must be clean and in good repair. The following minimum furnishings are required:
- Lamp – 1 per desk or writing table
- Chair, occasional
- Clothes storage drawers
- Mirror
- Table, night, with lamp
- Desk or writing table with chair
- Luggage rack
- Throw rug, if room is not carpeted
- Ashtray, if room is a smoking room
- Trash containers – 1 in living room and 1 in bathroom
- Color television and (radio preferred)

Living quarters shall be provided with individual room-controlled heating and air conditioning. If utilities fail, other than an area-wide failure, for more than eight hours the contractor shall take action to relocate all occupants to other commercial quarters facilities at no expense to the government or the occupant.

Must provide a means of storing and safeguarding, in a safe or vault, small high-value personal property of the occupants. Receipts for the stored items must be furnished to the occupant.

Must provide a check in/out service on a 24-hour basis, 7 days a week.

A telephone shall be provided in each room at no charge to the occupant. Each room occupant shall pay for all toll calls placed by him/her. Service provided shall be available 24 hours a day, 7 days a week.

All extra services not normally included in the room rate shall be paid by the occupant requesting/receiving the extra service.

At least one dining facility serving three meals a day must be within a convenient distance.

Daily custodial/sanitation services include, but are not limited to, room cleaning, bed making, linen change (as required), adequate quantities of soap (minimum of 1 ¼ oz. deodorant bar), bath towels, hand towels, wash cloths, sanitized drinking glasses, facial tissues, and cloth bath mat.

Linen service shall be provided at least once per week or when occupancy changes, whichever occurs first and whenever necessary due to meet personnel requirement. Additional blankets shall be made available if required by occupant. All linen and blankets shall be clean, freshly laundered, without any objectionable odors and in good repair, free from tears, rips, holes, stains and extensive wear. Pillows shall be of adequate quality to provide proper support.
Hallways, corridors, grounds and other adjacent areas shall be kept clean, neat and in safe condition.

All rooms shall have “Do Not Disturb” signs available.

Desk clerks shall be able to explain to occupants miscellaneous charges not covered (i.e. telephone charges). Provide information on bus schedules, taxis and other local transportation, dining facilities and locations, and commercial telephone directory service.

**Acquisition Approach:** Full and Open Competition on FBO

**Period of Performance:** 28 April 2014 – 27 April 2019 (Five year ordering period)

**Anticipated RFP Release Date:** 2Q FY2019

**Estimated Dollar Value:** $400K

**NAICS Code:** 721110 – Hotels (Except Casino Hotels) and Motels

**Small Business Set Aside:** No

**Incumbent:** Country Inn & Suites, FA2823-14-A-3009
               Comfort Suites, FA2823-14-A-3010

**POCs:** AFTC/PZIO
Project Name: Language Laboratory Supplies Blanket Purchase Agreement (BPA)

Program Description: Language Laboratory Supplies for 7th Special Forces Group (7SFG) (Airborne)

Objective: Provide language laboratory supplies for 7SFG (Airborne)

Scope: Provide a Mobile Language Toolkit (MLT), a blend of software and hardware that offers students with access to rich foreign language content and training materials on mobile devices, anytime, anywhere. With this MLT, existing printed training material shall be easily converted into electronic format for mobile distribution via a secure content locker.

Each student shall be outfitted with a personalized content bundle that contains all of the digital training materials they need to be successful. The MLT shall provide a role-based access to content tools, based on the unique needs of Command Language Program Managers (CLPMs), instructors and students. Vendor shall maintain close relationships with publishers of commercial textbooks, reference materials, foreign DVDs, and monthly publications, along with Pimsleur language programs and PLAYAWAY audiobooks. Should the POI change and/or new materials are created, the MLT shall seamlessly deliver the new training material to the student’s device over the air, ensuring the student has the best, most current foreign language library possible.

Provide CLPMs with support services related to researching, selecting, sourcing, bundling, distributing and managing training material into kits. Also provide digital language training materials, capable to copy printed military books, convert existing print materials to digital copies and make them available to mobile devices. Provide college textbooks, workbooks, instructor answer books, audio CDs, biographies, cookbooks, novels, Pimsleur Audio, App for phones, current newspapers form Countries the 7SFG works in and various reading material that meets the Group language program requirements.

Provide newspapers from 7SFG AOR to the Language Facility; commit to review, accept and process all Purchase/Call Orders within 24 hours of receipt. Upon acceptance of Purchase/Call Order, vendor shall contact 7SFG’s language staff and provide estimated date(s) of delivery; ship all items to the Group language lab via expedited 2-day freight and attempt to deliver the items to 7SFG Language lab in as few shipments as possible.

Vendor shall inform the 7SFG language staff immediately when an item(s) are backordered, provide expected date of availability and suggest other available substitutes.

Provide the 7SFG language staff tracking information for all items in a Purchase/Call Order. Supply the 7SFG language staff with a shared cloud-based spreadsheet for tracking delivery and acceptance of each item.
Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 13 June 2014 – 12 June 2019 (Five year ordering period)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: $500K

NAICS Code: 511130 – Book Publishers

Small Business Set Aside: No

Incumbent: O3 Enterprises, FA2823-14-A-3013

POCs: AFTC/PZIO
Project Name: Automotive Assets Blanket Purchase Agreement (BPA)

Program Description: Automotive and Scrap Assets

Objective: Provide automotive and scrap assets for 4-door small-full size sedans, trucks class 1-8, vans, and SUVs.

