

General Screening Requirements

Overview:

- Must be an E-4, O-2 or O-1E and above
- Must be 21 years of age
- Career fields that are ineligible:
 - Members on G-Series orders
 - First Sergeants
 - Chief Master Sergeants
 - Individuals assigned with or working in:
 - law enforcement or investigations (to include administrative or training personnel assigned to SFS or AFOSI)
 - The Office of the SJA, SVC, or ADC
 - Healthcare providers involved in direct patient care
 - Equal Opportunity
 - Office of the Wing Chaplain or equivalent
 - Firefighters
 - Emergency technicians
 - Inspector General
- No convictions of sexual assault, sexual harassment, unprofessional relationships, physical abuse, child abuse, substantiated complaint of reprisal/retaliation/abuse of authority
- No record of court-martial, non-judicial punishment, negative LOR, negative LOC, or LOA within the previous 5 years
- Received favorable ratings in all areas of the past three performance report
- Have, at a minimum, a Tier 2 background check or Secret and above security clearance in the last 5 years
- Other criteria will be covered during application, interview, and on-going reassessment process.

WPAFB SAPR Team

SARC: April Barrows

Deputy SARC: Capt Morgan Griffo

Victim Advocate: Steph Wilson

Victim Advocate: Annamae Willis

We also have a team of 20 to 25 D-SAACP certified volunteers

SAPR Location



The WPAFB SAPR Office is located in Building 70, Door 10. We are co-located in the same door as Equal Opportunity and the Special Victims Counsel

Contact Information

Phone: (937) 257-7272

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WRIGHT-PATTERSON AFB SEXUAL ASSAULT PREVENTION & RESPONSE



**SO YOU
WANT TO BE
A
VOLUNTEER
VICTIM
ADVOCATE?**



Updated May 2018

What is a Victim Advocate (VA)?

Military members who are selected, trained, and credentialed to provide non-clinical crisis intervention, referral, and ongoing non-clinical support to adult sexual assault victims. The VVA provides liaison assistance with other organizations and agencies on victim care matters and reports directly to the SARC when performing victim advocacy duties.

What does the application process look like?

1. A potential volunteer must contact the SAPR office via e-mail to express interest.
2. SAPR staff will send back screening questionnaire.
3. Potential volunteer will answer questionnaire and return to the SAPR staff members.
4. If all screening requirements are met, SAPR staff will send application package to the potential volunteer.
5. Potential volunteer will read, sign and obtain their supervisor and commander's signatures where necessary. Potential volunteer will return paperwork to SAPR staff
6. SAPR staff will schedule interview once all paperwork is returned.
7. After interview, potential volunteer will be informed whether they were accepted or denied attendance of the initial volunteer victim advocacy course held by the SAPR office.
8. After completion of the Initial Volunteer Victim Advocacy Course and with approval from the local SARC, applicants must submit application for and be approved to hold the D-SAACP certification through the National Organization for Victim Assistance (NOVA)

Initial Volunteer Victim Advocacy (VVA) Course

All new volunteers are required to attend and successfully complete the Initial Volunteer Victim Advocacy that is held by the local SAPR Office. The initial course is 40 hours and completed in one week (Monday-Friday 0730-1630); volunteers must attend all 40 hours to be considered for certification. Wright-Patt hosts one course a year with limited seating, only those who will be able to attend the entire course will be accepted.

Topics include but are not limited to:

- Case Management Group
- Communication and Briefing Skills
- Confidentiality
- Ethics
- Helping Skills
- History of Sexual Assault and SAPR
- Reporting Options
- Trauma

Additional Requirements for VVAs

- 5 on-call shifts a year (most shifts run from Monday to Friday & Friday to Monday; exceptions include holidays and family days)
- 7 tables & briefings a year
- Required monthly meeting for one hour (usually held the first Wednesday of every month at lunch time)
- During times when the volunteer has an active case, participation in the monthly Case Management Group meeting is also required

D-SAACP Certification

All volunteers and full-time staff members of the SAPR Office are required to obtain and maintain the Department of Defense Sexual Assault Advocate Certification Program (D-SAACP). This certification allows volunteers to function in the capacity of a victim advocate with confidentiality as outlined in AFI 90-6001, DoDI, 6495.01, 6495.02 & 6495.03, and MRE 514.

Initial certification:

Volunteers must meet all requirements as outlined within AFI 90-6001, DoDI 6495.01, 6495.02, & 6495.03. They must successfully complete the Initial Volunteer Victim Advocacy Course, and be appointed by their commander and the local SARC.

Ongoing active certification:

Volunteers must continue to meet all requirements as outlined within AFI 90-6001, DoDI 6495.01, 6495.02, & 6495.03. They must maintain active participation throughout the year in order to remain a volunteer.

Renewal of certification:

D-SAACP certifications must be renewed every 2 years.

32 continuing education units are required to be completed every two years:

- 30 hours of *prevention and victim advocacy* courses in topics relevant to their role as a VVA. Training courses are not limited to sexual assault advocacy and could be more general victim advocacy and prevention.
- 2 hours of approved victim advocacy *ethics* training.