Scope: Fill anticipated repetitive needs for supplies or services for the purchase of target automotive and scrap assets in a variety of cars (i.e. 4-door small-full size sedans, trucks classes 1-8, utility and delivery vans, and compact-full size SUVs).

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 24 July 2014 – 23 July 2019 (Five year ordering period)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: $125K

NAICS Code: 336390 – Other Motor Vehicle Parts Manufacturing

Small Business Set Aside: Yes

Incumbent: The Truck Center, Inc., FA2823-14-A-0002
Morris Auto Salvage, FA2823-14-A-0003
One Community Auto, FA2823-14-A-0004

POCs: AFTC/PZIO
**Project Name:** Repair Aircraft Parts Through Air Force Repair Enhancement Program Blanket Purchase Agreement (BPA)

**Program Description:** Repair Aircraft Parts

**Objective:** Repair of aircraft parts through Air Force Repair Enhancement Program.

**Scope:** Repair of aircraft parts with the following National Stock classes, but not limited to these: 1095, 1270, 1440, 1610, 1620, 1630, 1650, 1660, 1680, 2915, 2925, 2995, 3010, 4140, 4310, 4320, 4710, 4730, 4810, 4820, 4920, 5330, 5635, 5821, 5826, 5831, 5836, 5841, 5895, 5905, 5915, 5925, 5930, 5935, 5945, 5950, 5965, 5975, 5979, 5985, 5995, 5999, 6105, 6110, 6130, 6135, 6140, 6150, 6160, 6210, 6220, 6230, 6340, 6350, 6605, 6610, 6615, 6620, 6625, 6645, 6650, 6660, 6670, 6680, 6685, 6695, 7025, 7310

Shipping costs from and to Eglin AFB will be included in quoted price for repair. Quoted price must not exceed 45% of the cost of a new part (as found in FEDLOG).

Parts must be returned in a minimum amount of time, not to exceed 30 days. If part is mission essential, it must be returned within 10 calendar days.

Evaluation on capability of repair must be at no cost to the government. If determined unable to repair part, the part must be returned to the government at no cost.

Must provide a guarantee of workmanship (i.e. warranty for one year).

**Acquisition Approach:** Full and Open Competition on FBO

**Period of Performance:** 22 August 2014 – 21 August 2019 (Five year ordering period)

**Anticipated RFP Release Date:** 4Q FY2019

**Estimated Dollar Value:** $4.5M

**NAICS Code:** 336413 – Other Aircraft Parts and Auxiliary Equipment Manufacturing

**Small Business Set Aside:** No

**Incumbent:** Duotech Services, Inc., FA2823-14-A-3016  
Airtronics, Inc., FA2823-14-A-3017  
Aircraft Ducting Repair, Inc., FA2823-14-A-3018  
S.A. Aerotec Scientific, Inc., FA2823-14-A-3019

**POCs:** AFTC/PZIO
Project Name: Sports Field Grass Maintenance

Program Description: Lawn Maintenance Service for Eglin AFB Sports Fields

Objective: Provide lawn maintenance for Eglin AFB sports fields: Softball Field #3, Softball Field #4, Multipurpose Field, Foster Stadium Field, Soccer Field, Football Field, and Oakhill Track.

Scope: Provide lawn maintenance service for Eglin AFB sports fields. Apply grass maintenance treatments on a monthly basis, per the monthly schedule listed below.

<table>
<thead>
<tr>
<th>Month</th>
<th>Treatments</th>
</tr>
</thead>
<tbody>
<tr>
<td>October</td>
<td>No Services Required</td>
</tr>
<tr>
<td>November</td>
<td>Pre-Emergent, Broadleaf Weed Control, Insect Control, Fertilization, Fire Ant Control</td>
</tr>
<tr>
<td>December</td>
<td>Pre-Emergent, Broadleaf Weed Control, Insect Control, Fertilization, Fire Ant Control</td>
</tr>
<tr>
<td>January</td>
<td>No Services Required</td>
</tr>
<tr>
<td>February</td>
<td>Pre-Emergent, Broadleaf Weed Control, Insect Control, Fertilization, Fire Ant Control</td>
</tr>
<tr>
<td>March</td>
<td>Broadleaf Weed Control, Insect Control, Fertilization, Fire Ant Control</td>
</tr>
<tr>
<td>April</td>
<td>No Services Required</td>
</tr>
<tr>
<td>May</td>
<td>Broadleaf Weed Control, Insect Control, Fertilization, Fire Ant Control</td>
</tr>
<tr>
<td>June</td>
<td>Broadleaf Weed Control, Insect Control, Fertilization, Fire Ant Control</td>
</tr>
<tr>
<td>July</td>
<td>No Services Required</td>
</tr>
<tr>
<td>August</td>
<td>Broadleaf Weed Control, Insect Control, Fertilization, Fire Ant Control</td>
</tr>
</tbody>
</table>
September Broadleaf Weed Control, Insect Control, Fertilization, Fire Ant Control

Contractor shall supply own water source for application of grass maintenance treatments. Follow application schedule for appropriate months and treat warning tracks as required.

Total square footage of application areas.

<table>
<thead>
<tr>
<th>Application Area</th>
<th>Square Footage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Softball Field #3</td>
<td>54,432 sq./ft.</td>
</tr>
<tr>
<td>Softball Field #4</td>
<td>51,225 sq./ft.</td>
</tr>
<tr>
<td>Foster Stadium</td>
<td>63,782 sq./ft.</td>
</tr>
<tr>
<td>Multipurpose Field</td>
<td>94,253 sq./ft.</td>
</tr>
<tr>
<td>Oakhill Track</td>
<td>110,000 sq./ft.</td>
</tr>
<tr>
<td>Football Field</td>
<td>110,050 sq./ft.</td>
</tr>
<tr>
<td>Soccer Field</td>
<td>110,050 sq./ft.</td>
</tr>
<tr>
<td><strong>TOTAL SQ/FT</strong></td>
<td><strong>593,792 SQ/FT</strong></td>
</tr>
</tbody>
</table>

**Acquisition Approach:** Total Small Business Set-Aside on FBO

**Period of Performance:** 1 October 2014 – 30 September 2019 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 4Q FY2019

**Estimated Dollar Value:** $80K

**NAICS Code:** 561730 – Landscaping Services

**Small Business Set Aside:** Yes

**Incumbent:** Innovative Federal Operations Group, LLC, FA2823-15-P-3000

**POCs:** Contracting Officer – Felix Marrero

felix.marrero.6@us.af.mil
850-882-3466; DSN 872-3466
Project Name: Logistics Material Control Activity (LMCA)

Program Description: Perform the Logistics Materiel Control Activity (LMCA) function.

Objective: Perform Logistics Material Control Activity (LMCA) function at the Air Force Research Laboratory, Munitions Directorate (AFRL/RW).

Scope: Provide all LMCA Chief functions, administrative, training, automatic Materiel Control System (AMCS), customer support, equipment control, material handling, pickup and delivery, receiving and storage, logistics support, bench stock, equipment maintenance, and building manager functions necessary to create and maintain a smooth continuously functioning LMCA operation. The management team must possess the prerequisite skills, leadership, overall technical knowledge, and appropriate decision authorities to ensure timely, quality delivery of performance-based services and products.

LMCA Chief Function: Provide full-time on-site management of day-to-day operations of the LMCA. Continuously and closely manage all Directorate supply operations and advise of deficiencies. Act as Primary Equipment Custodian for all Logistics Readiness Squadron (LRS) accounts and Medical accountable equipment items for AFRL/RW. Notify Material Management Branch (LGRM) of LRS within 5 workdays for all equipment subject to Equipment Authorization Inventory Data (EAID) control that has been received from sources other than LRS. Annually review Consolidated Custody Receipt List (R23) received from LRS, and Authorization/Custodian Authorization Listing from the hospital, verify sub-custodian inventory, sign and return to hospital within 15 workdays of receipt.

Administrative Function: Set up administrative function to maintain file plan and LMCA publications. Update all regulations, manuals and other directives and instructional material related to AFRL Supply Support Services. Review changes to governing publications, regulations and other directives related to AFRL supply support services. Distribute new or updated information to customers. Prepare and process requests for waivers or supplements to regulations, publications and other directives. Provide customers information, including but not limited to, cut-off dates for submitting supply and equipment requirements and changes or proposed changes to procedures affecting AFRL supply support services.

Procedures and Training Function: Familiarize all LMCA personnel with Standard Base Supply (LRS) System (SBSS), its successor Enterprise Supply System (ESS), and any subsequent successor supply systems and LMCA procedures and management products.

Automated Materiel Control System (AMCS) and Information Assurance Function: Accomplish functional analysis to ensure applicability of AMCS products to LMCA mission and recommend improvements to AMCS procedures. Document and report problems. Ensure all Automated Information Systems (AIS) equipment receive approval before use through appropriate Designated Approval Authority.
Customer Support Function: Receive all requests for supplies and equipment and process within the following time frames:
- Requisition priorities Ax will be processed ASAP, but not exceeding 4 duty hours
- Requisition priorities Bx will be processed ASAP, but not exceeding 8 duty hours
- Requisition priorities Cx will be processed ASAP, but not exceeding 16 duty hours

As focal point for the Supply and Equipment responsibilities, process and quality control Government Purchase Card (GPC) requests through the AFRL/RW Integrated Tool Set (RWITS) Supply and Equipment application. Serve as a cross-check for GPC purchase requests for compliance. Develop a GPC quality control (QC) process to ensure no purchase shall be made without the requesting document bearing annotation by appropriate GPC holder and approving official. Verify requests to ensure proper level authorizations and approvals, to ensure correct sources of supply, and to ensure LMCA Tracking number has been assigned. Input dates into RWITS database. Reconcile Munitions Directorate’s government central buyer and alternate’s GPC purchases in RWITS. Provide transaction statistics. Maintain a listing of personnel authorized to useGPCs. Research all supply and equipment requests. Manage and handle special assets (such as hazardous materials, explosives and munitions) as required. Develop operational procedures that will comply with intent and requirements of Hazardous Material Pharmacy and obtain appropriate external coordination required to correctly process items. Utilize the Automated Business Services System (ABSS), Comprehensive Cost and Requirement System (CCARs) or the financial system to process Financial Documents. Establish and maintain a document control system to track direct procurements and decentralized purchases.

Equipment Control Function: Produce new Custodian Authorization/Custody Receipt Listing (CA/CRL) at least annually or out of cycle for the custodians. Ensure custodians conduct 100% annual inventory and all account custodians are trained within 60 days of appointment. Conduct annual equipment custodian walkthrough inspections. Perform “wall to wall” inventory as necessary. Develop CA/CRL training. Schedule and conduct training and briefings as necessary throughout the calendar year. Perform custodian and supply representative training. Present quarterly or semi-annual supply procedure classes for Equipment Account Custodians and other Munitions Directorate personnel. Receive, prepare and process documents to establish accountability. Contact LRS on a monthly basis and provide a current list of new accountable equipment items requiring Unique Item Identifier (UID) labels. Manage the Report of Survey (ROS) program for lost, stolen, damaged or destroyed property listed on the CA/CRLs. Process EAID package deployment select card/equipment receipt transfer card (IET/FED) transactions.

Material Handling Function: Serve as Directorate’s central receiving point for supplies and equipment. Delivery points and mileage are:
- Building 13 to HERD Facility (Building 1200), 12 trips per month, round trip 10 miles
- Building 13 to Site C-86 and C-3, 10 trips per month, round trip 32 miles
- Building 13 to Site C-64 A/B/C (Range), 10 trips per month, round trip 40 miles
- Building 13 to Site C-6 (Near Freeport), 2 trips per month, round trip 60 miles

Process local purchase receipts as quickly as possible, but no later than 3 workdays of receipt. Store supplies and equipment in assigned storage areas. Perform inventories and warehouse surveillance for corrosion control and shelf life. Operate and maintain storage and holding areas, and flammable storage. Approve and oversee project holding areas. Manage and handle special
assets (munitions, explosives, and hazardous materials) as required. Obtain and affix bar code
labels for all hazardous material direct receipts.

Pickup and Delivery Services: Provide pickup and delivery service for items purchased in the
local area.
- Deliver priority Ax items ASAP, but not to exceed 4 duty hours
- Deliver priority Bx items no later than 8 duty hours
- Deliver priority Cx items no later than 16 duty hours

Provide pickup and delivery services for compressed gas cylinders. Pickup and process non-
accountable/accountable turn-in items within 15 workdays. Provide and maintain an area for
storage and processing of items scheduled for turn-in. Segregate scrap and prepare
documentation as required. Process priority shipping requests within 2 workdays. Process
routine shipping requests within 5 workdays. Once a week check all halls of Buildings 13 and
13A for non-accountable property and transport to the Defense Logistics Agency (DLA)
Disposition Services. Receive, store and turn-in for recycling fluorescent light tubes and
recyclable batteries. Manage precious metals recovery program. Focal point for carts and
equipment to assist in the self-help movement of office furniture and other items. Perform end-
of-day security check of all assigned LMCA office space, warehouse space and open storage
area.

Logistics Support Stocks Function: Establish and maintain support stocks. Process all requests

Administrative and Janitorial (A & J) Store Function: Ensure A & J Stock Store, as a minimum,
is open and attended by LMCA personnel every work day with core hours from 7:30 a.m. to
11:30 a.m. Ensure procedures are in place to handle any emergency use of the store during other
than normal hours. Establish internal controls to prevent fraud, waste and abuse of
administrative stocks. Provide Information Technology Equipment (ITE) asset accountability.
Ensure primary and alternate sub-custodians are appointed in writing. Manage, coordinate and
monitor clearances/access for personnel visiting Buildings 13 and 13A. Upon completion of any
and all facility improvement projects, ensure residual materials are disposed of. Conduct
monthly inspections of assigned buildings and their installed equipment. Conduct fire
prevention and protection program. Provide escort service for non-AFRL personnel for various
maintenance requirements during and after duty hours. Provide escort services for routine
communications repairs/maintenance (i.e. telephone/communications repairs, network
installations, etc.). Perform building sweeps every 5-6 weeks. Monitor recycling program and
refuse collection around facilities to ensure containers are emptied on schedule and trash is
removed. Point of contact for restroom deodorant and ensuring scheduled upkeep is performed.
Monitor services provided by the custodial contract. Ensure a Monthly Facility Maintenance
Status Report is submitted no later than the 10th business day of each month. Prepare,
coordinate and process all purchase requests for building services not provided by Civil
Engineering.
Deployment, Disaster Preparedness, Exercises and Other Contingencies: On occasion, support an activation or exercise of contingency plans. Provide supply support.

Environmental Controls: Be knowledgeable of and comply with all applicable Interstate, Federal, State and Local laws regulations and requirements regarding environmental protection. Support and participate in external and internal Environmental Compliance Assessment and Management Program (ECAMP) inspections. Assist with asbestos management.

**Acquisition Approach:** Total Small Business Set-Aside on FBO

**Period of Performance:** 30 March 2015 – 31 January 2020 (One year base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 4Q FY2019

**Estimated Dollar Value:** $2.0M

**NAICS Code:** 561210 – Facilities Support Services

**Small Business Set Aside:** Yes

**Incumbent:** Systems Support Alternatives, Inc., FA2823-15-C-3003

**POCs:** Contracting Officer – Emma Giordano

emma.giordano@us.af.mil

850-882-0362; DSN 872-0362
**Project Name:** Munitions Directorate Technical Library

**Program Description:** Air Force Research Laboratory (AFRL) Munitions Directorate Technical Library Support Services

**Objective:** Operate AFRL’s technical library.

**Scope:** Perform the technical library function.

Operation of Technical Library:

- Designate primary and alternate representative for the following positions: Contract Manager Lead, Facility Security Officer (FSO), Safety, Information Technology Equipment Custodian (EC) focal point, Information Technology Support, and Facility Manager for Building 300.

- Serve as accountable property agent for library materials, establish a written collection Management Plan for the book/periodical collection and conduct periodic inventories of the collection in accordance with (IAW) AFI 34-150, paragraph 3.4.5. Maintain audit trail for library collection.

- Set up and manage files on an official government file plan following government guidance for paper and electronic files IAW AFI 33-322 and AFRL guidance on electronic records management.

- Prepare and submit the Library Annual Report Program (LARP).

- Maintain statistics and submit report monthly by the 5th working day of each month.

- Prepare the Annual Library Budget for annual operational costs.

- Perform copier monitor duties for the government-owned copier in the Technical Library.

- Ensure copier repair/maintenance requests are submitted to vendor.

- Increase customer awareness by conducting aggressive marketing and public relations programs to promote library services and resources. Those programs include but are not limited to: newsletters, brochures, e-mails, newcomer orientations, vendor demonstrations or “road show” briefings to selected groups, surveys, or one-on-one sessions with individual S&Es and managers. Accomplishment of customer awareness is measured by number and variety of efforts to connect with the customer as well as customer feedback (i.e., telephone, email, web-stats, etc.).
- Ensure all purchase requests for government furnished materials, supplies, and equipment necessary are properly routed for review and approval.

- Provide newcomer orientation briefings and laboratory-wide publicized Library orientation tours. Conduct briefings, tours and product service demonstrations upon request. Within one month of installation or major change in product offerings or services, make available demonstrations on capability and use.

- Conduct user surveys at least annually to assist in determining user needs IAW AFI 34-150, para 2.2.8.

Information Technology Equipment (ITE): Ensure all ITE is maintained, operated and secured in accordance with Air Force and local requirements.

- Ensure an ongoing Technology plan IAW AFI 34-150, Attachment 8 is accomplished, implemented, updated annually and a copy provided to the Contracting Officer Representative (COR). This is a working document and can be updated throughout the year as automation opportunities present themselves.

- Identify to the government sponsor trends in state-of-the-art library services for possible implementation in the Technical Library to assure continuing modernization.

- Maintain the Technical Library website that describes the Technical Library and services provided, and update as the library mission/capabilities change IAW AFI 34-150 para 6.1.5.

- Perform information technology support duties and maintain wireless computer system network integrity IAW AFI 33-200, AF Cybersecurity Program Management.
  
  o Work with the AFRL/RWOC Information Assurance Officer to perform reaccreditation on ITE after major changes to the system network in accordance with DoDI 8510.01 Risk Management Framework (RMF) for DoD Information Technology (IT).

  o Ensure computers attached to the base network are configured to automatically update DoD antivirus software and other IA related software as required.

  o Assist, as necessary, in implementation of software vendor patches and corrective instructions contained in Time Compliance Network Orders (TCNO) and all other requested computer security actions within the time prescribed to correct identified vulnerabilities to the base network IAW AFI 33-115, para 5.1.1 and 7.12.
- Work with Directorate Cyber Security Liaison (CSL) or Client Support Administrators (CSA), as necessary, to correct all computer system vulnerabilities identified during weekly network security scans and any Information Assurance Vulnerability Assessment conducted against the computers under the contractor’s control within the timeframe directed by the notification.

Provide computer and system support to maintain operational status of all Technical Library computer systems. This support shall include software support, proper configuration of systems to comply with government security policies and directives, installation of peripherals, and recovery from hardware failures.

- Comply with and apply principles, criteria, policy and procedures specified in AFI 33-200, Air Force Cybersecurity Program Management, AFI 33-115, Air Force Information Technology (IT) Service Management, AFMAN 33-152, User Responsibilities and Guidance for Information Systems, and AFMAN 33-153, Information Technology (IT) Asset Management (ITAM) as well as any supplements to these documents.

- Maintain wireless network to include management, maintenance and support of wireless routers, access services and wireless abilities of in-house laptop computers IAW AFI 33-200, and serve as the liaison (with Telephone Control Officer) to Cox Cable/internet provider. Service provided is a Quality-of-Life Internet Service for “patron” activities IAW AFI 33-115 and does not require certification and accreditation.

- Use an Integrated Library System to manage library operations IAW AFI 34-150, para 3.2.3.

- Manage and maintain access to all subscription databases and affiliated products and services. For the purpose of troubleshooting, serve as liaison to Information Technology/Technical support departments of all electronic content providers. Support and train library staff in new and existing technologies.

- Provide ITE and Equipment inventory listing updates to COR as changes occur.

Training: Shall stay proficient in Library functions and shall attend sessions such as, but not limited to, training courses, workshops, and symposiums. Shall provide a brief trip report following each Trip/TDY to conferences/training courses. The report shall highlight the key points learned from the event.

- FSO and others performing security duties shall complete security training as deemed appropriate by the Cognizant Security Office.
- FSO and alternate shall attend "FSO Program Management Course" (FPMC) conducted by the DoD Security Institute. This course is mandatory and must be completed within the first year of assignment to the position. If for any reason the personnel occupying the position of FSO or alternate FSO are terminated, the contractor shall assume all training costs for the new person to achieve said training within one year of assignment.

- Shall ensure adherence to security regulations to include DoD 5220.22-M, National Industrial Security Program – Operating Manual (NISPOM).

- Shall attend at least one of the following professional conferences annually: the Special Libraries Association (SLA) Annual Conference, Military Librarians Workshop (MLW), Air Force Library Information System (AFLIS) Workshop, Panhandle Library Access Network (PLAN) or the American Library Association (ALA) Annual Conference including the AF Librarian’s Breakout Session.
  
  o Shall support AFRL Library Council and attend technical library meetings, such as periodic Face-To-Face meetings, teleconferences and phone conferences IAW AFI 34-150, para A4.1.3.

- Shall attend Defense Technical Information Center (DTIC) Annual Users Conference when offered and Scientific and Technical Information (STINFO) Conference when requested. Contractor employee conducting the DTIC literature searches and the contractor employee managing/maintaining the process of documentation of authorized access to the closed literature side of the technical library shall maintain proficiency with DTIC Online databases through interaction with the contractor’s users group and support staff, and by attending user group or online meetings.

- Ensure Library staff maintains proficiency with current Integrated Library System (ILS). This may be accomplished through interaction with the contractor's users group and support staff, and by attending user group/conference or online meetings.

Collection Development: Shall develop and implement a Collection Development Plan for the technical library collection IAW AFI 34-150, para 3.4.

- Shall select and order books and periodicals IAW AFI 34-150, paragraph 3.4.

- Contractor's plan shall address retaining current and eliminating materials that have become outdated or those in disrepair IAW AFI 34-150, paragraph 3.4.5.1.

Building Manager Responsibilities:

- Designate a building manager for Building 300 and attend all manager responsible training provided by Civil Engineering, Real Property Management Branch.

- Ensure the building manager and/or Safety Monitor accompanies fire and safety inspectors during all scheduled inspections and ensure corrective action is accomplished for all hazards noted.

- Establish end of day security checks to ensure all classified material and security repositories have been appropriately secured IAW DoD 5220.22-M (NISPOM), paragraph 5-102, and AFI 16-404, paragraph 2.7.8.

Technical Services: Ensure COR has access to the various records to perform Service Summary evaluations.

- Interlibrary Loan and Document Delivery:
  
  o Through On-line Computer Library Center (OCLC) Interlibrary Loan (ILL) System assure access and availability of documents and materials to meet the needs of the patrons.

  o Ensure a response to OCLC ILL requests from other libraries for books and journal articles within five (5) working days of the request.

  o Ensure queries of OCLC System for availability of books and journal articles not in the library collection from customer written requests or from marked literature searches are accomplished within five (5) working days of the request.

- Ordering Library Materials:
  
  o Ensure all library material requests are accomplished within thirty (30) working days, with a preference to use most economical source. Available sources may be: FEDLINK vendors, publishers, or commercial book sellers.

  o Ensure complete record of all orders is maintained to allow for tracking of all orders for library materials.

- Cataloging:
  
  o Ensure all new books are cataloged using OCLC System. Ensure Machine Readable Cataloging (MARC) record for each new book is downloaded into the library automation system.

- Processing Materials:
  
  o Ensure all new books are processed within thirty (30) working days of receipt.
- Processing of books shall ensure accountability using standard library practices. In addition, each book shall be bar-coded, have a protective tape over the label and be stamped “Property of the U.S. Air Force”.

- Ensure patron is notified of availability of requested material within two (2) working days after completion of processing.

- Reference Materials and Service:

- Ensure reference services are provided to all patrons of the Technical Library at the level of mediation requested by customer, ranging from fully mediated to “do-it-yourself,” using a variety of relevant resources to include, but not limited to, print, non-print, or electronic formats that meet the scientific, technical or managerial information requirements of customers.

- Assist patrons in using the public access catalog, and other library reference tools.

- Circulation:

- Ensure library materials are circulated according to library automation system procedures.

- Ensure all new patrons are registered IAW AFI 34-150, paragraph 3.10.4.4. Shall comply with AFI 33-332, Air Force Privacy and Civil Liberties Program and DoD 5400.7R_AFMAN 33-302, Freedom of Information Act Program.

- Ensure timely return of library materials using AFRL/RW guidelines. Ensure patrons are required to return, replace or pay for all books checked out in their name.

- Ensure newly processed materials are shelved within one working day using Library of Congress Classification System.

- Ensure Permanent Change of Station (PCS) listing is checked against library automation system. Ensure all patrons on listing who have books checked out are notified within 30 calendar days of receipt of listing.

Sensitive/Classified Literature and Searches: The library maintains a collection of technical reports involving research, development, testing and evaluation of non-nuclear munitions and related topics. In addition, this section of the library provides on-line literature search service through DTIC. Technical report collections, research summaries, and independent research and development in private sector are made available to project managers for assessment of current state of the art. This area deals with protection of classified, sensitive and proprietary information which requires the contractor to comply with government regulations. Classified holdings are minimal and shall be maintained in a GSA approved safe. The contractor shall:
- Perform Literature Searches: Contractor Librarian shall conduct literature searches IAW AFI 34-150, A4.2.14, to support each AFRL/RW program according to AFRLI 61-201, AFRL R&D Work Unit Records and S&T Reporting, paragraph 4.1. Contractor Librarian shall provide search strategy and coordinate with government personnel who will search the Independent Research and Development (IR&D) database and DoD/US Government only portions of the DoD DTIC database.

  o Process verbal, written or electronic requests for Literature Searches and order appropriate reports as requested.

  o Initiate and maintain written record of online searches for each search requested and accomplished. Annotate search strategy, search control number and date of completed search for new projects. Complete searches within five (5) working days and provide search results to customer. Shall maintain these records on site and make them available to the COR.

  o Complete emergency/immediate need search requests, approved by the Branch/Division Chief (or equivalent), to meet customer requirements.

  o Literature searches consist of three parts. Two parts shall be conducted by the contractor's library staff. These include commercial searches plus limited access (including classified) search materials to which contractor has access. In addition, government personnel will search those items that cannot be searched by contractors due to data access limitations. Contractor and government personnel shall combine their searches and make results available (electronically or paper) as needed for presentation to customer.

Technical Reports (TRs):

- Shall process verbal, written, or electronic requests for Technical Reports.

- Shall determine if requested document(s) are limited to US Government Agencies Only (USGO) or DoD Only personnel. If requested document(s) are limited to USGO or DoD Only personnel, check for availability of full-text. If available, request government focal point obtain full-text version from on-line DTIC information database for patron.

- Shall ensure all unavailable documents requested are ordered from DTIC within five (5) working days of request. If a document not available from DTIC, obtain document through commercial sources.

- Shall ensure a record of all documents ordered is maintained.

- Shall ensure patrons are notified within 2 working days after documents are available for release.
Requests for Limited Documents:

- Shall maintain a database on all incoming and outgoing DTIC Requests for Release of Limited Documents.
- Shall initiate a Request for Release of Limited Documents for local requests of limited documents controlled by DTIC.
- Shall initiate a local release by contacting the AFRL/RW OPR for local requests of AFRL/RW limited documents.

Classified Information/Requirements:

- Shall process and maintain accountability of all classified/unclassified reports and handle classified mail IAW DoD 5220.22-M.
- Shall ensure certified, registered, or classified mail are not accepted without a DD Form 2825. Shall acknowledge receipt for all certified, registered or classified mail. Shall protect certified and registered mail as classified in its unopened state. Shall check all package numbers to ensure they match the numbers on the DD Form 2825.
- Shall check Document Receipt and Destruction Certificates (AF Form 310) for all SECRET documents received to ensure information is correct. Sign and return Document Receipt and Destruction Certificates (AF Form 310) to avoid tracers.
- Shall initiate AF Form 310 for classified reports issued. Maintain AF Forms 310 in accordance with NISPOM, DoD5220.22-M.
- Shall destroy classified documents in accordance with DoD 5220.22-M, Section 2.

Access Verification:

- Shall verify all customers requiring access to classified materials have appropriate security clearance and a need-to-know using guidance from AFI 31-401 and the National Industrial Security Program Operating Manual (NISPOM) 5220.22M.
- Shall develop local procedures that meet NISPOM guidance to verify all customers requiring access to limited distribution materials (such as proprietary data or US Government only) have appropriate credentials to receive such materials.

Operate Collaboration Rooms:

- Shall operate all aspects of scheduling and access to collaboration rooms located in Building 300. This includes the Voyager Studio.
  
  o Collaboration Rooms: Shall maintain and set up equipment such as laptops, projectors, and telephones, for use in each room when needed for a meeting.
- Shall operate all aspects of scheduling and access to collaboration rooms located in Building 300. This includes the Voyager Studio.

- Shall act as liaison between AFRL IT Voyager focal point to report any technical difficulties. Troubleshoot as needed.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 3 April 2017 – 31 January 2021 (Nine months base period plus four 1-year option periods)

**Anticipated RFP Release Date:** 2Q FY2021

**Estimated Dollar Value:** $1.7M

**NAICS Code:** 519120 – Libraries and Archives

**Small Business Set Aside:** No

**Incumbent:** Anyar, Inc., FA2823-17-C-8016

**POCs:** Contracting Officer – Emma Giordano
emma.giordano@us.af.mil
850-882-0362; DSN 872-0362
Project Name: Specialized Information Technology (IT) Support for 53rd Wing (Eglin AFB and Nellis AFB)

Program Description: Provide daily IT technical security support for computer systems supporting development and operational activities of the 53rd Wing (53WG) and other DoD agencies involved with 53WG operations.

Objective: Provide specialized IT technical security support for 53WG at Eglin AFB, FL and Nellis AFB, NV.

Scope: Provide all management, personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform the 53WG Technical Services, except for those items specified as Government furnished property and services. This includes planning, coordination, and surveillance of activities necessary to ensure disciplined work performance and timely resources application to accomplish all tasking under the contract. The 53WG requires IT technical security support for computer systems supporting systems development and operations activities. This support includes a wide variety of hardware, software, auditing tools and other components required to provide secure network operations. The primary software support will be for Sentris.

Network Support: Define requirements for design, installation and operation of classified local and wide area networks hardware and software systems up to Top Secret/Sensitive Compartmented Information (TS/SCI). Define requirements for design, installation and operation of computer MSC both at Eglin AFB, FL and Nellis AFB, NV.

Training: Provide training to user personnel for any systems supported and for any field level upgrades that are performed. Training will primarily be desktop training for field users and not maintainers.

Network Systems Security: Perform all Information System Security Officer (ISSO) responsibilities in accordance with the Joint Air Force, Army and Navy Manual (JAFAN), Joint Security Implementation Guide (JSIG), providing guidance and assistance to units involved in classified activities, as required. Establish and maintain accreditation for Information Systems (IS) operating within a classified environment. Provide input to and maintain System Security Plans (SSPs) outlining security operating procedures. Assist unit Information System Security Manager (ISSM) in developing sanitation and secure data extraction program for media, security incident clean-up plans, system certification testing plan, vulnerability testing, and protection measure procedures. Maintain continuous positive control and accountability of all IS hardware and software entered into and removed from classified facilities. Assist Program/Activity Security Manager with initial and recurring training for all personnel afforded access to any information systems. Assist with evaluation of commercial and government-off-the-shelf hardware and software with recommendations to management on products. Conduct weekly audits of Local and Wide Area Networks operating in classified facilities.
Emerging Technologies: MUST HAVE in-depth knowledge of Sentris Labeling software, fortigate/fortinet devices, logrhythm auditing hardware/software and detailed knowledge of how these components can be used in a secure network environment.

**Acquisition Approach:** 8(a) Sole Source

**Period of Performance:** 6 May 2017 – 5 March 2021 (1-year base period, three 1-year option periods, and 6-month option to extend services)

**Anticipated RFP Release Date:** 2Q FY2021

**Estimated Dollar Value:** $3.8M

**NAICS Code:** 541519 – Other Computer Related Services

**Small Business Set Aside:** No

**Incumbent:** Arctic Slope Mission Services, LLC, FA2823-17-C-8015

**POCs:** Contracting Officer – Emma Giordano
emma.giordano@us.af.mil
850-882-0362; DSN 872-0362
Project Name: Hurricane Evacuation Coach Bus Transportation Blanket Purchase Agreement (BPA)

Program Description: Charter Bus Rentals for Hurricane Evacuation

Objective: Provide an adequate number of vehicles with drivers to support 300 personnel and their luggage.

Scope: Provide short notice (within 12-24 hours of notification) transportation from Eglin AFB, FL to Robins AFB, GA. Provide short notice (within 12-24 hours of notification) return transportation from Robins AFB, GA, to Eglin AFB, FL. In the event of diversion from destination, provide short notice (within 12-24 hours of notification) from Eglin AFB, FL to an alternate site within a 350 mile radius. In the event of diversion from destination, provide short notice (within 12-24 hours of notification) from alternate site within a 350 mile radius of Eglin AFB, FL to Eglin AFB, FL. Provide potable drinking water for the duration of the trip.

Provide an adequate number of vehicles to support 300 personnel and their luggage. Provide enough storage space on the vehicles to transport one (1) stowed luggage item and one (1) carry on item per person. The stowed luggage item may be as large as 25”x25”x42” in size and weighing up to 70 lbs. The carry on item may be as large as 22”x14”x9” in size and weighing up to 40 lbs. Contractor shall provide its own drivers. Vehicles and drivers shall have credentials sufficient enough to gain access to both Eglin AFB, FL and Robins AFB, GA. Contractor shall not be required to remain at Robins AFB, GA between transportation trips.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 1 August 2016 – 31 July 2021 (Five year ordering period)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: $450K

NAICS Code: 485510 – Limousine Service

Small Business Set Aside: No

Incumbent: Metro Travel Services, Inc., FA2823-16-A-4006
            Coast to Coast Tours, LLC, FA2823-16-A-4008

POCs: Contracting Officer – Nicole Jordan
      nicole.jordan.3@us.af.mil
      850-882-4080; DSN 872-4080